



7. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

8. MISSION STATEMENT

9. NOMINATIONS FOR OFFICE OF BOARD PRESIDENT

MOTION TO OPEN NOMINATIONS FOR OFFICE OF BOARD PRESIDENT

Motion: Ms. Moore Second: Mrs. Dennen

Voice Vote: Yes: 9 No: 0

Nominee: Frank Gwalthney

Nominated by: Mary Ellen Moore Second: Lynn Jennings-Dennen

MOTION TO CLOSE NOMINATIONS FOR OFFICE OF BOARD PRESIDENT

Motion: Ms. Moore Second: Mrs. Dennen

Voice Vote: Yes: 9 No: 0

ROLL CALL TO VOTE TO ELECT FRANK GWALTHNEY, JR., AS BOARD PRESIDENT FOR THE NEW TERM

Roll Call Vote: Yes: 9 No: 0

10. NOMINATIONS FOR OFFICE OF VICE PRESIDENT

MOTION TO OPEN NOMINATIONS FOR OFFICE OF VICE PRESIDENT

Motion: Ms. Moore Second: Mrs. Dennen

Voice Vote: Yes: 9 No: 0

Nominee: Lynn Jennings-Dennen

Nominated by: Mary Ellen Moore Second: Diane Hill

MOTION TO CLOSE NOMINATIONS FOR OFFICE OF VICE PRESIDENT

Motion: Ms. Moore Second: Mr. Chiesa

Voice Vote: Yes: 9 No: 0

ROLL CALL TO VOTE TO ELECT LYNN JENNINGS-DENNEN AS VICE PRESIDENT FOR THE NEW TERM

Roll Call Vote: Yes: 9 No: 0

11. The Board Secretary, as temporary Chairperson, turned the meeting over to the Board President, Frank Gwalthney.

12. PRESENTATION

- Mr. Gwalthney presented a gift to Tom Haase for serving three (3) years on the Board of Education.
- West End Memorial School – A sport stacking competition with speed stacks was performed by the West End Memorial students.

13. DISCUSSION ITEMS

- Student Council Update – Ms. Joanne Saradokus discussed the Easter Egg hunt before spring break and Mayor for the Day.

Mrs. Dennen stated that Joanne has been selected to participate in the Governor’s School – International Studies.

- Dave Magyar – Radey Associates: Walnut HVAC – Mr. Magyar reviewed D.J. Wagner’s proposal for the Walnut School HVAC.

Mr. Chiesa questioned the transfer of funds between projects and if it is allowed.

Mr. Abbott asked if there was a limit of the number of times to transfer.

Ms. Hill stated other projects had a deadline and questioned if this project has one.

Mr. Magyar replied that the project had a deadline of August.

Mr. Chiesa questioned whether the Walnut foundation project would interfere with the Walnut HVAC project.

Ms. Hill stated that the High School Auditorium air conditioning is very loud and the All Purpose Room at West End is very hard to hear in.

Mr. Magyar stated that the auditorium noise is 100% fresh air coming in causing noise in the air ducts.

Mr. Jones stated that the noise problem is only in the larger areas.

- Dave Thomas – Stadium update – progress report on the stadium.

Mr. Gwalthney questioned the height of the football field and asked whether or not it was high enough if another large storm hits.

Mr. Chiesa stated he was concerned with Charlie Brown’s resurfacing their parking lot and the runoff caused by it.

Mr. Weitz replied the Charlie Brown’s was grandfathered and since it is only resurfacing of the parking lot it did not increase amount of water nor the pitch.

Ms. Hill questioned if the source of water that is behind the gym cannot be found, how much damage would it do at that time and how much seepage is it.

Mr. Thomas replied that they cannot answer that question at this time until they investigate more.

Mr. Magyar stated that they know the length of pipe that needs to be uncovered.

14. OPEN MEETING TO PUBLIC FOR COMMENT ON AGENDA ITEMS

MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen  
Voice Vote: Yes: 9 No: 0

There were no comments from the public on the Agenda items.

MOTION TO CLOSE THE MEETING TO THE PUBLIC FOR COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen  
Voice Vote: Yes: 9 No: 0

15. OPEN MEETING TO PUBLIC FOR COMMENT ON NON-AGENDA ITEMS

MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENT ON NON-AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen  
Voice Vote: Yes: 9 No: 0

There were no comments from the public on the Non-agenda items.

