

BOARD OF EDUCATION MEETING
June 17, 2009
Woodbury Jr.-Sr. High School Auditorium
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 7:03 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting’s Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.

3. ROLL CALL

Mr. Abbott	Present	Mr. Hughes	Present
Mr. Chiesa	Present (arrived at 7:10pm)	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Ms. White	Present
Mr. Gwalthney	Absent	Mr. Toole	Present
Ms. Hill	Present	Theodore Johnson	Present
		(Student Representative)	

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life’s challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSION

- Developmental Designs (D.D.) – Ms. Mosley gave a brief presentation on what D.D. is and how Woodbury has implemented it. She brought her homeroom students to explain the “herd huddle” and to demonstrate the activity. The board members and the public asked the students questions about the program.
- Strategic Plan Update – Mr. Jones summarized the status of the strategic plan initiatives.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion Mr. Toole Second Mr. Abbott

Close: Motion Mr. Toole Second Mr. Abbott

8. AGENDA

A. ROUTINE MATTERS

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meetings held on May 20, 2009.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the April 2009 Secretary's Report. (Exhibit 09-157)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the March and April 2009 Treasurer's Reports. (Exhibit 09-158)

4. Transfers

The Woodbury City Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted. (Exhibit 09-159)

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 09-160)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: Mr. Toole Second: Mr. Abbott

Roll Call Vote: Yes: 8 No: 0

B. PERSONNEL – PROFESSIONAL

1. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Danielle Kessler as Teacher of English at Woodbury Jr.-Sr. High School for the 2009-10 school year, to be compensated on the salary guide at BA/Step 3.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Evanthia DiGangi as Assistant Business Administrator, 0.6 FTE, for the Woodbury City Public School District at a salary of \$42,000, pro-rated, beginning August 1, 2009, pending criminal history approval.

2. Summer Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the summer employment of certificated personnel. (Exhibit 09-161 revised)

3. Extra-Curricular – 2009-10

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following non-athletic extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Activity</u>	<u>Staff Member</u>	<u>Stipend</u>
Monitor	Before-School	Joyce Woodrow	TBD*
Advisor	High School Dance	Donna Lacovara	TBD*
Co-Advisor	Grade 10	Daniel Jones	TBD*
Business Mgr.	Sun Dial	Colleen DiRienzo	TBD*
Co-Advisor	Elem. Club - Fitness (WE)	Jack Hill	TBD*/Shared
Co-Advisor	Elem. Club - Fitness (WE)	Paula Horton	TBD*/Shared
Co-Advisor	Elem. Club - WEBSTER (WE)	Jennifer Guerin	TBD*/Shared
Co-Advisor	Elem. Club - WEBSTER (WE)	Kathie Spittal	TBD*/Shared
Advisor	Elem. Club - Games (EV)	Rose Birkhead	TBD*

Advisor	Elem. Club - Art (EV)	Paige Lyons	TBD*
Advisor	Elem. Club – Library (WA)	Melissa Toole	TBD*
Advisor	Elem. Club –Mentor (WA)	Robby Richardson	TBD*

(*Stipend to be determined through the negotiations process.)

- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the appointment of the following department chairs for the 2009-10 school year at a stipend to be determined through the negotiations process:

<u>Department</u>	<u>Appointment</u>
English	Donna Cohen
Mathematics	Robyn Sole
Science	Gary Scavette
Social Studies	Steve Gallatig
Health and Physical Education	Barbara Gale
Related Arts	Dianne Clement
Technology/Business	Dianne Clement*
Special Education	Marc Cannuli
World Language	Liseidy Diaz
Remediation	Michele Sokolovic

(*The second chair position shall be compensated at a reduced stipend to be determined through the negotiations process.)

- c) The Woodbury Board of Education, upon the recommendation of the superintendent, hereby approved the appointment of the following Junior High School Coordinators for the 2009-10 school year at a stipend to be determined through the negotiations process:

<u>Grade</u>	<u>Appointment</u>
6 th Grade	Jennifer Jones
7 th Grade	Christopher Sheppard
8 th Grade	Yael Tamar Emenecker

4. Substitutes

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of following substitute teachers for the 2008-09 school year:

Myers, Faith; Standard Elementary Certification

Motion: Mr. Toole

Second: Mr. Abbott

Roll Call Vote: Yes: 8

No: 0

Items #1-4

Item # 3a – abstained – Mr. Toole

Item # 1b – no – Ms. Hill, Mr. Lonabaugh, Mr. Toole

Mr. Chiesa asked if this was a 12 month position.

Mr. Jones replied yes, 12 months.

Mr. Toole asked if the position was 26 hours per week.

Mr. Jones responded that the position was 3 days per week.

