

BOARD OF EDUCATION MEETING
September 16, 2009
Woodbury Jr.-Sr. High School Auditorium
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 7:03 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.

3. ROLL CALL

Mr. Abbott	Present	Mr. Hughes	Absent
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Ms. White	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Absent (arrived at 7:50pm)	Theodore Johnson (Student Representative)	Present

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION

• New Teachers

1. Jake Lessman – Special Education Teacher at Evergreen, Grade 4, stated that he met Dr. Adams at a Gloucester County Job Fair and stated he was “hooked” on Woodbury.

2. Anne Gambuzza – Interim 6th Grade Math/Literacy Teacher, stated she met Mr. Jones at a job fair and attended a professional development in July. She felt with the professional development opportunity she was ready for the beginning of the school year.
3. Andrew Vernon – High School Social Studies Teacher, stated he attended LaSalle University and then Ryder University. Mr. Vernon stated that because of the school environment (clean floors, online resume, etc.) Woodbury left a nice impression on him.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion Mr. Lonabaugh Second Mrs. Dennen

Close: Motion Mr. Lonabaugh Second Mrs. Dennen

8. AGENDA

A. **STUDENTS & PROGRAMS**

1. Homeless

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 10-26)

2. Homebound Instruction

The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
10003	09/08/09 – 09/16/09	8	Ralph Douglas	Per Administration
		2	Shin Yin-Estes	
100103	09/08/09 – 09/16/09	8	Ralph Douglas	Per Administration
		2	Spanish Instructor*	
100103	09/08/09 – 09/16/09	8	Ralph Douglas	Per Administration
		2	Clery Chavez-Naimoli	

*Instructor to be determined.

3. 2009-10 Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 10-27)

Motion: Mrs. Dennen Second: Mr. Lonabaugh

Roll Call Vote: Yes: 7 No: 0

Items # 1-3

B. ROUTINE MATTERS

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meetings held on August 19, and August 20, 2009.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for July 2009. (Exhibit 10-28)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the Treasurer's Reports for June and July 2009. (Exhibit 10-29)

4. Transfers

The Woodbury City Board of Education hereby ratified and affirmed the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-30)

5. Payment of Bill

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 10-31)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: _____ Mrs. Dennen _____ Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 7 No: 0

Items #1-7

Item #1 – abstained – Mr. Abbott

C. PERSONNEL – PROFESSIONAL

1. Leave of Absence

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a leave of absence under the FMLA for Bernadette Landis, Teacher of Grade 6 at Woodbury Jr.-Sr. High School, beginning on September 2, 2009, through September 30, 2009.

2. Horizontal Advancement

The Woodbury City Board of Education hereby approved a horizontal move on the salary guide for the 2009-10 school year for the following teachers:

<u>Faculty Member</u>	<u>Position</u>	<u>Current Step</u>	<u>New Step</u>
Scott Sokolic	Teacher of Science	MA	MA+30

3. Additional Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the additional employment of the following employees during the 2009-10 school year (funded by School Improvement and Accountability – American Reinvestment and Recovery Act (SIA – ARRA) monies):

<u>Faculty Member</u>	<u>Assignment</u>	<u>Not To Exceed</u>	<u>Rate</u>
Donna Lacovara	Jr. High Workplace Teacher	6 hours per week	TBD*
TBD	Math Academy	27 total hours	TBD*
Suzanne Sanders	Math Academy	27 total hours	TBD*
Paige Lyons	Book Academy	27 total hours	TBD*
Mark Grundel	Book Academy	27 total hours	TBD*

*Special Projects Rate; to be determined through the negotiations process.

4. Alternative High School Program Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the following faculty members for the district's Alternative High School Program for the 2009-10 school year:

Faculty Member	Assignment	Not To Exceed	Rate
Grace Maclean*	Teacher (Humanities)	15 hrs/week	\$30 per hour
Timothy Pentz	Health and Physical Education	4 hrs/week	\$30 per hour

*To begin upon receipt of criminal history approval.

5. Summer Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the summer assignment of Roseanne Fehre for the School PDC and District LPDC Training on August 24, 2009, for five hours at the Special Projects Rate.

