

**BOARD OF EDUCATION MEETING**

**March 22, 2010**

**Woodbury Jr.-Sr. High School**

**7:00 P.M.**

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 7:02 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

**Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:**

**Faxing notice to the *Gloucester County Times* and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.**

3. ROLL CALL

Mr. Abbott	Present	Mr. Hughes	Present
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Mrs. White	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Present	Theodore Johnson	Present
		(Student Representative)	

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSION

- 2010 Teachers of the Year – Mr. Jones and Mr. Gwalthney presented the Teachers of the Year with certificates of recognition. The following teachers were recognized:
  - Diane Clement – Woodbury Sr. High School
  - Susan Berting – Woodbury Jr. High School
  - Ruth Norris – West End Elementary School
  - Yvonne Yoroshko – Walnut Street Elementary School

Sheldon Soper – Evergreen Avenue Elementary School

Mr. Gwalthney publicly congratulated the Woodbury Basketball Team and congratulated Teddy Johnson on his performance in Fame.

Mr. Gwalthney thanked Kim Hughes for his service on the board.

- Eagle Scout Project Presentation – Nick Schoning provided the Board of Education with a presentation on his Eagle Scout project. The project consists of planting perennials at Evergreen Avenue School to help students learn about the interaction between bugs and plants. The time frame to begin this project will be the end of April.
- Strategic Plan Update – Meeting the social needs of our children. Dr. Adams gave a PowerPoint presentation describing the BEST program. (Behavioral, Emotional, School Based Treatment)

Mr. Chiesa asked what the benefit of the program was.

Dr. Adams replied that the benefits would be less out of district placement this year saving the district approximately \$120,000 to \$150,000.

Mr. Lonabaugh asked what happens to the student that does not need as much guidance.

Dr. Adams stated that other services would be provided like counseling, buddy teacher, etc.

Teddy Johnson asked if students would outgrow this program.

Dr. Adams replied that the program is a 12-week program and it is not meant to outgrow.

Mr. Abbott asked if the program is designed for in class support or is the student pulled out.

Dr. Adams replied that the students are pulled out of class 2-3 days per week for approximately 4 months.

- Budget Overview for Board Members – Mr. Chiesa, Finance Committee Chairperson, gave a presentation to the Board as to the contents of the 2010-11 budget. Mr. Chiesa explained that there would be a 4% cap in the operating budget and that the district did not take a cap waiver nor did the Committee prepare a second question on the ballot.

Mr. Jones clarified the process and spoke about the proposed cuts.

Teddy Johnson stated that he thought that the students should know what is going on.

Mrs. Dennen stated she feels it is disheartening to see the system dismantled by the lack of state funding.

John Martin, S. Columbia St., Woodbury – asked how the public will receive the school budget and questioned the board on the status of the teacher’s contract. Mr. Martin stated he believes that the 2<sup>nd</sup> most important thing is to settle the contract.

Mr. Gwalthney replied that both sides are in mediation and still negotiating. He stated that the next scheduled mediation session will be in April.

Dave Jenkins, Barber Street, Woodbury – asked what the tax increase was.

Mr. Chiesa stated that there is an 11 cent increase in the operating budget and a 6 cent increase in debt service.

Bobby Miller, a Woodbury student - has requested that the district provide the students with better school lunches. Mr. Miller has petitioned this request and has 404 signatures. Mr. Miller asked if a committee, consisting of two student representatives per grade, could be established to sit down once per month to discuss student lunches.

Mr. Jones stated that the committee will happen and will include elementary support.

Jennifer Lawson, High Street, Woodbury – stated that the cuts at the elementary level seemed like a lot.

Mr. Jones responded that the elementary cuts are from full time to part time and that the teachers will still be meeting with the students.

**7. OPEN MEETING TO PUBLIC FOR COMMENT**

Open: Motion \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second \_\_\_\_\_ Mr. Chiesa \_\_\_\_\_

Close: Motion \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second \_\_\_\_\_ Mr. Chiesa \_\_\_\_\_

**8. AGENDA**

**A. STUDENTS & PROGRAMS**

**1. Homeless**

The Woodbury City Board of Education hereby approved contracts for homeless students.  
(Exhibit 10-96)

## 2. Student Placement

The Woodbury City Board of Education hereby ratified and affirmed the out-of-district placement transfer of student #8400754895 from Bankbridge South to Archbishop Damiano, effective March 3, 2010, at a rate of \$203.42 per diem.