C. PERSONNEL – SUPPORT

1. Leave of Absence

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a one day uncompensated leave of absence for Renee Horace-Carter on June 4, 2009.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a one day uncompensated leave of absence for Danielle Straub on May 12, 2009.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a one-half day uncompensated leave of absence for Leslie Lockett on April 30, 2009.
- d) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a one day uncompensated leave of absence for Elizabeth Beebe on June 4, 2009.
- e) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a one day uncompensated leave of absence for Kathleen Koriakin on May 27, 2009.

2. Resignation

The Woodbury City Board of Education hereby acknowledged the resignation of Colleen Macbride as an Instructional Assistant at Evergreen Avenue Elementary School for the 2009-10 school year.

3. Employment Transfer

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved to ratify and affirm the employment transfer of Lesley Stinson from a special education preschool aide for five hours per week, to a special education one-to-one aide at Evergreen Avenue Elementary School for twenty-two and one-half hours per week, beginning May 26, 2009, at the same rate of pay.

4. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved to ratify and affirm the additional employment of Leann Doyle as a Special Education One-to-One Aide at Evergreen Avenue Elementary School for school year, for a total of ten hours through the remainder of the school year, at a rate of \$11.33 per hour, no benefits.

- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Leann Doyle as an Instructional Assistant at Evergreen Avenue Elementary School for the 2009-10 school year, for twenty-nine hours per week at a rate of \$16 per hour, no benefits.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Akisha Jones as Evaluation and Research Coordinator for the Woodbury City Public School District beginning July 13, 2009, at a salary of \$60,000, pro-rated.
- d) The Woodbury Board City of Education, upon the recommendation of the superintendent, hereby approved the employment of Jose Quinones, as a full-time Night Custodian for the District, beginning July 1, 2009, upon, to be placed on the starting step of the salary guide, pending receipt of Criminal History approval.

5. Summer Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the summer employment of non-certificated personnel. (Exhibit 09-162 revised)
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved employment of 2009 Painting Supervisors for six weeks, not to exceed twenty hours per week, at a rate of \$15 per hour each for Josef Loeb and Marissa Cleminson.

6. Student Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved employment of David Carl, as a student worker in the technology office for twenty hours per week, beginning July 6, 2009, through August 13, 2009, at a rate of \$8 per hour.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved employment of Mona Charrouf, as a student worker in the Board Office and Jr.-Sr. High School Main Office for twenty hours per week, beginning July 6, 2009, through August 13, 2009, at a rate of \$8 per hour.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved employment of student painters, for twenty hours per week, beginning July 6, 2009, through August 13, 2009, at a rate of \$8 per hour, for the following:

Robert Baldwin	Sue Chong
Shaneyce Cordy	Mark DiRuggeris
Megan Downey	Tyler Jenkins
James Jones	Ashleigh Pollit
Thomas Shute	Malana Williams

7. Substitute Coordinator – 2009-10

The Woodbury City Board of Education hereby approved the appointment of Tracey Parker as substitute coordinator for Woodbury Public School District for the 2009-10 school year, at a stipend of \$5,835.

8. AVID Tutor – 2008-09

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved to ratify and affirm the employment of Marisa Satterfield as an AVID Tutor, beginning May 12, 2009, through the balance of the school year, at the rate of \$10 per hour, not to exceed eight hours per week.

9. Substitutes

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the substitute bus drivers and aides for the 2009-10 school year:

- Josef Loeb; Bus Driver
- Toni Jones; Bus Aide
- Josef Loeb; Bus Aide

Motion: Mr. Toole

Second: Mr. Abbott

Roll Call Vote: Yes: 8

No: 0

Items #1-9

Mr. Chiesa commented that the AVID students were at his wife’s meeting and she was very impressed.

D. STUDENTS & PROGRAMS

1. Out of District Placement

- a) The Woodbury City Board of Education hereby approved the out-of district placement of student #4959338839 at Garfield Park Academy, required by the Division of Youth and Family Services, beginning June 1, 2009, through the balance of the school year, at a rate of \$320.50 per diem.
- b) The Woodbury City Board of Education hereby approved the summer 2009 extended school year out-of district placements. (Exhibit 09-163)

2. Transportation Route

The Woodbury City Board of Education hereby approved a transportation route for the 2008-09 school year for student #4959338839 to Garfield Park Academy, by the Gloucester County Special Services School District, Route S4121, starting June 3, 2009, through June 19, 2009, in the amount of \$61 per day.

