

BOARD OF EDUCATION MEETING
June 20, 2007
Board of Education Meeting Room
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney called the meeting to order at 7:00pm, and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April 2007.

3. ROLL CALL

Mrs. Dennen	Present	Mr. Abbott	Present
Mr. Chiesa	Present	Ms. Hill	Present
Mr. Hughes	Present	Mr. Lonabaugh	Present
Ms. Moore	Present	Mr. Toole	Present
Mr. Gwalthney	Present		

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

6. DISCUSSION ITEMS

- **QSAC**
 - Mr. Gwalthney discussed Ms. Hill's and Mrs. Lynn Dennen's appointment as board volunteers.
- **NRCM – HVAC and Stadium update**
 - Dave Mackin discussed the HVAC project and that the commissioning and balancing should be 100% by middle of next month.
 - Mr. Mackin referred to his report to the Board and discussed what parts of the stadium are currently complete and what parts are being worked on. He stated that the sod will be delivered by the end of July and installed by

August 1, 2007. Mr. Mackin stated that the rain makes it a challenge and the site already has a lot of water.

Mr. Chiesa questioned the knitting of the sod.

Mr. Mackin replied that the sod will be received from Tuckahoe Farms. He stated during the last two weeks in August through to the 2nd week in September is when the sod will knit best. Mr. Mackin stated that good soil and fertilizer will stimulate growth.

Mr. Mackin stated that the practice fields and punch list work may not be completed by September 1, 2007.

- Student Council Update – The student Council Representative was not present at this meeting.
- NJSBA Orientation Conference Report
 - Mr. Toole reviewed topics covered at the orientation.
 - Mr. Hughes stated that the weekend was very structured. They had an opportunity to break down in small groups and meet other new board members. Mr. Hughes stated he is really proud of Woodbury's board.
 - Mr. Abbott stated that Woodbury is in a good spot with how we keep our focus. Mr. Abbott discussed the committee as a whole verses the subcommittees. Mr. Abbott stated that this conference gave him a good foundation and referred to self evaluation is important for the Board.
- Strategic Plan
 - Mr. Lonabaugh discussed the communication committee's decision to recommend the rehire of the Cambridge Group to assist with this process. Mr. Lonabaugh stated that this firm is one of the very few that do this line of work.
 - Ms. Moore questioned if there were other firms who can do this.
 - Mr. Chiesa questioned if this was a professional service contract.
 - Mr. Jones replied "yes, we're looking to pick up on the same plan from the last time".
 - Mr. Chiesa questioned if Rowan can do this work.
 - Mr. Gwalthney replied that this is not Rowan's specialty and stated that the Board preferred to go with someone who specializes in this.
 - Mr. Lonabaugh stated that when we dealt with the Cambridge Group the first time, we got our monies worth. They will direct the committee towards a final plan.
- Detracking Information
 - Mr. Jones reviewed Attachment B of his Superintendent's report.
 - Ms. Moore questioned where the 6th grade special education students will go.
 - Mr. Jones replied they will be split between the teams.

- Mr. Toole questioned new band/choir program if it will be a multi-day or 1 day.
- Mr. Jones replied “everyday”
- Mr. Chiesa questioned if we are going to guide posts to measure this.
- Mr. Jones replied “state testing is the longer range judge”. He stated that early markers – professionals in classrooms, Rowan, administrative personnel. Mr. Jones stated that there are testing programs out there to measure, but we are currently not using them.
- Mr. Lonabaugh questioned if we are still talking about doing an after school program – Rogate.
- Mr. Jones replied “yes we will run an extra program.” This program has not been run in a few years.
- Mr. Lonabaugh asked what about sports and whether or not the extra program will conflict with them.
- Mr. Jones replied “yes, it will conflict with some sports programs, but we will attempt to work around them.”
- Mr. Lonabaugh asked how do band and choir directors feel about the pullouts.
- Mr. Jones stated that most importantly it does not pull the students out of their regular programs.
- Mr. Abbott questioned if there are 3 phases on a daily basis and if there is a daily monitoring system.
- Mr. Jones replied that it is a week program
 - 1st 12 weeks – Phase I
 - 2nd 12 weeks – Phase II
 - 3rd 12 weeks – Phase III
- Ms. Moore questioned how to identify children and is there a limit.
- Mr. Jones stated that there has not been much of a limit in the past. Woodbury’s current percentage of Gifted and Talented is high. One of the reasons is because we have small settings. Mr. Jones stated that there is no final determination as to how many children will be identified.
- Mr. Gwalthney questioned if Rogate was meeting after school.
- Mr. Jones replied “yes.”
- Mr. Gwalthney questioned if Rogate was meeting everyday.
- Mr. Jones replied “not everyday.”
- Mr. Gwalthney asked for a report to be presented at November’s board meeting as to the progress of this.
- Mr. Gwalthney questioned if Woodbury was the only school doing this.
- Mr. Jones stated that all schools in Gloucester County except one are offering Jr. High School detracking.
- Mrs. Dennen referred to the concerns of many people which are the increase of discipline issues. Mrs. Dennen stated that we need to have the same kind of rigor in our discipline issues as we do in our academic standards.