## 3. Homebound Instruction

The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
120112	12/44/09 – 12/23/09	10	Brookfield School	Medical
110107	02/10/10 – 02/25/10	10	Brookfield School	Medical
100224	02/11/10 – 02/19/10	10	Education Inc.	Medical
100179	02/16/10 – 06/24/10	6	Susan VanZoren	Medical
		2	Clery Chavez-Naimoli	
		2	Marge Pertuit	
10608	02/22/10 – 03/12/10	10	Brookfield School	Medical
120065	(Ten Total Hours)	5	Trinna Savage	Admin.
		5	Susan VanZoren	
120176	03/03/10 – 03/26/10	10	Brookfield School	Medical
100345	03/08/10 – 03/10/10	5	Theresa Rohlfing	Medical
100525	03/10/10 – 03/16/10	10	Ralph Douglas	Admin.

## 4. Calendar Change

The Woodbury City Board of Education hereby approved an amendment to the 2009-10 elementary and Jr.-Sr. High School calendars to modify the school day on Friday June 18, 2010, from an early dismissal day to a full student day, and to add an early dismissal student day on Thursday, June 24, 2010, due to emergency snow day closings on February 26, 2010.

## 5. Graduation – Class of 2010

The Woodbury City Board of Education hereby approved the commencement ceremony of the graduating Class of 2010 to take place at the Woodbury Track and Field Stadium\*, weather permitting, at 6:30pm on June 24, 2010.

(\*In the event of rain, the ceremony shall be moved to the Cap Paine Gymnasium.)

## 6. 2009-10 Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 10-97)

Motion:       Mrs. White      

Second:       Mr. Chiesa      

Roll Call Vote: Yes:    9   

No:    0   

**Items #1-6**

**B. ROUTINE MATTERS**

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meetings held on February 24, 2010.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for January 2010. (Exhibit 10-98)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the Treasurer's Report for January 2010. (Exhibit 10-99)

4. Transfers

The Woodbury City Board of Education hereby ratified and affirmed the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-100)

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 10-101)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2010. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion:       Mrs. Dennen      

Second:       Mr. Chiesa      

Roll Call Vote: Yes:       9      

No:       0      

**Items #1-7**

**C. PERSONNEL – PROFESSIONAL**

1. Extra-Curricular – 2009-10

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following athletic extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Stipend/Step</u>
Assistant Coach	Baseball	Eric Allen	TBD*/Step 1
Volunteer Paraprofessional	Girls Track	Kimberly Sayers	N/A

(\*Stipend to be determined through the negotiations process.)

2. Internship

The Woodbury City Board of Education hereby approved the School Leadership practicum/administrative internship placement of Christopher Sheppard, faculty member and Wilmington University graduate student, under the direction and supervision of Jason Vivadelli, beginning April 1, 2010, for the balance of the 2009-10 school year.





**E. BUSINESS & FINANCIAL**

1. LPDC (Local Professional Development Committee) Plan

The Woodbury City Board of Education hereby approved the submission of the 2010–11 LPDC Plan to the County Office of Education. (Exhibit 10-102)

2. Technology Plan

The Woodbury City Board of Education hereby approved the submission of the three-year Technology Plan, July 1, 2010, through June 30, 2013, to the County Office of Education. (Exhibit 10-103)

3. Individuals with Disabilities Education Improvement Act (IDEIA) – FY 2010 Application

The Woodbury City Board of Education hereby approved the submission of an amendment to the IDEIA FY 2010 application to the State Department of Education to encumber \$15,163 that was carried over from the IDEIA FY 2009 Final Report.

4. Grant Application

The Woodbury City Board of Education hereby approved application to the United States Department of Education for Grant CFDA (Catalog of Federal Domestic Assistance) # 84.215E – Elementary and Secondary School Counseling Program Grant – in the following amounts:

2010-2011:	\$375,500
2011-2012:	\$365,500
2012-2013:	\$370,400

5. Consultant

The Woodbury City Board of Education hereby ratified and affirmed contracting with Trisha M. Walshe as a consultant, to provide Wilson Reading and Behavioral Support services to student #4325941910, for five hours per week, at a rate of \$50 per hour, beginning March 8, 2010, continuing through the balance of the 2009-10 school year.