3. Homebound Instruction

The Woodbury City Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
100353	05/15/09-06/12/09	10	Brookfield	Medical
10214	06/03/09-06/12/09	10	Tara Domin	Medical
10243	06/01/09-06/24/09	12	Mary Mills	Per Administration
		6	C. Chavez-Naimoli	
10035	06/01/09-06/24/09	18	Liseidy Diaz	Per Administration

4. Homeless Students

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 09-164)

5. Jr.-High School Schedule – 2009-10

The Woodbury City Board of Education hereby approved the new bell schedule for Grade 6 through 8 at the Jr.-Sr. High School for the 2009-10 school year. (Exhibit 09-165)

6. Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 09-166)

7. New Jersey State Interscholastic Athletic Association (NJSIAA) 2009-10 Membership

The Woodbury City Board of Education hereby approved the resolution to join the NJSIAA for 2009-10, and agree to be governed by the Constitution, Bylaws, and Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility.

8. Textbook Approval

The Woodbury City Board of Education hereby approved the purchase of textbooks as follows:

Title	Publisher	Copyright	Program/Gr. Level
Integrated Principles of Zoology	McGraw Hill	2008	Zoology; Grade 12

Motion: Mr. Toole

Second: Mr. Abbott

Roll Call Vote: Yes: 8

No: 0

Items # 1-8

E. BUSINESS & FINANCIAL

1. Joint Purchasing Agreement – 2009-10

The Woodbury City Board of Education hereby approved entering into a joint purchasing agreement with the Pittsgrove Township Board of Education for the purchase of paper, materials and supplies on a regular basis throughout the 2009-10 school year.

2. Gloucester County Special Services School District Contract – 2009-10

The Woodbury City Board of Education hereby approved entering into a contract with the Gloucester County Special Services School District for the 2009-10 school year for the following services:

Auxiliary Speech-Language	4 days/week	\$70,272
Autism Consultation-Support	up to 190.5 total hours	\$20,000

3. Acceptance of Funds

The Woodbury City Board of Education hereby approved accepting the funds awarded to the West End Memorial Elementary School for the 2009-10 Fresh Fruit and Vegetable Program in the amount of \$20,291.44.

4. Reserve Account

The Woodbury City Board of Education hereby approved establishing a Current Expense Emergency Reserve and approved the formal resolution to transfer \$100,000 of anticipated unexpended line-item appropriation to the Current Expense Emergency Reserve. (Exhibit 09-167)

5. Contracted Services

- a) The Woodbury City Board of Education hereby approved contracting with Let’s Motor Inc., to provide occupational therapy services for the 2009 Summer School program, from July 6, 2009, through July 30, 2009, not to exceed fourteen hours per week, at the rate of \$62 per hour.
- b) The Woodbury City Board of Education hereby approved contracting with Lois Spritzler as a Learning Disabilities Teacher-Consultant, four days per week, beginning September 1, 2009, through on or about October 19, 2009, at a rate of \$425 per diem.

6. Policy/Regulation Updates

The Woodbury City Board of Education hereby approved new and revised policies (second reading) and regulations. (Exhibit 09-168)

7. Additional Bill List

The Woodbury City Board of Education hereby approved preparing an additional bill list dated June 30, 2009, to be ratified at the next regular Board of Education meeting.

8. Appropriation Transfer

The Woodbury City Board of Education hereby approved making appropriation transfers required to close the books as of June 30, 2009, to be ratified at the next regular Board of Education meeting.

9. July 2009 Bill List

The Woodbury City Board of Education hereby approved preparing a July bill list to be ratified at the next regular Board of Education meeting.

10. 2009-10 Employment Contract Authorization

The Woodbury City Board of Education hereby approved granting authorization to the superintendent to offer any necessary employments contracts for the 2009-10 school year to be ratified at the next regular Board of Education meeting.

11. Summer Use of Facilities - 2009

The Woodbury City Board of Education hereby approved the use of school facilities and equipment by the Woodbury High School athletic teams during the summer 2009 for coaches' workouts.

12. Use of Facilities by Outside Groups

- a) The Woodbury City Board of Education hereby ratifies and affirms use of the New Cafeteria at the Woodbury Jr.-Sr. High School by the Woodbury Summer Basketball League for a Meet and Greet with the High School Basketball Coach on June 4, 2009, from 6:00pm – 8:00pm. (User: Class II)
- b) The Woodbury City Board of Education hereby approved the use of the Francis Avenue Sports Complex by the Woodbury Soccer Club beginning on July 15, 2009 through September 1, 2009, for practices. (User: Class II)
- c) The Woodbury City Board of Education hereby ratifies and affirms the use of the New Cafeteria at the Woodbury Jr.-Sr. High School by Envision Consultants on June 11, 2009, for a Public Open House Meeting for PATCO from 5:00pm – 9:00pm. (User: Class III)