7. OPEN MEETING TO PUBLIC FOR COMMENT ON AGENDA ITEMS

MOTION TO OPEN THE MEETING TO THE PUBLIC COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen
Voice Vote: Yes: 9 No: 0

Heather Tierney – 18 N. Childs Street

- Ms. Tierney stated she still has concerns over detracking. Ms. Tierney referenced articles found on the internet. She stated that educators and children involved were frustrated and only found one school where it worked. Ms. Tierney stated that this detracking will harm slower children. Teachers will not be able to slow the pace to give slower children more time and it ended up that middle students were missed.
- Ms. Tierney referred to the theatre contract for the fall and in the contract it states that the student must be at practice everyday of the week.
- Ms. Tierney questioned who the Gifted and Talented teacher was and asked if it was someone in the High School. Ms. Tierney also questioned if that person will have a specialty in Gifted and Talented.

Mr. Jones replied “this person has not been identified yet.”

Ms. Tierney asked if the remedial program will take place during the band and choir times.

Mr. Jones stated “yes.”

Gary Pitman – 38 Lake Drive

- Mr. Pitman stated he was concerned with the Gifted and Talented students. He has an 8th grade daughter and was pleased that she will have an accelerated program to choose from. Mr. Pitman referred to his 6th grade child and asked how this will help the Gifted and Talented student. He asked what happens next year and will they continue in a heterogeneous program.

Dr. Jeff Bessey – 310 Briarhill Lane

- Dr. Bessey applauded the Board for bringing up a strategic process that the Board went through previously. Dr. Bessey stated it became a living, vital document. Dr. Bessey spoke about detracking and highlighted his concerns with the Gifted and Talented program. Dr. Bessey stated that Enrichment is not Gifted and Talented. He stated it is crucial to have metrics in place as soon as possible before the program is implemented.

Patty Zucca – 448 Harding Street

- Ms. Zucca stated she is concerned about changing the way the students are grouped. She stated that it changes the philosophy. Ms. Zucca stated her

concerns about making change and then doing a strategic plan.

Fred Kier – 34 N. Maple Street

- Mr. Kier stated that this week is the first he has heard about the detracking. Mr. Kier stated he has concerns with the middle school students being ignored. Mr. Kier referred to his 39 years of teaching service and stated when you are given a heterogenous group to teach you must teach to the middle student. Mr. Kier stated that this is a very poor idea.

Mr. Jones referred to the analysis of what led the Board to this decision and stated it was not based on what the rest of the County is doing. Mr. Jones stated that there is plenty of literature and practice in place on differentiated instruction. He stated it is not an easy task and that it requires monitoring and interaction with teachers. Mr. Jones stated that 6th grade teachers agree this is the model they believe will work with the group of 6th graders.

Pat Bassler – 66 Cresent Avenue

- Ms. Bassler stated that there is a New Jersey law that requires a curriculum for Gifted and Talented students. Ms. Bassler referred to the articles on effects of eliminating the Gifted and Talented program. She stated that successful detracking requires getting parents, teachers, students and administrators all on board.

MOTION TO CLOSE THE MEETING TO THE PUBLIC COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore
Voice Vote: Yes: 9

Second: Mr. Abbott
No: 0

8. EXECUTIVE SESSION

THE EXECUTIVE SESSION RESOLUTION STATES AS FOLLOWS:

RESOLVED that pursuant to Section 7.B. 1-9 [N.J.S.A. 10:4-12] of the New Jersey Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving discussion of student discipline.

FURTHER The matters discussed which warrant official Board action will be acted upon, if possible, when the Board of Education reconvenes, or at the next available opportunity.

MOTION TO GO INTO EXECUTIVE SESSION AT 8:35PM

Motion: Ms. Moore
Voice Vote: Yes: 9

Second: Mrs. Dennen
No: 0

MOTION TO CLOSE EXECUTIVE SESSION AT 9:38 PM AND OPEN THE MEETING TO THE PUBLIC FOR COMMENT ON AGENDA ITEMS

Motion: Ms. Moore
Voice Vote: Yes: 9

Second: Mrs. Dennen
No: 0

Connie Belko – 605 Delaware Street

- Ms. Belko stated her mother was a 30 year teacher in Cherry Hill. She stated she is very skeptical of the research. Ms. Belko stated if you present advanced information to slow learners, they just will not get the information and will not keep up and then teachers will end up pulling back instruction.

