

BOARD OF EDUCATION MEETING
August 19, 2009
Woodbury Jr.-Sr. High School Auditorium
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date.
Mr. Gwalthney opened the meeting at 7:04 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.

3. ROLL CALL

Mr. Abbott	Absent	Mr. Hughes	Absent
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Ms. White	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Present	Theodore Johnson	Present
		(Student Representative)	

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools,
a leader in personalizing education,

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

Mr. Gwalthney publicly congratulated Mr. Jones on his election as President to the Gloucester County Superintendents Association.

6. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Close: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Mr. Weatherby commented that the behavior of the children and adults at the school award ceremonies was not good.

7. AGENDA

A. **ROUTINE MATTERS**

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meetings held on June 17, 2009, and June 24, 2009.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Reports for May 2009 and June 2009. (Exhibit 10-01)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the Treasurer's Report for May 2009. (Exhibit 10-02)

4. Transfers

The Woodbury City Board of Education hereby ratified and affirmed the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-03)

5. Payment of Bills

- a) The Woodbury City Board of Education hereby ratified and affirmed the payment of bill lists without exception. (Exhibit 10-04)
- b) The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 10-05)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of May 2009 and June 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of

5. Summer Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the summer employment of certificated personnel. (Exhibit 10-06)

6. Alternative Educational Program Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the following faculty members for the district’s Alternative Education Program for the 2009-10 school year:

<u>Faculty Member</u>	<u>Assignment</u>	<u>Not To Exceed</u>	<u>Rate</u>
Liseidy Diaz	Teacher of World Language	7.5 hrs/week	\$30 per hour
Daniel O’Leary	Teacher of Special Education	15 hrs/week	\$30 per hour
Daniel Howey	Guidance Counselor	4 hrs/week	\$30 per hour
Jeffrey Adams	School Psychologist	10.5 hrs/week	\$30 per hour

7. Additional Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed compensation to Julie Capodanno, Teacher of ESL for the Woodbury City Public School District, for the yearlong tutoring of students in grades 1 through 12 for a total of 120 hours at a rate of \$30 per hour. (*This amount is to be reimbursed to our district through a Memorandum of Agreement as defined though our 2008-2009 Title III NCLB with the Gloucester County Curriculum Consortium.)

8. Mentoring

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the mentoring assignments for provisional teachers for the 2009-10 school year. (Exhibit 10-07)

9. Extra-Curricular – 2009-10

a) The Woodbury City Board of Education, hereby accepted the resignation of the following extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>
Advisor	High School Dance Club	Donna Lacovara
Advisor	Games Club (EV)	Rose Birkhead

b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Advisor	High School Dance Club	Acquanetta Allen	TBD*
Advisor	Culture League	Thilana Chandler	TBD*

(*Stipend to be determined through the negotiations process.)

Items #1-13**C. PERSONNEL – SUPPORT**1. Resignations

- a) The Woodbury City Board of Education hereby accepted the resignation of Lindsey Rutter as a Special Education Aide at West End Memorial Elementary School effective July 1, 2009.
- b) The Woodbury City Board of Education hereby accepted the resignation of Sharon DiCenzo as an Instructional Assistant for the Woodbury City Public School District effective July 28, 2009.
- c) The Woodbury City Board of Education hereby accepted the resignation of Jose Quinones, Custodian at Woodbury City School District, effective July 28, 2009.
- d) The Woodbury City Board of Education hereby accepted the resignation of Mary DeSimone as an Instructional Assistant for the Woodbury City Public School District effective August 11, 2009.

2. Leaves of Absence

- a) The Woodbury City Board of Education hereby ratified and affirmed a leave of absence under FMLA for Joseph Wonsetler, Custodian at Evergreen Avenue Elementary School, from July 16, 2009, through on or about August 27, 2009.
- b) The Woodbury City Board of Education hereby ratified and affirmed the one half-day, uncompensated leave of absence for Danielle Straub, Special Education Aide at Evergreen Avenue Elementary School, on the date of June 16, 2009.
- c) The Woodbury City Board of Education hereby ratified and affirmed the uncompensated leave of absence for Gabriela Burlacu, Custodian at West End Memorial Elementary School, on the date of June 24, 2009.

3. Employment Changes

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment transfer of LeAnn Doyle, an Instructional Assistant for the 2009-10 school year, from Evergreen Avenue Elementary School to the Woodbury Jr.-Sr. High School, at the same hourly rate of pay.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment adjustment of Elaine Connor, a classroom aide at Evergreen Avenue Elementary, from 0.66 FTE to a 0.53 FTE for the 2009-10 school year, at the same hourly rate of pay.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed correcting the hourly rate for Virginia Troiano, a bus aide, from \$9.12 per hour to \$9.39 per hour, effective July 1, 2009.

4. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Beverly Haney as an Instructional Assistant for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$16 per hour, no benefits, for twenty-nine hours per week.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Deborah Snow as an Instructional Assistant for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$16 per hour, no benefits, for fifteen hours per week, pending criminal history approval.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Jason Godfrey as a Special Education One-to-One Aide for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$11.33 per hour, no benefits, for twenty-nine hours per week, pending criminal history approval.
- d) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Elena Chin as a Special Education One-to-One Aide for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$11.33 per hour, no benefits, for twenty-nine hours per week, pending criminal history approval.
- e) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of George Gaines as Interim Custodian for the Woodbury City Public School District, beginning August 24, 2009, through the balance of the leave, at a rate of \$95.83 per diem, no benefits.
- f) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of John Boggi as an Instructional Assistant for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$16 per hour, no benefits, for twenty-nine per week, pending criminal history approval.
- g) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Andria Morrison as an Instructional Assistant for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$16 per hour, no benefits, for twenty-nine hours per week.
- h) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Lunchroom Aides for the Woodbury City Public School District for the 2009-10 school year. (Exhibit 10-10)
- i) The Woodbury City Board of Education, upon recommendation of the superintendent, hereby approved the employment of Courtney Sherwood as a Special Education One-to-One Aide for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$11.33 per hour, no benefits, for twenty-nine hours per week, pending criminal history approval.

5. Summer Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the Summer 2009 employment of Lizabeth Bloem-LaRue to provide translation support at special education parent meetings, at a rate of \$11.67 per hour, not to exceed five hours.

6. Student Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed, the employment of Terrance Tolbert, as a student painter, replacing Robert Baldwin, 20 hours per week, for work that commenced on July 6, 2009 until August 13, 2009, with compensation at the rate of \$8 per hour.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved employment of the following student workers under the direction of James Krauss as Camera/Video Operators/Stage Crew, at a rate of \$8 per hour, not to exceed fifty hours per school year:

Alexander Clayton
Theodore Dow
Dylon O'Donnell
Kyle Parham
Donte Polimeni
Nicholas Schoning
James Torres
Andrew Walsh

7. AVID Tutors

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the following AVID tutors for up to eight hours per week each, \$10 per hour, no benefits, for the 2009-10 school year:

Ian Cromwell
Marisa Satterfield
Rosalie Schuman
Robin Thompson
Bruce Vail

8. Support Staff Substitutes – 2009-10

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of support staff substitutes for the 2009-10 school year. (Exhibit 10-11)

Motion: Mrs. Dennen

Second: Mr. Toole

Roll Call Vote: Yes: 7

No: 0

Items #1-8

D. STUDENTS & PROGRAMS

1. Policy 5111 Students

The Woodbury City Board of Education hereby approved the enrollment of staff member's children as Woodbury Students in accordance with Policy 5111. (Exhibit 10-12 rev.)

2. Homeless

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 10-13)

3. Homebound Instruction – Special Education Summer Placement

The Woodbury City Board of Education hereby approved the Homebound Instruction of Autistic student #6107987132, to be provided by the Gloucester County Special Services School District ten weeks, ten hours per week, through the Summer 2009, at a rate of \$580 per week.

4. Out of District Placements

- a) The Woodbury City Board of Education hereby ratified and affirmed the 2009 Extended School Year Out-of-District Placements. (Exhibit 10-14)
- b) The Woodbury City Board of Education hereby approved the 2009-10 Out-of-District Placements. (Exhibit 10-15)

5. Curriculum

The Woodbury City Board of Education hereby approved the 2009-10 curriculum projects completed during the Summer 2009. (Exhibit 10-15a)

6. On-Line Curriculum

The Woodbury City Board of Education hereby approved Educere to provide on-line instruction in French III/IV during the 2009-10 school year, at a cost of \$598 per student, not to exceed twelve students.

7. Alternative Education Program

The Woodbury City Board of Education hereby approved the 2009-10 Woodbury High School Alternative Education Program. (Exhibit 16)

8. Nursing Services Plan

The Woodbury City Board of Education hereby approved the 2009-10 Nursing Services Plan. (Exhibit 10-17)

9. 2009-10 Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 10-18)

10. Fall Athletic Schedules

The Woodbury City Board of Education hereby approved the fall athletic schedules. (Exhibit 10-19)

Motion: Mrs. Dennen

Second: Mr. Toole

Roll Call Vote: Yes: 7

No: 0

Items #1-10

Mr. Chiesa asked if we are offering more online courses to our students.
Mr. Chiesa stated he would be interested in more discussion of Option II classes.