6. Student Teaching/Practicum Placements

The Woodbury City Board of Education hereby approved the following field experience placements for Fall 2009-10 school year:

Dates	Cooperating Teacher/Building	Student Teacher	College/University
11/2 – 12/14/09	Carmen Davis/Jr.-Sr. High School	Shannon Huesser	Rowan University

7. Extra-Curricular – 2009-10

a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following non-athletic extra-curricular appointments for the 2009-10 school year:

Position	Activity	Appointment	Stipend
Co-Advisor	White and Gold	James Krauss	TBD*
Co-Advisor	White and Gold	Marguerite Downham	TBD*
Advisor	Color Guard	Meghan Anderson	TBD*
Monitor	Pre/Post School	William Hilferty	TBD*
Monitor	Admin. Detention	Colleen Fitzgerald	TBD*
Advisor	Elem. Club – Reader's Theater (EV)	Dana Frazier	TBD*

b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following athletic extra-curricular appointments for the 2009-10 school year:

Position	Sport	Appointment	Stipend/Step
Head Coach	Fall Cheerleading	Danielle Kessler	TBD*/Step 1
JHS Coach	Girls Soccer	Robert Richardson	TBD*/Step 1
Volunteer Para.	Football	Jarrett Cruz	N/A

Volunteer Para.	Football	Jimmer Bundy	N/A
Volunteer Para.	Football	Willie Murray	N/A
Volunteer Para.	Girls Soccer	Andria Morrison	N/A

*Stipends to be determined through the negotiations process.

8. Additional Compensation

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved Dianne Clement to receive additional compensation* to teach a 7th academic class.

*Additional compensation to be determined through the negotiations process.

9. Substitute Teachers – 2009-10

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of substitute teachers for the 2009-10 school year. (Exhibit 10-32)
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Susanne Indico as an Interim Teacher of Grade 6 at Woodbury Jr.-Sr. High School, at the rate of \$230 per diem, beginning September 14, 2009, through the balance of the vacancy.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Ellen Firth as the substitute teacher for the Junior High Workplace for the 2009-10 school year, to be compensated at Special Projects Rate.
- d) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Josef Loeb as a substitute teacher for the Alternative High School for the 2009-10 school year, to be compensated at a rate of \$16 per hour.

Motion: _____ Mrs. Dennen _____

Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 7

No: 0

Items # 1-9

D. PERSONNEL – SUPPORT

1. Resignations

- a) The Woodbury City Board of Education hereby accepts the resignation of Jillian Smith as a Special Education Classroom Aide for the Woodbury City Public School District effective August 19, 2009.

- b) The Woodbury City Board of Education hereby accepts the resignation of Renee Horace-Carter as an Instructional Assistant for the Woodbury City Public School District effective August 24, 2009.
- c) The Woodbury City Board of Education hereby accepts the resignation of Lisa Steinberg as a Building Aide at Evergreen Elementary School effective September 16, 2009.

2. Leaves of Absence

- a) The Woodbury City Board of Education hereby ratified and affirmed an uncompensated leave of absence for Caroline Goodwin, Lunchroom Aide at West End Elementary School, beginning on September 2, 2009, through September 30, 2009.
- b) The Woodbury City Board of Education hereby approved an uncompensated leave of absence for Donna Warren, Lunchroom Aide at Evergreen Elementary School, beginning on September 23, 2009, through December 23, 2009.
- c) The Woodbury City Board of Education hereby approved an uncompensated leave of absence for Leandra Steinberg, Lunchroom Aide at West End Elementary School, beginning on September 10, 2009, through October 9, 2009.

3. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of Nicole Flamini as a Special Education One-to-One Aide for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$10.15 per hour, no benefits, for twenty-nine hours per week.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of David Inzinna as an Instructional Assistant for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$16 per hour, no benefits, for twenty-nine hours per week.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the emergent hiring of Robert Lombardi as an Interim Bus Driver for the Woodbury City Public School District, beginning September 2, 2009, through the balance of the vacancy, at a rate of \$17.50 per hour, twenty-four hours per week, no benefits.
- d) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Debra Morrissey as a Interim Lunchroom Aide for the Woodbury City Public School District for the 2009-10 school year, beginning upon receipt of criminal history approval through December 23, 2009, at a rate of \$7.58 per hour, no benefits, for up to twelve and one-half hours per week.