Gale Hughes – 31 N. Childs Street

- Ms. Hughes stated she is a math teacher at Gloucester County College and also a Gifted and Talented math teacher. Ms. Hughes stated she does not think it will work. She stated she will teach to the middle level in a heterogeneous class. Ms. Hughes stated that it sounds like the logistics of this program has not been determined yet and the teachers have not been picked yet. She stated that the metrics for this program should be set before it starts in September.

Mr. Jones stated that the differentiated instruction allows teachers to teach to all levels at the same time. This will be a more challenging approach. The teachers have indicated that they can do it and science and social studies are already doing this now.

Patricia Pitman – 38 Lake Drive

- Mrs. Pitman stated that New Jersey classifies the Gifted and Talented as a special education program. We would never take a special education child and give them help after school. Gifted and Talented is about speed. When you just give them more to do instead of challenging them, the message is that you are punishing them.

John Belko – 605 Delaware Street

- Mr. Belko stated from a gut level that it does not seem like it can succeed. He referred to the marketing of our schools. We're trying to attract more kids. Mr. Belko stated that goals are laudable. It just sounds like it will not work.

John Powers – Harding Street

- Mr. Powers referred to graduates and the impressive colleges they go to. Mr. Powers stated that educationally he does not think that it will work. He stated it was a very important matter that he just heard about. Mr. Powers believed the district should hold off for another year. He stated he did not feel included in the decision.

Mr. Pitman stated that everyone at the meeting is concerned and asked if a decision has already been made.

Mr. Jones stated that we are hearing continued concerns tonight and that the Board will make a decision by July 11, 2007 or the next monthly board meeting.

Ms. Tierney referred to an email she sent to the SOS and stated “look who showed up; the ones who care about the students tracking.”

Ms. Dennen spoke to a lot of the parents and stated that many parents are happy with their middle track students.

Ms. Zucca suggested to include the community as a stakeholder and you will have a stronger support of the schools.

MOTION TO CLOSE THE MEETING TO THE PUBLIC COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen
Voice Vote: Yes: 9 No: 0

9. OPEN MEETING TO PUBLIC FOR COMMENT ON NON-AGENDA ITEMS

MOTION TO OPEN THE MEETING TO THE PUBLIC COMMENT ON NON - AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen
Voice Vote: Yes: 9 No: 0

Fred Kier – 34 N. Maple Street

- Mr. Kier thanked the Board of Education for relocating the girls field hockey so he does not have to travel as far.

MOTION TO CLOSE THE MEETING TO THE PUBLIC COMMENT ON NON - AGENDA ITEMS:

Motion: Ms. Moore Second: Mr. Toole
Voice Vote: Yes: 9 No: 0

10. AGENDA

A. ROUTINE MATTERS

1. Approval of Minutes

The Woodbury Board of Education hereby approved the Minutes of the Board of Education Meeting held on May 23, 2007, as amended with respect to Exhibits 07-145, 07-146 and 07-147.

2. Secretary's Report

The Woodbury Board of Education hereby approved the May 2007 Secretary's Report. (Exhibit 07-156)

3. Treasurer's Report

The Woodbury Board of Education hereby approved the May 2007 Treasurer's Report. (Exhibit 07-157)

4. Transfers

The Woodbury Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted. (Exhibit 07-158 and 07-158a)

5. Payment of Bills

The Woodbury Board of Education hereby approved the payment of bills without exception. (Exhibit 07-159)

6. Revenue Amounts/Sources

The Woodbury Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2007. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury Board of Education hereby certified, pursuant to N.J.A.C. 6A:23- 2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Items #1-7

Motion with Revisions : Mr. Lonabaugh Second: Mr. Chiesa

Roll Call Vote: Yes: 9 No: 0

Items #A1 – abstained – William Toole

B. PERSONNEL – PROFESSIONAL1. Substitutes – 2006-07

The Woodbury Board of Education hereby approved the employment of the following substitutes in the Woodbury School District for the 2006-07 fiscal year:

- Branyan, Carla – West Deptford, NJ – ESL Cert. – Elem.
- Hetzler, Cynthia – Turnersville, NJ – Sub. Cert. – K-12
- Paolillo, Laurie – Mantua, NJ – Teacher of Special Ed. Cert. – K-12
- Parham, Dorothy – Woodbury, NJ – Sub. Cert.– K-12

2. Leaves of Absence – 2006-07

The Woodbury Board of Education hereby approved an uncompensated leaves of absence as follows:

- | | | |
|---------------------|--------------|-------|
| a) Paula Horton | May 23, 2007 | ½ day |
| b) Antoinette Allen | May 22, 2007 | 1 day |
| c) Linda Webb | May 24, 2007 | ½ day |
| d) Maya David | June 6, 2007 | 1 day |

3. Employment - 2007-08

- a) The Woodbury Board of Education hereby approved the employment of Jennifer Guerin as Interim Teacher of Grade 2 at West End Memorial School, commencing September 4, 2007 at a yearly salary of \$44,107.
- b) The Woodbury Board of Education hereby approved the employment of Maureen S. Stocker as Teacher of Social Studies at Woodbury Jr.-Sr. High School, commencing September 4, 2007, pending New Jersey certification and approval of the criminal history review. Ms. Stocker's salary will be in accordance with Step 1, MA, on the teachers' 2007-08 salary guide.
- c) The Woodbury Board of Education hereby approved the employment of Vicki Hills as Interim Teacher of Grade 5 at Walnut Street School, commencing September 4, 2007 at a yearly salary of \$44,107.
- d) The Woodbury Board of Education hereby approved the employment of Eliza Cadorette as Teacher of Grade 5 at West End Memorial School, commencing September 4, 2007, pending approval of the criminal history review. Ms. Cadorette's salary will be in accordance with Step 1, MA, on the teachers' 2007-08 salary guide, pending receipt of final, official transcripts.
- e) The Woodbury Board of Education hereby approved the employment of John A. Romano, Jr., as Interim Teacher of Physical Education/Health in the Jr.-Sr. High School, commencing September 4, 2007, pending New Jersey certification and approval of the criminal history review, at a yearly salary of \$44,107.
- f) The Woodbury Board of Education hereby approved the employment of Mark Grundel as Teacher of Grade 5 at Evergreen Avenue School, commencing September 4, 2007, pending approval of the criminal history review. Mr. Grundel's salary will be in accordance with Step 1, BA, on the teachers' 2007-08 salary guide.

4. Transfer – 2007-08

- a) The Woodbury Board of Education hereby approved the transfer of Thilana Chandler to Teacher of Special Education at Woodbury Jr.-Sr. High School, effective September 4, 2007. Mrs. Chandler's salary will be in accordance with Step 2, BA (1.0 FTE), on the teachers' 2007-08 salary guide.
- b) The Woodbury Board of Education hereby approved the transfer of Sherrie Davis from Teacher of Special Education to School Counselor at Woodbury Jr.-Sr. High School, effective September 4, 2007.

5. Employment – Summer 2007

- a) The Woodbury Board of Education hereby approved Summer 2007 Curriculum Writing positions. Each teacher will be compensated at the Special Projects Rate. (Exhibit 07-160)
- b) The Woodbury Board of Education hereby approved the Summer 2007 employment of Jenny Chen as Math Teacher in the Remedial Jr. High Summer School for Grades 6-8 for fifty hours with compensation at the Special Projects Rate.

6. Extra-curricular– 2007-08

- a) The Woodbury Board of Education hereby accepts the letter of resignation from Kristin Corley as Head Coach – Varsity Field Hockey for the 2007-08 year.
- b) The Woodbury Board of Education hereby accepts the resignation of Douglas Park as Assistant Band Director for the 2007-08 school year.
- c) The Woodbury Board of Education hereby approved non-athletic extra-curricular appointments for the 2007-08 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Co-Advisor	Anytown	Gloria Goode	\$ 431.50
Advisor	West End Yearbook	Debra Rath	\$ 716.00
Asst. Director	Band	Brian Cavanaugh (Adj.)	\$2,994.00

- d) The Woodbury Board of Education hereby approved athletic extra-curricular appointment for the 2007-08 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Stipend/Step</u>
Advisor	Weight Room	Gary Scavette	\$2,934.00/2

Mr. Abbott questioned what the Anytown Club is.

Mr. Jones stated it focuses on school climate.

7. Leaves of Absence – 2007-08

- a) The Woodbury Board of Education hereby approved a New Jersey Family Medical Leave from September 4 – January 17, 2008 for Theresa Richman.
- b) The Woodbury Board of Education hereby approved a child rearing leave of absence for Jennifer Gladue for the 2007-08 school year.

8. Counseling Intern – 2007-08

The Woodbury Board of Education hereby approved Colleen DiRienzo to complete a 100 hour counseling practicum in Fall 2007 at Woodbury Jr.-Sr. High School.

9. Stipend – 2007-08

The Woodbury Board of Education hereby approved a \$1,000 stipend for Dianne Clement to shop for foods classes during the 2007-08 school year. This amount will be paid over 20 paychecks.