MOTION TO CLOSE THE MEETING TO THE PUBLIC FOR COMMENT ON NON-AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen  
Voice Vote: Yes: 9 No: 0

16. AGENDA**A. REORGANIZATION**1. Adoptions

- a) The Woodbury Board of Education hereby approved adopting the policies, bylaws and regulations in the current Policy Manual for the purpose of assuring uninterrupted operation of the schools and normal business procedures.
- b) The Woodbury Board of Education hereby approved adopting the permitted pupil records in accordance with N.J.A.C. 6:3-6.3(a)2:
  - Personal data which identified each pupil enrolled
  - Record of daily attendance
  - Pupil progress according to the district system of evaluation
  - History and status of physical health compiled in accordance with State regulations
  - Records regarding the education of educationally handicapped pupils.
- c) The Woodbury Board of Education hereby approved the current Purchasing Manual.

2. Appointments

- a) The Woodbury Board of Education hereby approved the appointment of Robert Law as Treasurer of School Funds, to serve for the term of this organization date until the Board next organizes in 2008, at the salary of \$5,000.
- b) The Woodbury Board of Education hereby approved the appointment of Holman and Frenia, PC., as School Auditor, to serve for the term of this organization date until the Board next organizes in 2008, at a fee not to exceed \$19,000, subject to review and discussion of their external peer review.

FURTHER RESOLVED in accordance with A5, the auditor will certify to the Department of Treasury that all documentation prepared for income tax related purposes in regard to the superintendent and school business administrator complies fully with the requirements of federal and state laws and regulations regarding the types of compensation which are required to be reported. (Exhibit 07-108)
- c) The Woodbury Board of Education hereby approved the appointment of Michael Rogers, M.D., as the School Physician for the 2007-08 fiscal year at a salary of \$8,840.
- d) The Woodbury Board of Education hereby approved the appointment of Parker McCay as the School Board Attorney, to serve for the term of this organization date until the Board next organizes in 2008. Compensation will be based on an hourly rate of \$150.

Mr. Lonabaugh questioned who the contact was for this appointment.

Mrs. Pennell stated that the appointment is the entire firm, using various attorneys, but the primary contacts will be Frank Cavella and Stephen Mushinski.

Mr. Gwalthney state that Mr. Frank Cavella and Mr. Stephen Mushinski interviewed for the position.

- e) The Woodbury Board of Education hereby approved the appointment of G.R. Murray Insurance as the Insurance Broker, to serve for the term of this organization date until the Board next organizes in 2008.
- f) The Woodbury Board of Education hereby approved the appointment of Garrison Architects as the District architect, to serve for the term of this organization date until the Board next organizes in 2008. (Exhibit 07-109)
- g) The Woodbury Board of Education hereby approved the appointment of Esther R. Pennell, Qualified Purchasing Agent, as the district purchasing agent for the term of this organization date until the Board next organizes in 2008 and to set the bid threshold at \$29,000.
- h) The Woodbury Board of Education hereby approved the appointment of Esther R. Pennell as the Public Agency Compliance Officer for the term of this organization date until the Board next organizes in 2008.
- i) The Woodbury Board of Education hereby approved the appointment of Esther R. Pennell as the Custodian of Public Records and the principal at each school as the Custodian of his/her school records for term of this organization date until the Board next organizes in 2008.
- j) The Woodbury Board of Education hereby approved the appointment of Taylor, Whalen and Hybbeneth as Labor Relations Consultant.
- k) The Woodbury Board of Education hereby approved the appointment of Esther R. Pennell as Secretary of the Board of Education for the term of this organization date until the Board next organizes in 2008.
- l) The Woodbury Board of Education hereby approved the appointment of Edward Murphy as Affirmative Action Officer for the 2007-08 school year.
- m) The Woodbury Board of Education hereby approved the appointment of Edward Murphy as the Title IX Compliance Officer for the 2007-08 school year.
- n) The Woodbury Board of Education hereby approved the appointment of Edward Murphy as District-wide Section 504 Coordinator and the principal at each school as Section 504 Compliance Officers for the 2007-08 school year.
- o) The Woodbury Board of Education hereby approved the appointment of Edward Murphy as the Homeless Children Liaison for the 2007-08 school year.
- p) The Woodbury Board of Education hereby approved the appointment of Dr. Jeffrey Adams as American With Disabilities Act Compliance Officer for the 2007-08 school year.
- q) The Woodbury Board of Education hereby approved the appointment of Steven Morris as Attendance Officer for the 2007-08 school year.
- r) The Woodbury Board of Education hereby approved the appointment of Edward Murphy as Issuing Officer of Working Papers for the 2007-08 school year.
- s) The Woodbury Board of Education hereby approved the appointment of Charles Alter as the Right to Know Officer for the 2007-08 school year.
- t) The Woodbury Board of Education hereby approved the appointment of Charles Alter as the Safety Officer for the 2007-08 school year.
- u) The Woodbury Board of Education hereby approved the appointment of Charles Alter as the Indoor Air Quality Designee for the 2007-08 school year.
- v) The Woodbury Board of Education hereby approved the appointment of Charles Alter as the Chemical Hygiene Officer for the 2007-08 school year.
- w) The Woodbury Board of Education hereby approved the appointment of Charles Alter as the Integrated Pest Management Coordinator for the 2007-08 school year.