- d) The Woodbury City Board of Education hereby approved the use of the Multi-Purpose Room and 4 classrooms at Evergreen Avenue School by the Neighborhood Preservation Program beginning on July 6, 2009 through July 31, 2009, from 9:00am – 12:00pm for Art Camp. (User: Class II)
- e) The Woodbury City Board of Education hereby ratifies and affirms the use of the track by the Road Runners Club of Woodbury on June 8, 2009, June 15, 2009, and June 22, 2009, from 6:00pm – 8:00pm for Track Clinic. (User: Class II)

13. Travel and Work Related Expenses

The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-169)

Motion: Mr. Toole Second: Mr. Abbott

Roll Call Vote: Yes: 8 No: 0

Items #1-13

9. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted – Mr. Jones handed out a letter from Education Law Center and gave an update as to how the district is underfunded.

Ms. Hill appreciated the effort and would like to keep trying.

Mr. Chiesa asked if we would be paying towards a law suit.

Mr. Jones replied, not at this time.

Mr. Jones distributed the State of Schools report and asked the board members to review between now and the retreat.

Mr. Chiesa asked for the retreat agenda items.

Ms. Hill stated that she received a call regarding invitations and they were received too late.

- School Business Administrator’s Report – as submitted – Mrs. Huber gave the Board an update regarding grant applications.

10. FIRE DRILL REPORT

May 2009

School	Date	Time	Length of Drill	Comments
Evergreen	05/21/09	9:45am	1 minute, 50 seconds	Sunny
	05/29/09	9:15am	1 minute, 47 seconds	Cloudy
Walnut	05/28/09	12:50pm	1 minute, 10 seconds	Cloudy, warm
	05/29/09	10:55am	1 minute, 8 seconds	Cloudy, warm
West End	05/05/09	1:50pm	1 minute, 5 seconds	Cloudy, wet, cool
	05/21/09	10:10am	1 minute, 15 seconds	Sunny, clear
Jr.-Sr. High	05/20/09	1:59pm	2 minutes, 13 seconds	Sunny
	05/26/09	8:55am	2 minute, 36 seconds	Cloudy

11. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – reported that the Committee met on June 3, 2009, and discussed the White and Gold edition that should be released at the end of the year. The Committee also discussed the Strategic plan and the State of the Schools format.

Finance Committee – Anthony Chiesa, Chairperson – no report.

Personnel Committee – Lynn Jennings Dennen, Chairperson – reported that the Committee will meet in July to discuss negotiations.

Policy Committee – Diane Hill, Chairperson – no report.

Property Committee – William Toole, Chairperson – reported that a special meeting will be held next week to award the construction project.

Mr. Jones mentioned that he and Mrs. Huber will be reaching out to the committees to discuss timelines and meetings.

12. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – mentioned the ratable for the City and cited that in 2007 that 30% of the city properties are tax exempt and in 2009, 40% of the City's properties are tax exempt.

Gloucester County School Board – Frank Gwalthney – absent, no report

NJSBA Legislative Delegate – Frank Gwalthney – absent, no report

Student Body Representative – Teddy Johnson – reported that the student body is getting ready for the summer.

13. FUTURE DATES

Date	Event	Time
June 16, 2009	P.T.S.A. Meeting (Jr.-Sr. High School)	7:30pm
June 17, 2009	Board of Education Meeting (Jr.-Sr. High School)	7:00pm
June 18, 2009	5 th Grade Awards Ceremony (West End)	6:00pm
June 18, 2009	8 th Grade Promotion Ceremony (Jr.-Sr. High School)	7:30pm
June 19, 2009	5 th Grade Awards Ceremony (Walnut)	6:00pm
June 23, 2009	Grades K through 2 – Awards Ceremony (Evergreen)	9:00am
June 24, 2009	Grades 3 through 5 – Awards Ceremony, Dance, and Enrichment (Evergreen)	9:00am
June 24, 2009	Special Board Meeting (Jr.-Sr. High School)	5:00pm
June 24, 2009	Class of 2009 – Convocation (Jr.-Sr. High School)	5:30pm
June 24, 2009	Class of 2009 – High School Graduation (Jr.-Sr. High School)	6:30pm
July 22, 2009	Personnel Committee: Negotiations Meeting	6:00pm
August 19, 2009	Board of Education Meeting (Jr.-Sr. High School)	7:00pm
August 20, 2009	Board of Education Retreat (Gloucester County Office of Education)	6:00pm

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion Mr. Toole Second Mr. Abbott
 Close: Motion Mr. Toole Second Mr. Abbott

15. ADJOURNMENT TO END BOARD MEETING

Motion: Mr. Toole Second: Mr. Abbott
 Roll Call Vote: Yes: 8 No: 0
 Time: 8:45pm

Respectfully Submitted,

Kara L. Huber,
 Board Secretary