

*Woodbury Public Schools  
25 N. Broad St.  
Woodbury, NJ 08096*

**ELEMENTARY STUDENT ACCEPTABLE USE POLICY FOR TECHNOLOGY**

The Woodbury School District provides computers and the Internet for educational use. As a student, I know that I must follow these rules:

1. I will only use the Internet and computers with the teacher's permission, and for the purpose that the teacher has requested.
2. I will respect copyright laws and will make sure to show where I found information, and will not copy it without permission.
3. I will not enter inappropriate or hurtful language into the computer.
4. I will stay safe on the Internet by making sure that I never share personal information, like my full name, address, or telephone number. If anyone on the Internet tries to meet with me, I will refuse, and tell my parents or teachers immediately.
5. I will let my teacher know immediately if I see anything on the Internet that is inappropriate or that makes me uncomfortable.
6. I will respect the school computer equipment. I will be sure to take good care of the equipment I used, and will not change any desktops, controls, or anyone else's files.
7. I will only use my own passwords that have been given to me by the teacher.
8. I will not put any disks or CDs into the computer unless they are approved by the teacher.
9. I will only use email for a class project directed by my teacher. Any mail will be sent or received by my teacher.
10. I will only download information onto school computers under the direction of my teacher.
11. I will not buy or sell anything using the school computers.
12. I understand that I will only be able to use school computers if I follow these rules.

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Elementary Student Acceptable Use Contract**

I have read the rules for using any technology resources, including the Internet, in the Woodbury School District. I understand and will follow these rules. I understand that if I break these rules I will not have the privilege of using the technology and disciplinary action may be taken.

Student User Name (please print)\_\_\_\_\_

Student User Signature\_\_\_\_\_

Date\_\_\_\_\_

**Elementary Parent/Guardian Acceptable Use Contract**

As the parent/guardian of this student, I have read the terms and conditions of the rules for technology use for elementary students of the Woodbury Public School District. I understand that this access to technology resources is a privilege and is designed for educational purposes only. I understand that the District has taken available precautions to prevent student access to objectionable materials. However, I also recognize that it is impossible for Woodbury School District and administrators to restrict access to all objectionable materials. I will not hold the District or its employees responsible for materials acquired on the network/Internet, and I hereby release the district and its personnel from any and all claims and damages of any nature arising from my child's use of, or inability to use, the District technology facilities and equipment, including, but not limited to unauthorized use of the system to purchase products or services. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to allow my child access to Woodbury's technology resources and certify that the information contained in this form is correct.

Parent/Guardian Name (please print)\_\_\_\_\_

Parent/Guardian Signature\_\_\_\_\_

Date\_\_\_\_\_

Daytime Phone\_\_\_\_\_ Evening Phone\_\_\_\_\_

**THIS CONTRACT MUST BE RETURNED TO MRS. DOUGHERTY IN THE EVERGREEN AVENUE SCHOOL WHERE IT WILL BE KEPT ON FILE.**