- x) The Woodbury Board of Education hereby approved the appointment of Charles Alter as the AHERA Coordinator for the 2007-08 school year.
- y) The Woodbury Board of Education hereby approved the Board Committee Chairpersons and Members, the NJSBA Legislative Delegate and Alternate and Representative for the Gloucester County School Boards Association for the term of this organization date until the Board next organizes in 2008. (Exhibit 07-110)

### 3. Designations

- a) The Woodbury Board of Education hereby approved designating the *Gloucester County Times* and the *Courier Post* as the official newspapers for legal advertising for the 2007-08 school year.
- b) The Woodbury Board of Education hereby approved designating official depositories for funds of the Board of Education. (Exhibit 07-112)
- c) The Woodbury Board of Education hereby approved officers and certain employees of the Board of Education as principal and alternate signers of financial documents necessary for the transaction of board business matters. (Exhibit 07-111)

### 4. Other

- a) The Woodbury Board of Education hereby approved the Requisition of Taxes Schedule. (Exhibit 07-113)
- b) The Woodbury Board of Education hereby approved the Grades PK-12 written curriculum and associated textbooks.
- c) The Woodbury Board of Education hereby approved job descriptions as contained in the current Job Description Manual.
- d) The Woodbury Board of Education hereby approved setting regular meetings of the Board of Education during the ensuing year, and authorized public advertisement of same. (Exhibit 07-114)
- e) The Woodbury Board of Education hereby approved establishing a petty cash checking account in the amount of \$1,000 for the 2007-08 school year, and to authorize petty cash funds as follows with a limit of \$25 on each purchase:
 

Board of Education	\$200
Evergreen School, Walnut School, West End School, Jr.-Sr. High School	\$100 each
- f) The Woodbury Board of Education hereby acknowledged receipt of the School Board Members Code of Ethics, N.J.S.A. 18A:12-24.1. (Exhibit 07-115)
- g) The Woodbury Board of Education hereby approved the annual review of procedures regarding over-expenditures of funds. (Exhibit 07-116)
- h) The Woodbury Board of Education hereby approved entering into a Cooperative Pricing Agreement within the County of Gloucester for the purchase of work, materials and supplies during the 2007-08 school year.
- i) The Woodbury Board of Education hereby approved entering into a Cooperative Pricing Agreement with the City of Woodbury for the purchase of gasoline during the 2007-08 school year.
- j) The Woodbury Board of Education hereby approved the annual maximum regular business travel limitation for which Board approval is not required for the Superintendent at \$2,500 and for the Business Administrator at \$1,800 for the 2007-08 year

k) The Woodbury Board of Education hereby approved granting the Superintendent of Schools authority to transfer funds between board meetings.

l) The Woodbury Board of Education hereby approved the payment of bills between board meetings.

5. Doctrine of Necessity

The Woodbury Board of Education hereby approved the Resolution Invoking the Doctrine of Necessity for Personnel Evaluation and Recommendation. (Exhibit 07-117)

6. Cooperative Agreements

a) The Woodbury Board of Education hereby approved participation in the GCSSSD's Cooperative Transportation Program for the 2007-08 school year for select routes under the established guidelines. (Exhibit 07-118)

b) The Woodbury Board of Education hereby approved renewing the contract with Educational Data Services Cooperative in the amount of \$5,200 for licensing and maintenance fees to participate in the New Jersey Cooperative Bidding Program for the 2007-08 school year.

**Items #1-6**

Motion: Ms. Moore

Second: Mrs. Dennen

Roll Call Vote: Yes: 9

No: 0

**B. ROUTINE MATTERS**

1. Approval of Minutes

The Woodbury Board of Education hereby approved the Minutes of the Board of Education Meetings held on March 27, 2007.

2. Secretary's Report

The Woodbury Board of Education hereby approved the March 2007 Secretary's Report. (Exhibit 07-119)

3. Treasurer's Report

The Woodbury Board of Education hereby approved the March 2007 Treasurer's Report. (Exhibit 07-120)

4. Transfers

The Woodbury Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted. (Exhibit 07-121)

5. Payment of Bills

The Woodbury Board of Education hereby approved the payment of bills without exception. (Exhibit 07-122)

6. Revenue Amounts/Sources

The Woodbury Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are changes in anticipated revenue amounts and revenue sources as detailed under the Business & Financial Section of this agenda.