Items #1-9

Motion: Ms. Moore Second: Mrs. Dennen

Roll Call Vote: Yes: 9 No: 0

C. PERSONNEL - SUPPORT1. Employment – 2006-07

The Woodbury Board of Education hereby approved the employment of Ashley Worrell as Interim Secretary in the High School Principal's Office from June 5 to – June 29, 2007 at 0.5 FTE, step 3, of the 2006-07, twelve month secretarial salary guide (in addition to her Evergreen School aide salary); from July 1 to July 20, 2007 at 1.0 FTE, step 4, of the 2007-08 twelve month secretarial salary guide.

Mr. Abbott questioned why we are approving her for this if she is already there.

Mrs. Pennell explained the need was due to the recent secretarial vacancy in the High School main office. The permanent replacement will start July 23, 2007.

2. Resignations

- a) The Woodbury Board of Education hereby accepts the verbal resignation of Frank Foley, Custodian, effective May 30, 2007.
- b) The Woodbury Board of Education hereby accepts the letter of resignation from Sharon Scott, Custodian, effective June 20, 2007.
- c) The Woodbury Board of Education hereby accepts the letter of resignation from Jacqueline Massanova, Instructional Assistant, effective June 15, 2007.
- d) The Woodbury Board of Education hereby accepts the letter of resignation from Tica Cojocar, Custodian, effective June 29, 2007.

Mr. Toole questioned why we are losing so many custodians.

Mrs. Pennell stated relocation and increased salary elsewhere.

3. Leaves of Absence – 2006-07

The Woodbury Board of Education hereby approved an uncompensated leaves of absence as follows:

a) Frank Foley	May 16, 17, 18, 2007	3 days
b) Christina Myers	May 17, 18, 2007	2 days
c) Jacqueline Massanova	June 1, 2007	1 day
d) Kenneth Avent	May 22, 2007	½ day
e) Linda DiPietro	May 29, 2007	1 day
f) Leslie Lockett	June 11, 2007	1 day
g) Ashley Worrell	June 8, 2007	1 day

4. Termination

The Woodbury Board of Education hereby terminates the employment of George Jordan, Instructional Assistant, effective May 31, 2007.

5. Employment – 2007-08

a) The Woodbury Board of Education hereby approved the employment of Stacy L. Hoffman as Secretary to the Superintendent, commencing August 1, 2007, at a pro-rated 2007-08 salary of \$44,000. Initial months of employment will provide secretarial support to the Business Office during an upcoming Family Medical Leave. Employment is pending approval of the criminal history review.

b) The Woodbury Board of Education hereby approved the employment of Nicole Roberts as Secretary (High School Office), full-time, 12 months, commencing July 23, 2007, at a pro-rated 2007-08 salary of \$32,117.

c) The Woodbury Board of Education hereby approved the employment of Mariana Torres, Custodian, as an emergent hire, commencing July 2, 2007, or later upon approval of emergent hire request from the Gloucester County Superintendent of Schools. Ms. Torres' salary will be in accordance with Step 1-Custodian on the Custodial/Maintenance 2007-08 Salary Guide.

d) The Woodbury Board of Education hereby approved the employment of Markee Robinson, Custodian, as an emergent hire, commencing July 2, 2007, or later upon approval of emergent hire request from the Gloucester County Superintendent of Schools. Mr. Robinson's salary will be in accordance with Step 1-Custodian on the Custodial/Maintenance 2007-08 Salary Guide.

e) The Woodbury Board of Education hereby approved the employment of Sarah Leafey, Custodian, as an emergent hire, commencing July 2, 2007, or later upon approval of emergent hire request from the Gloucester County Superintendent of Schools. Ms. Leafey's salary will be in accordance with Step 1-Custodian on the Custodial/Maintenance 2007-08 Salary Guide.

f) The Woodbury Board of Education hereby approved the employment of George Rapone, Custodian, as an emergent hire, commencing July 2, 2007, or later upon approval of emergent hire request from the Gloucester County Superintendent of Schools. Mr. Rapone's salary will be in accordance with Step 1-Custodian on the Custodial/Maintenance 2007-08 Salary Guide.

