

MEMORANDUM

To: All Staff, Faculty and Parents/Guardian

From: Maintenance Supervisor

Date: September 2009

RE: Annual Asbestos Management Notification

This memorandum shall serve as the annual notification to interested parties regarding asbestos management activities performed by and for the Woodbury School District, as required by 40 CFR Part 763.93 (g) (4) (Asbestos Hazard Emergency Response Act)

The Asbestos Management documents are available for viewing by public during normal business hours (8:00am-4:00pm) Monday – Friday at each school, as well as, at the district facility office located at 25 N. Broad St., Woodbury.

The most recent mandatory AHERA three year reinspections of the school facilities were performed in August 2009 by Steven Flanigan. Mr. Flanigan is accredited as a building Inspector by the U.S. Environmental Protection Agency.

The next require AHERA inspection of the school facilities are scheduled to take place in February 2010. The results of any inspection shall be presented at the next scheduled Board of Education meeting within one month of completion of the preparation of the inspection report. Two-hour awareness training for custodial staff and other interested persons may be performed as needed.

Notification of any planned response actions or other activities which may disturb asbestos-containing building materials shall be presented at the Board of Education meeting at least one month prior to the activity. Please be advised the bulk of the remaining asbestos in Woodbury Public Schools is a limited amount of floor tiles. We have greatly reduced our inventory of asbestos with professional summer removal during consecutive years of summer construction.

Questions regarding this notification or any activities related to asbestos-containing materials may be directed to the facilities office at 25 N. Broad St., Woodbury, 856-835-0123 Ext.240.

Thank you for your cooperation.