7. Certifications

## a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2007. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## b) Board of Education Certification

The Woodbury Board of Education hereby certified, pursuant to N.J.A.C. 6A:23- 2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Items #1-7**Motion: Ms. MooreSecond: Mrs. DennenRoll Call Vote: Yes: 9No: 0**C. PERSONNEL – PROFESSIONAL**1. Retirements

a) The Woodbury Board of Education hereby accepted the letter of retirement from John W. Gamble, Principal at Walnut Street School/Director for Alternative Education, effective June 30, 2007.

Mr. Gwalthney thanked Mr. Gamble for many years of service.

b) The Woodbury Board of Education hereby accepted the letter of retirement from Frances G. Carey, Principal at Evergreen Avenue School, effective August 1, 2007.

Ms. Moore regretfully accepted the letter of retirement from Mrs. Carey.

c) The Woodbury Board of Education hereby accepted the letter of retirement from Susanne Indico, Teacher of 6<sup>th</sup> Grade, effective December 1, 2007.

2. Employment – Teaching Staff - 2007-08

- a) The Woodbury Board of Education hereby approved issuing tenure acknowledgements to teaching staff members for 2007-08. (Exhibit 07-123)
- b) The Woodbury Board of Education hereby approved granting tenure to teaching staff members for 2007-08. (Exhibit 07-124)
- c) The Woodbury Board of Education hereby approved issuing a third contract to teaching staff members for 2007-08. (Exhibit 07-125)
- d) The Woodbury Board of Education hereby approved issuing a second contract to teaching staff members for 2007-08. (Exhibit 07-126)
- e) The Woodbury Board of Education hereby approved the employment of Bobbi Sue Nepp as Teacher of Grade 1 at Evergreen Avenue School for the 2007-08 school year. Mrs. Nepp's salary will be in accordance with Step 1, BA, on the teachers' 2007-08 salary guide.
- f) The Woodbury Board of Education hereby approved the employment of Natalie Patrizio as Teacher of Mathematics at Woodbury Jr.-Sr. High School, pending receipt of appropriate New Jersey certification and approval of the Criminal History review. Ms. Patrizio's salary will be in accordance with Step 1, BA, on the teachers' 2007-08 salary guide.
- g) The Woodbury Board of Education hereby approved the employment of John W. Gamble as the Interim Director for Alternative Education from November 1, 2007 through June 30, 2008 at a salary of \$87,512.

3. Leave of Absence – 2006-07

The Woodbury Board of Education hereby approved granting Maya David, an uncompensated leave of absence for March 26 (1/2 day), 27, 28, April 12, 13, 20, 2007.

4. Leaves of Absence – 2007-08

- a) The Woodbury Board of Education hereby approved granting Carol Haworth a Child Rearing Leave of Absence for the 2007-08 school year.
- b) The Woodbury Board of Education hereby approved granting Shawn Jess an uncompensated leave of absence for November 5 and November 7, 2007.
- c) The Woodbury Board of Education hereby approved granting Jaime Jess an uncompensated leave of absence for November 5 and November 7, 2007.

5. My Reading Coach Program

- a) The Woodbury Board of Education hereby approved increasing the number of hours for Georgia Stanfill in the after school My Reading Coach Program from five to seven per week retroactive to March 1, 2007. Compensation is at the Special Projects Rate.

- b) The Woodbury Board of Education hereby approved the appointment of Jacqueline Rosario to provide after school reading support, through the My Reading Coach Program, for up to seven hours per week at Walnut Street School, for the 2006-07 school year commencing April 25, 2007. Compensation will be at the Special Projects Rate and funded through the grant which was awarded through the Verizon foundation.
6. Extra-curricular Appointments – 2006-07
- a) The Woodbury Board of Education hereby approved eliminating the Head Coach – JV Tennis position.
- b) The Woodbury Board of Education hereby approved athletic extra-curricular appointments for the 2006-07 fiscal year.

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Step/Stipend</u>
Assistant Coach	Softball	Danielle Hamilton	1/\$3008
Co-Head Coach	Boys Tennis	Scott Henderson (adj.)	4/\$2,549 *
Co-Head Coach	Boys Tennis	Jennifer Koengetter	4/\$2,549 *

\* Change of position and stipend

7. Substitutes – 2006-07

The Woodbury Board of Education hereby approved the employment of the following substitutes in the Woodbury School District for the 2006-07 fiscal year:

Anderson, Stefanie – Woodbury, NJ – Elem. Cert. – K-12  
 Concordia, Andrea – Sewell, NJ – Sub. Cert. – K-5  
 Hall, Victoria – Woodbury, NJ – Sub. Cert. – K-12  
 Martin, Ellen Pauline – Woodbury, NJ – Sub. Cert. – K-12  
 Sorelle, Hilda – Glassboro, NJ – Tchr. of Home Ec. – 6-12  
 Volk, Barbara – Woodbury, NJ – CEAS – Elem. – K-8

**Items #1-7**

Motion: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second: \_\_\_\_\_ Ms. Moore \_\_\_\_\_

Roll Call Vote: Yes:   9   No:   0  

**Item #1a and 2g – abstained – William Toole**

**D. PERSONNEL - SUPPORT**

1. Leaves of Absence

- a) The Woodbury Board of Education hereby approved granting Robin Fisher, an uncompensated leave of absence for May 11, 2007 (1/2 day).
- b) The Woodbury Board of Education hereby approved granting Christina Myers an uncompensated leave of absence for March 22, 2007 (1/2 day) and March 23, 2007.
- c) The Woodbury Board of Education hereby approved granting Wayne Kummer and uncompensated leave of absence for March 30, 2007.

- d) The Woodbury Board of Education hereby approved granting Sharon Scott an uncompensated leave of absence for April 5, 2007.
- e) The Woodbury Board of Education hereby approved granting Dustin Moore an uncompensated leave of absence for March 23, 2007 (1/2 day).
- f) The Woodbury Board of Education hereby approved granting Shelby Clark an uncompensated leave of absence for April 16, 17, 18, 19, 2007.
2. Holidays for Maintenance/Custodial Staff

The Woodbury Board of Education hereby approved, in accordance with the contract between the Woodbury Board of Education and the Woodbury Education Association, the establishment of the following holidays for 2007-08:

October 8, 2007  
 November 23, 2007  
 December 24, 31, 2007  
 February 18, 2008  
 March 21, 24, 2008

Mr. Lonabaugh questioned the holidays for the Maintenance/Custodial Staff.

**Items #1 and 2**

Motion: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second: \_\_\_\_\_ Ms. Moore \_\_\_\_\_

Roll Call Vote: Yes:   9   No:   0  

**E. STUDENTS & PROGRAMS**

1. Homebound Instruction

The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
064140	3/29 – 5/29/07	10	Mary Muldoon	Per Admin.
033008	1/24 – 1/31/07	5	Brookfield Schools	Medical
007109	3/30 – 5/30/07	10	Sherri Cairns	Per Admin.
043107	3/23 – 5/23/07	5	Brookfield Schools	Medical
030499	2/28 – 3/16/07	5	Brookfield Schools	Medical
064127	4/12 – 6/12/07	5	Brookfield Schools	Medical

2. Homeless Students

The Woodbury Board of Education hereby approved contracts for homeless students as per Exhibit 07-127.

3. Out of District Placement

a) The Woodbury Board of Education hereby approved re-enrolling student #1892 at the Gloucester County Special Services School District's Child Development Center effective April 3, 2007, at a per diem cost of \$148.75. This student commenced homebound instruction on February 7, 2007 due to a medical condition and he has been cleared to return to school.

b) The Woodbury Board of Education hereby approved the placement of student #2135 at Bankbridge effective April 10, 2007, at a per diem cost of \$140.

4. Textbook Approval

The Woodbury Board of Education hereby approved textbooks as follows:

Title	Publisher	Copyright	Program/Course/Gr. Level
Physics – 7 <sup>th</sup> Ed.	Cutnell & Johnson	2007	AP Physics/ Grade 12
Modern Chem.	Holt, Rinehart	2006	Chemistry/Grades 10-11

**Items #1-4**

Motion: Ms. Moore Second: Mrs. Dennen

Roll Call Vote: Yes: 9 No: 0

**F. BUSINESS & FINANCIAL**1. Technology Plan – 2007-2010

The Woodbury Board of Education hereby approved the July 1, 2007 through June 30, 2010 Technology Plan for submission to the Gloucester County Office of Education. (Exhibit 07-128)

2. Sale of Fixed Assets

The Woodbury Board of Education hereby approved offering for sale (discard, if no offers) the following items:

- a) Panasonic VHS Movie Camera – Model AGj-188 Pro-Line – Asset # 002015
- b) 1989 Chevy 2500 – Vin #1GCGC34N6KE132360 – Asset # 2006020108
- c) Kitchen Steamer – Asset # 1422
- d) West End School's Duquane Intercom System

Ms. Hill questioned the assets on sale.