4. Employment Corrections

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment step corrections of the following employees for the 2009-10 school year:

10. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – reported that the next meeting is scheduled on October 14, 2009.

Finance Committee – Anthony Chiesa, Chairperson – reported the committee met and discussed the budget assumptions.

Personnel Committee – Lynn Jennings Dennen, Chairperson – reported that the committee will discuss in executive session.

Policy Committee – Diane Hill, Chairperson – no report

Property Committee – William Toole, Chairperson – reported the committee met and discussed the LRFP, roof issues and the possibility of solar panels in the district.

11. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – stated that the City is looking at a house on Evergreen Avenue for a women’s facility.

Gloucester County School Board – Frank Gwalthney – met with Dr. Stanwood to discuss Gloucester County Consolidation. They are looking at shared services between school districts.

NJSBA Legislative Delegate – Frank Gwalthney – no report

Student Body Representative – Teddy Johnson – reported that school started and he is happy to be back.

12. FUTURE DATES

Date	Event	Time
September 16, 2009	Board of Education Meeting - Jr.-Sr. High School	7:00pm
September 17, 2009	Personnel Committee Meeting – Negotiations	6:00pm
September 17, 2009	Back to School Night – All Elementary Schools	7:00pm
September 22, 2009	Minority Task Force Meeting – Jr.-Sr. High School	6:00pm
September 24, 2009	Back to School Night – Jr.-Sr. High School	6:30pm
October 1, 2009	H.S.A. Meeting – Walnut Street School	7:00pm
October 6, 2009	Book Fair Family Night – Evergreen Avenue School	6:00pm
October 6, 2009	P.T.A. Meeting – West End Memorial School	7:00pm
October 7, 2009	Sophomore Ring Night – Jr.-Sr. High School	6:00pm
October 7, 2009	Senior Parent Night College Application Process – Jr.-Sr. High School	7:00pm

October 14, 2009	District-Wide Grade 3 Family Night – West End Memorial School	6:30pm
October 14, 2009	Communications Committee Meeting	6:00pm
October 15, 2009	District-Wide Grade 2 Family Night – Evergreen Avenue School	6:30pm
October 20, 2009	P.T.O. Meeting – Evergreen Avenue School	4:30pm
October 20, 2009	Water Ice Social and Book Fair – West End Memorial School	7:00pm
October 20, 2009	P.T.S.A. Meeting – Jr.-Sr. High School	7:30pm
October 21, 2009	Book fair Family Night – Walnut Street School	6:00pm
October 21, 2009	District-Wide Grade 3 Family Night – West End Memorial School	6:30pm
October 21, 2009	Board of Education Meeting – Jr.-Sr. High School	7:00pm
October 22, 2009	NHS Fall Induction Ceremony – Jr.-Sr. High School	7:00pm
October 24, 2009	Homecoming Game – Stadium	10:30am
October 24, 2009	Homecoming Dance – Jr.-Sr. High School	7:00pm
October 28, 2009	AVID Parent Night – Jr.-Sr. High School	7:00pm

13. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Close: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Brandon Chiesa, 36 Rugby Place – commented that Evergreen Avenue School’s opening of school was the worst year ever. He stated that people were jaywalking and it was very unsafe. Mr. Chiesa suggested that the District ask the police department to patrol all locations at drop off and pick up times.

CLOSE MEETING TO THE PUBLIC

Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

13a. EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Woodbury Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Woodbury Board of Education will reconvene following the end of the closed session; now therefore be it

RESOLVED that the Woodbury Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specifically contract: WEA.);

BE IT FURTHER RESOLVED that the Woodbury Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodbury Board of Education Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Woodbury Board of Education, for the aforementioned reasons, hereby declares the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

14. ADJOURNMENT TO END BOARD MEETING

Motion: Mrs. Dennen

Second: Mr. Toole

Roll Call Vote: Yes: 8

No: 0

Time: 8:45pm

Respectfully Submitted,

Kara L. Huber, Board Secretary