Mr. Johnson stated that a friend of his wanted to take an online course but due to cost was not able to do so.

E. BUSINESS & FINANCIAL

1. Contracted Services

- a) The Woodbury City Board of Education hereby approved contracting with Lois Spritzler as a Learning Disabilities Teacher-Consultant, four days per week, beginning November 9, 2009, through on or about February 28, 2010, at a rate of \$425 per diem.
- b) The Woodbury City Board of Education hereby approved renewing the service agreement for the Omni Group, for the 2009-10 school year, in the amount of \$4,320.

2. Revision of District Facilities – 2009-10

- a) The Woodbury City Board of Education hereby approved the revision of the alternate use of toilet room facilities as follows:

Building	Room	Use
Evergreen	7	BSI/Resource Room

- b) The Woodbury City Board of Education hereby approved the revision of the dual use of educational space as follows:

Building	Room	Use
Evergreen	8	Preschool Disabilities Class
West End	12	Speech/Resource Room

3. Summer 2009 Transportation Routes

The Woodbury City Board of Education hereby ratified and affirmed the following extended school year transportation routes for the 2009-10 fiscal year:

- a) Transportation Provider: Gateway

Route #	School	# of Students	Total Cost
GWS-1	Bancroft Haddonfield	3	\$3,300.48
GWS-4	Hollydell	2	\$3,066.00

- b) Transportation Provider: GCSSSD

Route #	School	# of Students	Total Cost
GS678	Archway, Washington Twp.	1	\$2,380.00

4. Depository

The Woodbury City Board of Education hereby approved opening and adding the following account as an official depository and requiring three signatures as follows:

<u>Title</u>	<u>Signers</u>
Current Expense Emergency Reserve Account	Board President School Business Administrator Treasurer

5. NCLB Allocation Amendments

The Woodbury City Board of Education hereby ratified and affirmed the submission of amendments to the fiscal year 2008-09 NCLB allocations to the New Jersey Department of Education. (Exhibit 10-20)

6. Rates of Pay for Athletic Events 2009-10

The Woodbury City Board of Education hereby approved the rate of pay for athletic sporting events for the 2009-10 school year. (Exhibit 10-21)

7. Grant Acceptance

The Woodbury City Board of Education hereby accepted an award in the amount of \$499,995 for the Teaching American History Grant, over a time period from July 15, 2009, through July 14, 2012.

8. Kennedy Memorial Hospital Agreement

The Woodbury City Board of Education hereby approved a contract with Kennedy Memorial Hospital during the 2009-10 fiscal year to provide substance abuse assessments for pupils appearing to be under the influence of substances as per the fee schedule per occurrence. (Exhibit 10-22)

9. Cooperative Agreements

The Woodbury City Board of Education hereby approved the resolution binding the Woodbury City Public School District to Purchase Natural Gas Services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID #E8801-ACESCPS. (Exhibit 10-23)

10. Change Orders

The Woodbury City Board of Education hereby ratified and affirmed the following change orders:

a) Drainage Improvements at the Tennis Courts at the High School:

CO#	Description	COR Amount	Initiated by
1	Removal and Reconstruction of the concrete wall/curb at drainage swale corner	\$930.00	CC
Total		\$930.00	

b) Parking Lot Renovations at the West End Elementary School:

CO#	Description	COR Amount	Initiated by
1	Earth Excavation & Crushed Cherry Stone	\$2,577.52	CC
2	Additional earth excavation and crushed cherry stone	\$2,485.88	CC
3	Backhoe and Operator	\$800.00	CC
4	Additional erosion control	\$2,210.00	DEP
Total		\$8,073.40	

c) Parking Lot Renovations at the Walnut Street Elementary School:

CO#	Description	COR Amount	Initiated by
1	Unsuitable soil conditions – alternate method	\$17,746.00	CC
2	Additional erosion control	\$520.00	DEP
3	Removal of abandoned concrete encased electric duct bank	\$1,800.00	CC
4	Revisions to cover the existing concrete utility lines	\$6,172.00	CC

Total		26,238.00	
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OR – Owner Requested CC – Concealed Condition DEP – DEP requirement AD – Architect Directed