- g) The Woodbury Board of Education hereby approved the employment of Robert McCullough, Custodian, as an emergent hire, commencing July 2, 2007, or later upon approval of emergent hire request from the Gloucester County Superintendent of Schools. Mr. McCullough's salary will be in accordance with Step 1-Custodian on the Custodial/Maintenance 2007-08 Salary Guide.
- h) The Woodbury Board of Education hereby approved the employment of Paul Venable, Groundskeeper, commencing July 2, 2007. Mr. Venable's salary will be in accordance with Step 7-Grounds on the Custodial/Maintenance 2007-08 Salary Guide.
- i) The Woodbury Board of Education hereby approved the employment of Deborah Davis as a part-time van driver for up to 20 hours per week for transportation of children to private schools plus additional extracurricular routes as required. Compensation will be \$17.50 per hour.
- j) The Woodbury Board of Education hereby approved the employment of David Jenkins as a part-time van driver for up to 20 hours per week for transportation of children to private schools plus additional extracurricular routes as required. Compensation will be \$17.50 per hour.
- k) The Woodbury Board of Education hereby approved the employment of Theresa Slusser, Accounts Payable Specialist, as an emergent hire, commencing July 9, 2007, upon approval of emergent hire request from the Gloucester County Superintendent of Schools. Ms. Slusser's salary will be \$38,000 (pro-rated) for the 2007-08 school year.

Mr. Abbott asked to have the emergent hiring process explained.

Ms. Hill questioned how Megan's law worked with fingerprinting. She asked if we contact local police and check on this.

Mrs. Pennell stated that we normally do not emergent hire and that the employees are purposely hired on July 2, 2007 so they do not cross with the students.

Mrs. Dennen asked if we can check these hires with local police to run a background check.

6. Leaves of Absence – 2007-08

The Woodbury Board of Education hereby approved a Federal Family Medical Leave of Absence for Elizabeth Murphy, Secretary, from September 4 – November 26, 2007.

7. Community Service Supervisor – 2007-08

The Woodbury Board of Education hereby approved the appointment of Edward Wollick as the Community Service Supervisor on weekends for the 2007-08 school year. Compensation is at the rate of \$15.30 per hour (to be paid at the blended overtime rate).

8. Student Workers – Summer 2007

a) The Woodbury Board of Education hereby approved the employment of Robert Burgess as a student worker in the technology office for 20 hours per week, commencing June 25, 2007 to the end of August, with compensation at the rate of \$8.00 per hour.

b) The Woodbury Board of Education hereby approved the following students workers as Summer 2007 painters. Each will be employed 20 hours per week, 7 weeks, with compensation at the rate of \$7.15 per hour.

Robert Baldwin	Sheldon Jackson
Kevin Brown	José Alvarado Martinez
James Bundy	Stefanie Parker
Matthew Fitzgerald	Kimberly Sayers
Donté Harvey	Matthew White

Items # 1-8

Motion: Ms. Moore Second: Mr. Chiesa

Roll Call Vote: Yes: 9 No: 0

D. STUDENTS & PROGRAMS1. Homebound Instruction

The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
995027	5/31 – 6/22/07	5	Julie Longo	Medical
064140	5/22 – 6/22/07	5	Brookfield Schools	Medical
051048	6/12 – 6/22/07	10	Georgia Stanfill/Jacqueline Rosario	Per CST
064136	6/8 – 6/22/07	5	Brookfield Schools	Medical
030449	5/30 – 6/22/07	5	Brookfield Schools	Medical

2. Extended School Year Placement

The Woodbury Board of Education hereby approved the following extended school year placement:

I.D. #	Classif.	Placement	Dates	Cost Per Day
74111	Preschool Disabled	Mantua Twp. P.S. Preschool Program (8:30 – 10:30 a.m.)	7/9-8/17/07	\$43.33
74111	Preschool Disabled	Free To Be Me (11:00 a.m. – 1:30 p.m.)	7/9-8/17/07	\$30.33

1635 Severe Learning Disabled Children’s Home 7/5–8/17/07 \$155.90

Ms. Moore asked if this was a typical year for homebound and Extended School Year.

Mr. Jones replied “yes.”

Items #1-2

Motion: Ms. Moore Second: Mrs. Dennen

Roll Call Vote: Yes: 9 No: 0

E. BUSINESS & FINANCIAL

1. Additional Bill List

The Woodbury Board of Education hereby approved preparing an additional bill list dated June 30, 2007 to be ratified at the next regular Board of Education meeting.

2. Transfers

The Woodbury Board of Education hereby approved making appropriation transfers required to close the books as of June 30, 2007 to be ratified at the next regular Board of Education meeting.

3. July 2007 Bill List

The Woodbury Board of Education hereby approved preparing a July bill list to be ratified at the August Board of Education meeting.

4. Consultation Services – Shields Academic Technology Services – 2007-08

The Woodbury Board of Education hereby approved entering into a consultation contract with Shields Academic Technology Services for the 2007-08 school year. The consultant will be paid a \$300 per diem rate, not to exceed 120 days.

Mr. Abbott questioned if the Consultation Services for Shields Academic Technology Services are in addition to our technology staff.

Mr. Jones stated we used to have an educational technology person who retired. Monica Shields help us.

5. Capital Projects Funds

The Woodbury Board of Education hereby approved transferring interest earned from Capital Projects Funds in the 2007-08 fiscal year to the Debt Service Fund.