6. Food Service Management Contract 2010-11

The Woodbury City Board of Education hereby approved the renewal of the food service management contract with Nutri-Service Food Management, Inc., for the 2010-11 school year including a flat administrative/management fee of \$26,486.25

7. Submission of Budget

The Woodbury City Board of Education hereby approved resolution to submit the 2010-11 budget to the County Office of Education for review and to advertise the budget once approved. (Exhibit 10-104)

8. Child Nutrition Program

The Woodbury City Board of Education hereby approved adopting a resolution to not require LARC School and YALE School of Williamstown to charge students for reduced and/or paid meals. Both schools do not participate in the Child Nutrition Program and meets all of the nutritional requirements as administered by the New Jersey Department of Agriculture. (Exhibit 10-105)

9. Bid Award

The Woodbury City Board of Education hereby approved the award of the landscaping services contract to All Green Turf Management Corp. (Exhibit 10-106)

10. Custodial Specification Bid

The Woodbury City Board of Education hereby approved the custodial supply specifications to advertise and receive bids for same.

11. Policy/Regulation Updates

The Woodbury City Board of Education hereby approved new and revised policies (second reading) and mandated regulations. (Exhibit 10-107)

12. Travel and Work Related Expenses

- a) The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 10-108)
- b) The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for Board members. (Exhibit 10-109)

13. 2008-09 Excess Surplus

The Woodbury City Board of Education hereby approved to utilize 2008-09 Excess Surplus in the amount of \$672,927 to offset a portion of the State Aid that was reduced during the current fiscal year.

Motion: Mr. Hughes Second: Mr. Toole

	Yes	No
<b>Items #1-12</b>	<b>9</b>	<b>0</b>
<b>Item #13</b>	<b>7</b>	<b>2</b> <b>Mr. Toole, Mr. Gwalthney</b>

Mr. Abbott asked a question about the technology plan and about the MAP testing results.

Mr. Jones replied.

9. FIRE DRILL REPORT

February 2010

School	Date	Time	Length of Drill	Comments
Evergreen	02/24/10	9:35am	2 minutes, 7 seconds	Cloudy
	02/24/10	9:47am	1 minute, 55 seconds	Cloudy
Walnut	02/24/10	11:00am	1 minute, 8 seconds	Cloudy, cold
	02/24/10	12:25pm	1 minute, 10 seconds	Cloudy, cold
West End	02/03/10	2:15pm	1 minute	Sunny, cool
	02/16/10	2:10pm	1 minute, 5 seconds	Cold, windy
Jr.-Sr. High	02/17/10	2:02pm	2 minutes, 25 seconds	Cloudy, cold
	02/24/10	11:45am	2 minutes, 37 seconds	Cloudy, cold

10. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted –Mr. Jones highlighted the library program and the presentation that will be held at the City’s Library on Thursday.
- School Business Administrator’s Report – as submitted – Mrs. Huber thanked the Board and the Finance Committee for their support.

11. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – reported that there is a meeting scheduled for March 23, 2010.

Finance Committee – Anthony Chiesa, Chairperson – thanked the board for their support during these difficult times.

Personnel Committee – Lynn Jennings Dennen, Chairperson – no report.

Policy Committee – Diane Hill, Chairperson – no report.

Property Committee – William Toole, Chairperson – no report. Mr. Toole stated that with the District having no money he does not agree with the allocations that have been made to the facility budget.

## 12. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – reported that the City Council is facing a cut also, but they do not require a vote.

Gloucester County School Board – Frank Gwalthney – no report.

NJSBA Legislative Delegate – Frank Gwalthney – no report.

Student Body Representative – Teddy Johnson – reported that there was a conflict between the school photographer and the musical photographer. Mr. Johnson also reported that the discipline of a student led to an arrest of a female friend when she was in a very short fight. Mr. Johnson stated he believes the students are good people and thought it was too much to have them arrested.

Mr. Jones, Administration and Officer Steigerwald (SRO) are evaluating the practice.

Mr. Chiesa – asked if the personnel committee could say more about negotiations.

Mr. Gwalthney – responded not at this time.