11. Use of Facilities by Outside Groups

- a) The Woodbury City Board of Education hereby ratified and affirmed the use of the Francis Avenue Complex, by the City of Woodbury, for the 4th of July fireworks, on July 4, 2009 from 8:00am – 12:00am. (User: Class II)
- b) The Woodbury City Board of Education hereby ratified and affirmed the use of New Cafeteria and Auditorium, by the City of Woodbury, for a Public Hearing, on August 5, 2009 and approved the use of the same areas on September 2, 2009 from 7:00pm – 9:00pm. (User: Class II)
- c) The Woodbury City Board of Education hereby approved the use of the High School Stadium, by Gateway Regional High School, for a Homecoming football game, on October 31, 2009 from 9:00am – 2:00pm. (User: Class II)
- d) The Woodbury City Board of Education hereby approved the use of the New Cafeteria, by the Woodbury Child Development Center, for a silent auction, on December 4, 2009, from 4:30pm – 9:30pm. (User – Class II)
- e) The Woodbury City Board of Education hereby approved the use of the New Cafeteria, by the Woodbury Soccer Club, for team pictures if it rains, on September 12, 2009, from 8:30am – 12:00pm. (User – Class II)

12. Travel and Work Related Expenses

- a) The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 10-24)
- b) The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for Board members. (Exhibit 10-25)

Motion: _____ Mrs. Dennen _____ Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 7 No: 0

Items #1-12

Item #10 – abstained – Mr. Chiesa

Item #12b – abstained (name only) – Mr. Chiesa, Ms. Hill, Mrs. White, Mr. Toole, and Mr. Gwalthney

8. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted – Mr. Jones spoke about the AVID PD program.

- School Business Administrator's Report – as submitted – Mrs. Huber updated the board on the District's projects.

9. FIRE DRILL REPORT

June 2009

School	Date	Time	Length of Drill	Comments
Evergreen	06/16/09	10:45am	1 minute, 55 seconds	Cloudy
	06/18/09	2:00pm	2 minutes, 11 seconds	Damp
Walnut	06/03/09	8:55am	1 minute	Sunny, cool
	06/19/09	10:40am	1 minute, 3 seconds	Partly sunny
West End	06/03/09	9:00am	56 seconds	Cloudy, humid
	06/16/09	1:50am	46 seconds	Cloudy
Jr.-Sr. High	06/04/09	1:13pm	2 minutes, 45 seconds	Cloudy
	06/10/09	11:31am	2 minutes, 29 seconds	Cloudy

10. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – stated a meeting was conducted in June, 2009.

Finance Committee – Anthony Chiesa, Chairperson – stated a meeting is scheduled for Tuesday.

Personnel Committee – Lynn Jennings Dennen, Chairperson – stated a meeting was held in July regarding the negotiations and that a joint impasse was declared. She indicated that the next step is the assignment of a state mediator.

Policy Committee – Diane Hill, Chairperson – no report.

Property Committee – William Toole, Chairperson – stated a meeting is scheduled for Wednesday.

11. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – commented that someone is interested in the “green” building.

Gloucester County School Board – Frank Gwalthney – stated the meeting was held, but he will have more information by October 2009 meeting.

NJSBA Legislative Delegate – Frank Gwalthney – informed the board about an Archeological dig at Henry Homestead involving Option II.

Student Body Representative – Teddy Johnson – attended a camp called Lead for Diversity and thought it was a beautiful experience.

Mr. Toole asked Mr. Johnson what he thought of the new lunch system and if it had worked.

Mr. Johnson replied that he thought it was working well, but parents were surprised about how short lunch actually was.

12. FUTURE DATES

Date	Event	Time
August 19, 2009	Board of Education Meeting (Jr.-Sr. High School)	7:00pm
August 20, 2009	Board of Education Retreat (Gloucester County Office of Education)	6:00pm
August 25, 2009	Finance Committee Meeting	6:00pm
August 26, 2009	Property Committee Meeting	6:00pm
September 2, 2009	New Parent/Student Orientation; West End	1:00pm
September 3, 2009	Meet the Teachers; West End	2:00pm
September 3, 2009	AM Class Preschool Orientation for Parents; Evergreen	6:30pm
September 3, 2009	PM Class Preschool Orientation for Parents; Evergreen	7:30pm
September 8, 2009	Students – First Day Back to School	~~~~~
September 15, 2009	PTA Meeting; West End	7:00pm
September 15, 2009	PTSA Meeting; Jr.-Sr. High School	7:00pm
September 16, 2009	Board of Education Meeting (Jr.-Sr. High School)	7:00pm
September 17, 2009	Back to School Night – All Elementary Schools	7:00pm
September 24, 2009	Back to School Night – Jr.-Sr. High School	6:30pm

13. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Close: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

14. ADJOURNMENT TO END BOARD MEETING

Motion: _____ Mrs. Dennen _____ Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 7 No: 0

Time: 8:56pm

Mr. Weatherby – stated that Mr. Jones should talk to a person higher up at Underwood Hospital regarding drug testing.

There were additional conversations of the conduct during school functions may be a priority.

Respectfully Submitted,

Kara L. Huber,
Board Secretary