3. Lunch and Milk Prices – 2007-08

The Woodbury Board of Education hereby approved lunch and milk prices for 2007-08 school year as follows:

High School	\$2.00
Elementary	\$1.75
Adult	\$2.75
Milk	\$ .35

4. Tuition Rates – 2007-08

The Woodbury Board of Education hereby approved the 2007-08 tuition rates as follows:

Preschool/Kindergarten	\$13,000
Grades 1-5	\$10,000
Grades 6-8	\$10,500
Grades 9-12	\$12,500
Learning/Language Disabilities	\$13,500
Multiple Disabilities	\$16,000

5. Contracted Services - Nonpublic Technology Program – 2007-08

The Woodbury Board of Education hereby approved Gloucester County Special Services School District to provide services for the Nonpublic Technology Program for the 2007-08 school year.

6. Contract Renewal – Delta Dental

The Woodbury Board of Education hereby approved renewing the contract with Delta Dental for two years effective July 1, 2007 at the following monthly rates:

	<u>Current Rate</u>	<u>Renewal Rate</u>
One Party	\$37.09	\$38.50
Two Party	\$64.83	\$67.29
Three Party	\$112.83	\$116.76

7. Title I, Part A – School Improvement Allocation Funds

a) The Woodbury Board of Education hereby approved applying for additional Title I, Part A, School Improvement Allocation funds in the amount of \$15,960.

Ms. Hill questioned the definition of School Improvement Allocation Funds.

b) The Woodbury Board of Education hereby approved funding the following employees with the No Child Left Behind (NCLB) School Improvement Allocation funds effective February 15, 2007 through June 30, 2007:

Aliyah Hameen  
Brooke Bodkin

Mr. Abbott asked what does this program involve and if the appointments are students or employees.

Mr. Gwalthney replied it was federal.

8. Closing of Scholarship Accounts

The Woodbury Board of Education hereby approved closing the following scholarship accounts and to transfer these funds to the Commencement 2007 scholarship account:

Aurelia Kates Memorial Scholarship	\$49.06
Cora Price Memorial Scholarship	\$20.32
Robert Michaels Memorial Scholarship	\$ 7.89
Bryce Doorman Memorial Scholarship	\$150.10

Ms. Moore questioned the scholarship funds and asked how old they were.

9. Change Order – EIRC

The Woodbury Board of Education hereby approved a change order to the interlocal contract with EIRC to include 27 additional cables (16 in the annex, 4 in the High School auditorium, 4 in High School classrooms, and 3 at West End School) at an additional cost of \$8,800.

10. Change Orders – Art Anderson, Inc.

- a) The Woodbury Board of Education hereby approved change order #1 to the Art Anderson, Inc. contract in the amount of \$46,416 for sod at the field hockey field and adjacent practice fields.
- b) The Woodbury Board of Education hereby approved credit change order # 15 to the Art Anderson, Inc. contract in the amount of (\$11,840) for underpinning work not required.
- c) The Woodbury Board of Education hereby approved change order #16 to the Art Anderson, Inc. contract in the amount of \$9,571 to fill existing storm pipe under the parking lot with grout.
- d) The Woodbury Board of Education hereby approved change order #17 in the amount of (\$3,527) to delete one lay of filter cloth in the football field.

11. Job Description – D-16 – Elementary Coordinator

The Woodbury Board of Education hereby approved the revisions to Job Description D-16. (Exhibit 07-129)

12. Use of Facilities – Woodbury Alumni Association

The Woodbury Board of Education hereby approved use of the High School's front lawn area for a chicken barbeque by the Woodbury High School Alumni Foundation as part of the Woodbury Main Street Block Party to be held on Sunday, June 3, 2007.

13. Submission of Other Capital Project Application

The Woodbury Board of Education hereby approved the submission by Garrison Architects of another capital project application not eligible for State funding to the New Jersey Department of Education for the renovations of classrooms and replacement of lockers in accordance with the district's long-range facility plan.

14. Roof Project

The Woodbury Board of Education hereby approved accepting bids for partial roof replacement at the Evergreen and West End Elementary Schools and to award a contract to Noble Roofing and Sheet Metal in the amount of \$731,745. which includes the base bid and alternates #2 and #3. (Exhibit 07-130)

15. Transfer of Uncommitted Bond Proceeds "To and From" Various Schools in Order to Complete Improvements

The Woodbury Board of Education hereby approved a resolution authorizing the transfer of uncommitted bond proceeds "to and from" various schools in order to complete improvements in accordance with voter approval. (Exhibit 07-131)

16. Walnut HVAC Project

WHEREAS, the Board of Education approved on March 27, 2007 to enter into negotiations with contractors for Walnut HVAC Renovations in accordance with N.J.S.A. 18A:18A-5c;

WHEREAS, the negotiated price is lower than the lowest rejected bid price submitted on the second occasion by a responsible bidder, is the lowest negotiated price offered by any responsible vendor, and is a reasonable price for such goods or services;