Ms. Hill asked if this is still referendum funds.

6. Policies – 5000 Section and additional miscellaneous – 1st Reading

The Woodbury Board of Education hereby approved the 1st reading of 5000 Section plus additional miscellaneous policies as per Exhibit 07-161.

7. Contract – Horizon Blue Cross and Blue Shield

The Woodbury Board of Education hereby approved a resolution to enter into a contract with Horizon Blue Cross and Blue Shield for set up of a Premium Only Plan under the Internal Revenue Service requirements. (Exhibit 07-162)

8. Contract – Let’s Motor, Inc. – 2007-08

The Woodbury Board of Education hereby approved contracting with Let’s Motor, Inc. to provide occupational therapy services for the 2007-08 year, at the rate of \$62 per hour, not to exceed \$45,685. (This is a correction to the May agenda item.)

9. Contract – Adams, Rehman & Heggan (ARH)

The Woodbury Board of Education hereby approved an increase to the contract with Adams, Rehman & Heggan (ARH) by \$1,275 for the provisions of services to sample, collect, coordinate, evaluate and report on the results of two soil samples. This cost is based upon an expedited one week laboratory turn-around time.

Mr. Abbott questioned why does the soil needs to be tested.

10. Contract – Becica Associates

The Woodbury Board of Education hereby approved entering into a contract with Becica Associates in the amount of \$38,000 to complete a concept structural repair design for the Walnut Street School.

Ms. Moore stated she highlighted #10.

11. Contract – The Cambridge Group

The Woodbury Board of Education hereby approved entering into a contract with The Cambridge Group in the amount of \$27,500 for the facilitation of a Strategic Plan for the Woodbury School District.

Ms. Hill questioned if the money for the Cambridge Group is budgeted.

12. Joint Purchasing Agreement – 2007-08

The Woodbury Board of Education hereby approved entering into a joint purchasing agreement with the Pittsgrove Township Board of Education for the purchase of paper, materials and supplies on a regular basis throughout the 2007-08 school year.

13. Gloucester County Special Services School District Contract – 2007-08

The Woodbury Board of Education hereby approved entering into a contract with the Gloucester County Special Services School District for the 2007-08 school year for the following services:

Auxiliary Speech-Language	4 days/week	\$59,760
Physical Therapy	4 hours/week	\$10,080

14. Textbooks

The Woodbury Board of Education hereby approved textbooks as follows:

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Program/Course/Gr. Level</u>
Core Plus (2 nd ed.)	McGraw Hill	2008	Integrated Algebra/ Geometry (year 1)
Business and Personal Law	Glencoe	2008	Business & Personal Law 9-12
Microsoft Office 2003 Introductory	Glencoe/McGraw Hill	2006	MS Office I, II/ 9-12

15. Sale of Fixed Assets

The Woodbury Board of Education hereby approved selling the following fixed assets which are no longer needed for instruction at the district auction in June:

- 2 military benches
- 1 leg curl/leg extension (black)
- 1 leg curl/leg extension (gray)
- 1 power rack/squat rack (blue) – Asset # 0002321
- 2 power racks (black)
- 1 flat bench press
- 3 weight trees – Asset # 599
- 1 flat bench
- Minor equipment (1988) – Asset # 2006020102

16. Cancellation of Outstanding Checks

The Woodbury Board of Education hereby approved canceling the following outstanding checks dated over one year ago:

<u>Account</u>	<u>Check #</u>	<u>Amount</u>	<u>Issue Date</u>
Warrant	58584	\$45.60	4/25/06
Student Activity	18085	\$5.00	6/27/06
Student Activity	17965	\$5.00	5/3/06
Student Activity	17770	\$29.24	2/9/06

Student Activity 17599 \$49.46 11/16/05

17. Donations – West End School

The Woodbury Board of Education hereby ratifies the acceptance of the following donations which contribute to the West End School instructional program as approved by the Superintendent:

West End School PTA – Installation of one pair of rear stage curtains; two pair side curtains and a new rear track(valued at \$4,436)
West End School PTA – speakers and cable
Dave Shamlian – sound equipment

18. Amendments to FY '07 NCLB Grant Budget

The Woodbury Board of Education hereby approved the following amendments to the FY '07 NCLB Grant budget:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>	<u>Reason</u>
100-300	200-200	\$21,758	Increase in TPAF benefits for Basic Skills Instructors
100-300	100-600	\$50,000	Purchase supplemental supplies for Read 180 Basic Skills program

Ms. Hill questioned the NCLB budget cut of \$193,000 and how it will impact our budget.

Mrs. Pennell stated that we will need to transfer other appropriations to the basic skills salary line item to fund the loss of these salaries.