WHEREAS, there were minor amendments of the specifications which were the subject of competitive bidding on March 21, 2007 pursuant to N.J.S.A. 18A:18A-4 as stated below:

- Deduct for deletion of insulation at existing unit ventilators and grilles
- Deduct to re-use the existing unit at Rooms #207 & #208
- Deduct for Final Cleaning
- Deduct all Painting
- Deduct to Retain Unit Ventilators in Rooms 203A, 203B, 303 and 304
- Deduct Roof Curbs and Provide Rooftop Mounting Pads
- Deduct Dumpsters

WHEREAS, the School Business Administrator certified the availability of funds;

The Woodbury Board of Education hereby approved entering into a contract in the amount of \$830,000 with D.J. Wagner Heating & Air Conditioning.

17. Governor's Initiative on Autism Grant

- a) The Woodbury Board of Education hereby approved accepting the Governor's Initiative on Autism Grant, Contract Number 07000263, totaling \$162,560.
- b) The Woodbury Board of Education hereby approved entering into a contract with Gloucester County Special Services School District for the provision of autism grant services for the period May 1, 2007 through June 30, 2008, to be charged to the Governor's Initiative on Autism Grant. The services proposed are as follows:

Home Services/Consultation/Parent Training	\$22,000
Behavior Specialist Services	\$56,000
Autistic Facilitator Services	<u>\$45,000</u>
Total Contract	\$123,000

18. Facility Use Rate – 2007-08

The Woodbury Board of Education hereby approved the facility use rate for the 2007-08 school year as follows:

Custodian Hourly Cost	\$21
Utility Hourly Cost	\$ 7
Cancellation Fee	\$50

19. Before and After School Agreement – YMCA of Gloucester County

The Woodbury Board of Education hereby approved the agreement with the YMCA of Gloucester County to provide Before and After School Programs at Evergreen Avenue and West End Memorial Schools for the 2007-08 school year. (Exhibit 07-132)

Mr. Toole stated that Walnut Street School is excluded from this agreement. Surveys were sent out in prior years to see if there was interest in an after school program at Walnut. Mr. Toole asked if there was going to be another survey sent out to Walnut parents.

Mr. Jones stated that the district has not received a request for this program at Walnut and will check with the YMCA to see what their criteria is to run the program.

20. Travel and Work Related Expenses

The Woodbury Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees attending conferences, conventions, staff training, seminars and/or workshops as previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of each attendee. (Exhibit 07-133)

**Items #1-20**Motion:       Mrs. Dennen      Second:       Mr. Chiesa      Roll Call Vote: Yes:    9   No:    0   **17. SUPERINTENDENT'S REPORT**

- Superintendent's Report – as submitted
  - Mr. Jones mentioned meetings with the new board members.
  - Mr. Jones highlighted on the State of the Schools report.

Ms. Hill suggested giving last year's State of the Schools report to the new board members.

- Mr. Jones also highlighted on 2 significant retirements.

Ms. Hill asked to have the AVID program explained.

Ms. Hill stated she was blown away by the Teacher of the Year package.

- School Business Administrator's Report – as submitted
  - Mrs. Pennell thanked the Board of Education, SOS, and faculty members for supporting the budget.
  - Mrs. Pennell highlighted the summer facilities projects which are being coordinated at this time.

**18. FIRE DRILL REPORT**March 2007

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Drill</u>	<u>Comments</u>
Evergreen	3/12/07	2:15 p.m.	2 min., 53 sec.	Sunny, warm
	3/14/07	2:15 p.m.	3 min., 20 sec.	Sunny, warm
Walnut	3/22/07	1:05 p.m.	1 min., 10 sec.	Sunny
	3/28/07	1:45 p.m.	1 min., 1 sec.	Sunny
West End	3/6/07	11:10 a.m.	1 min., 20 sec.	Sunny, very frigid
	3/15/07	9:10 a.m.	1 min., 25 sec.	Sunny, warm
Jr.-Sr. High	3/22/07	1:25 p.m.	4 minutes	Planned, sunny
	3/29/07	10:07 a.m.	4 minutes	Planned, sunny

**19. FUTURE DATES**

***April 24, 2007 – Board of Education Reorganization Meeting – 7:00 p.m. – Board Room***

April 26, 2007 – Minority Task Force Meeting – 6:00 p.m.

May 1, 2007 – Getting Ready for Kindergarten Night – 7:00 p.m. – Evergreen School

May 3, 2007 – Elementary Choir and Band Spring Concert – 7:00 p.m. – High School Auditorium

May 8, 2007 – High School Band Concert – 8:00 p.m.

***May 9, 2007 – Policy Committee Meeting – 6:00 p.m.***

May 9, 2007 – Jr. High School NASA Family Night – 7:00 p.m.

May 16, 2007 – Grade 1 Very Beary Family Night – 6:30 p.m. – West End School

May 17, 2007 – High School Academic Banquet – 7:00 p.m. – Auletto's

May 22, 2007 – High School Choir Concert – 8:00 p.m.

***May 23, 2007 – Property Committee Meeting – 6:00 p.m.***

***May 23, 2007 – Board of Education Meeting – 7:00 p.m. – Board Room***

May 24, 2007 – Jr. High School Choir Concert – 8:00 p.m.

***May 29, 2007 – Policy Committee Meeting – 6:00 p.m.***

***June 4, 2007 – Communications Committee Meeting – 6:00 p.m.***

June 6, 2007 – HS POPS Concert – 8:00 p.m.

***June 20, 2007 – Board of Education Meeting – 7:00 p.m.***

***June 22, 2007 – High School Convocation/Graduation***

**20. COMMITTEE REPORTS**

Property Committee – Mary Ellen Moore, Chairperson

Ms. Moore stated that they are winding down on HVAC projects and she highlighted:

- New Roads Construction Management gave a stadium update.
- Dave Magyar gave an update on Walnut.
- Technology upgrade.
- Partial roof replacement.

Personnel Committee – Lynn Jennings Dennen, Chairperson

Mrs. Dennen stated that the committee met early April to review staff needs, retirements, etc.

Finance Committee – Mary Ellen Moore, Chairperson

Ms. Moore stated the budget passed and thanked everyone for their hard work.

Communications Committee – Jerry Lonabaugh, Chairperson

Mr. Lonabaugh stated the next meeting will be June 4, 2007. He stated the newsletter was sent out and it was a well done document. The committee will be working on one more newsletter this year and discussions are being held regarding the strategic plan.

Policy Committee – Diane Hill, Chairperson

Ms. Hill stated the next meeting will be May 9, 2007 and welcomed the new board members.

Mr. Gwalthney spoke about future committee work. He stated that any differences of opinions need to be hashed out at the individual committee meetings and that each committee member has an obligation to let the chairperson know if they will not support something. Mr. Gwalthney stated that in public meetings, members need to state their reason for objecting.

Minority Task Force – Diane Hill, Liaison

Ms. Hill stated the next meeting will be April 26, 2007.

21. REPRESENTATIVES

NJSBA Legislative Delegate – Frank Gwalthney

Mr. Gwalthney stated the next meeting will be May 18, 2007.

Gloucester County School Boards – Jerry Lonabaugh – no report.

City Council Liaison – Anthony Chiesa – no report.

22. MEETING OPENED TO THE PUBLIC FOR COMMENT

MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENT

Motion: \_\_\_\_\_ Ms. Moore \_\_\_\_\_

Second: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_

Voice Vote: Yes: \_\_\_\_\_ 9 \_\_\_\_\_

No: \_\_\_\_\_ 0 \_\_\_\_\_

Connie Belko – 605 Delaware Street – congratulated the new board members and the budget passing. Mrs. Belko questioned the date of Mr. Woodbury and the dates for the spring plays.

MOTION TO CLOSE THE MEETING TO THE PUBLIC FOR COMMENT

Motion: \_\_\_\_\_ Ms. Moore \_\_\_\_\_

Second: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_

Voice Vote: Yes: \_\_\_\_\_ 9 \_\_\_\_\_

No: \_\_\_\_\_ 0 \_\_\_\_\_

23. EXECUTIVE SESSION

***THE EXECUTIVE SESSION RESOLUTION STATES AS FOLLOWS:***

RESOLVED that pursuant to Section 7.B. 1-9 [N.J.S.A. 10:4-12] of the New Jersey Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving discussion of evaluation of the Superintendent. No action will take place.

FURTHER The matters discussed which warrant official Board action will be acted upon, if possible, when the Board of Education reconvenes, or at the next available opportunity.

MOTION TO GO INTO EXECUTIVE SESSION AT 9:20PM

Motion: Ms. Moore

Second: Mrs. Dennen

Voice Vote: Yes: 8

No: 0

MOTION TO CLOSE EXECUTIVE SESSION AT 9:41PM

Motion: Ms. Moore

Second: Mrs. Dennen

Voice Vote: Yes: 8

No: 0

24. ADJOURNMENT TO END BOARD MEETING

Motion: Ms. Moore

Second: Mrs. Dennen

Roll Call Vote: Yes: 9

No: 0

Time: 9:41pm

Respectfully submitted,

Esther R. Pennell,  
Board Secretary  
Woodbury Public Schools