19. Transportation Contract – Delaware City

The Woodbury Board of Education hereby approved providing transportation for student # 1581 for May 22, 2007 from West End School to Sawtelle Learning Center at a total cost of \$69.50.

20. Resolution to Join School Alliance Insurance Fund

The Woodbury Board of Education hereby approved the School Alliance Insurance Fund Resolution to Join for a period of three years, effective July 1, 2007 to July 1, 2010. (Exhibit 07-163)

21. Resolution to Join the Educational Risk Insurance Consortium-South

The Woodbury Board of Education hereby approved the Resolution to Join the Educational Risk Insurance Consortium-South, a fund within the New Jersey School Boards Association Insurance Group, for a two year period ending June 30, 2009. (Exhibit 07-164)

22. Travel and Work Related Expenses

The Woodbury Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees attending conferences, conventions, staff training, seminars and/or workshops as previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of each attendee. (Exhibits 07-165)

Ms. Hill asked why no lodging and travel meals for the nurse's conference.

23. Change Order – Art Anderson, Inc.

The Woodbury Board of Education hereby approved change order #14 to the Art Anderson, Inc. contract in the amount of \$28,271 for Graffiti Coating on 5000 SF of Decro-Face Walls and 6300 SF of Mesa Retaining Walls.

b) The Woodbury Board of Education hereby approved change order # 9, Option 1, to the Art Anderson, Inc. contract in the amount of \$1,089 for removal of the rear Annex door and fill with CMU. (Exhibit 07-166)

24. No Child Left Behind (NCLB) Funds – 2007-08

The Woodbury Board of Education hereby approved applying for No Child Left Behind (NCLB) Funds for 2007-08 as follows:

Title I – Park A Basic	\$465,580
Title II – Part A	\$127,761
Title II Part D	\$3,360
Title III (through consortium, if available)	\$4,617
Title IV	\$12,217
Title V	\$3,812
Total	\$617,347

25. Bids – Interior Classroom Renovation Projects

The Woodbury Board of Education hereby approved accepting bids for the interior classroom renovation projects and to award a contract to the low bidder, W.J.Gross, in the amount of \$256,560, for the base bid and alternates 1, 2, 4, 5, 6 and 8. (Exhibit 07-167)

26. Bids – Relocation of Athletic Trainer's Room

The Woodbury Board of Education hereby approved accepting bids for the relocation of the athletic trainer's room and to award a contract to the low bidder, W. J. Gross, in the amount of \$89,000. (Exhibit 07-168)

27. Bids – Asbestos Removal

The Woodbury Board of Education hereby approved accepting bids for asbestos removal and to award a contract to the low bidder, Pernaco, Inc., in the amount of \$55,272. (Exhibit 07-169)

28. Bids – Locker Replacement

The Woodbury Board of Education hereby approved accepting bids for locker replacement and to award a contract to the low bidder, Robinson Steel, in the amount of \$29,341. (Exhibit 07-170)

Ms. Hill questioned if Items #25-28 are all budgeted.

Ms. Moore asked if all the bids were under the budgets.

29. Summer 2007 Transportation

The Woodbury Board of Education hereby approved the Summer 2007 Transportation routes for extended school year students. (Exhibit 07-171)

Items #1-29

Motion: Mr. Chiesa

Second: Mr. Abbott

Roll Call Vote: Yes: 9

No: 0

11. SUPERINTENDENT'S REPORT

- Superintendent's Report – as submitted – Mr. Jones answered various questions on detracking and differentiated instruction.

Mr. Gwalthney asked to consider a special back to school night in September if a decision is made to move forward.

- School Business Administrator's Report – as submitted – Mrs. Pennell

12. FIRE DRILL REPORTMay 2007

School	Date	Time	Length of Drill	Comments
Evergreen	5/14/07	11:00 a.m.	2 min., 37 sec.	Sunny, warm
	5/25/07	10:45 a.m.	2 min., 7 sec.	Sunny, warm
Walnut	5/4/07	9:35 a.m.	55 seconds	Sunny
	5/10/07	1:45 p.m.	55 seconds	Cloudy
West End	5/4/07	10:00 a.m.	1 min., 35 sec.	Clear, sunny

MOTION TO CLOSE THE MEETING TO THE PUBLIC COMMENT:

Motion: Mrs. Dennen
Voice Vote: Yes: 9

Second: Ms. Moore
No: 0

17. ADJOURNMENT TO END BOARD MEETING

Motion: Mrs. Dennen

Second: Ms. Moore

Roll Call Vote: Yes: 9

No: 0

Time: 11:35pm

Respectfully submitted,

Esther R. Pennell,
Board Secretary
Woodbury Public Schools