## 13. FUTURE DATES

Date	Event	Time
<b>March 18, 2010</b>	<b>Finance Committee Meeting – Board Conference Room</b>	<b>6:00pm</b>
March 18, 2010	District-Wide Kindergarten Family Night – Walnut Street School	6:30pm
March 18, 2010	Woodbury Elementary Schools Presentation @ Woodbury City Library	7:00pm
<b>March 22, 2010</b>	<b>Board of Education Meeting – Woodbury Jr.-Sr. High School</b>	<b>7:00pm</b>
<b>March 23, 2010</b>	<b>Communications Committee Meeting – Board Conference Room</b>	<b>6:00pm</b>
<b>March 25, 2010</b>	<b>Woodbury Board of Education Presentation @ Woodbury City Library</b>	<b>7:00pm</b>
<b>March 29, 2010</b>	<b>Special Board of Education Meeting (Budget) – Public Hearing</b>	<b>7:00pm</b>
April 6, 2010	P.T.A. Meeting – West End Memorial School	7:00pm
<b>April 7, 2010</b>	<b>Personnel Committee Meeting – Board Conference Room</b>	<b>6:00pm</b>
April 8, 2010	H.S.A. Meeting – Walnut Street School	7:00pm
April 14, 2010	Jazz Concert – Jr.-Sr. High School	7:00pm
<b>April 15, 2010</b>	<b>Personnel Committee Meeting – Board Conference Room</b>	<b>6:00pm</b>
April 16, 2010	West End Talent Show – Jr.-Sr. High School Auditorium	7:00pm
April 17, 2010	Woodbury Relays – Track and Field Stadium	9:00am
April 20, 2010	School Board Elections	2:00pm

April 20, 2010	P.T.S.A. Meeting – Jr.-Sr. High School	7:30pm
April 21, 2010	National Honor Society Induction – Jr.-Sr. High School	7:00pm
April 23, 2010	White and Gold Night – Jr.-Sr. High School	7:00pm
<b>April 28, 2010</b>	<b>Board of Education Meeting (Reorganization) – Jr.-Sr. High School</b>	<b>7:00pm</b>
April 29, 2010	District-Wide Pre-Kindergarten Family Night – Evergreen Avenue School	6:30pm

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second \_\_\_\_\_ Mr. Toole \_\_\_\_\_

Close: Motion \_\_\_\_\_ Mr. Chiesa \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_

Mrs. Miller, 135 High St., Woodbury - (Bobby Miller's mother) – stated she appreciates the Board's professionalism and honesty.

Brendan Chiesa, 36 Rugby Place, Woodbury – commented on Evergreen Avenue School's fire drill.

Brendan Chiesa also agreed with Mr. Johnson that the discipline of the student resulting in a fight in the district was a little too harsh.

Brendan Chiesa asked if there could be tabs in the exhibit book that is presented for public view at the board meetings and if the minutes could be released in advance of the next month's board meeting.

Brendan Chiesa also questioned the board on the tenure legislation and if it was going to be implemented.

Madeline Mills – stated that lunches have been switched.

Bobby Miller – stated that there needs to be quality control from Nutri-Serve.

Melissa Toole – thanked the Board for holding meetings at various schools and appreciates seeing the students.

15. CLOSE MEETING TO PUBLIC

Motion: \_\_\_\_\_ Mr. Toole \_\_\_\_\_ Second: \_\_\_\_\_ Mr. Hughes \_\_\_\_\_

16. EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Woodbury Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Woodbury Board of Education will reconvene following the end of the closed session; now therefore be it

RESOLVED that the Woodbury Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ✓ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospect public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

BE IT FURTHER RESOLVED that the Woodbury Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodbury Board of Education Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Woodbury Board of Education, for the aforementioned reasons, hereby declares the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

17. OPEN MEETING TO THE PUBLIC

Motion: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second: \_\_\_\_\_ Mr. Chiesa \_\_\_\_\_

17A. Severance Agreement

The Woodbury City Board of Education hereby approved the Severance Agreement between the Board of Education and Marvin T. Clark. (Exhibit 10-109)

Motion: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second: \_\_\_\_\_ Mr. Hughes \_\_\_\_\_

17B. Resignation

The Woodbury City Board of Education hereby acknowledged the resignation of Marvin Clark, Teacher of Social Studies at Woodbury Jr.-Sr. High School, effective June 30, 2010.

Motion: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_ Second: \_\_\_\_\_ Mr. Hughes \_\_\_\_\_

Motion: Mrs. Dennen Second: Mrs. White

19. EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Woodbury Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Woodbury Board of Education will reconvene following the end of the closed session; now therefore be it

RESOLVED that the Woodbury Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

✓ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospect public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is the superintendent and the annual evaluation of his performance.)

BE IT FURTHER RESOLVED that the Woodbury Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodbury Board of Education Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Woodbury Board of Education, for the aforementioned reasons, hereby declares the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

20. OPEN MEETING TO THE PUBLIC AND THE ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_

Second: \_\_\_\_\_ Mr. Hughes \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ 9 \_\_\_\_\_

No: \_\_\_\_\_ 0 \_\_\_\_\_

Time: \_\_\_\_\_ 10:47pm \_\_\_\_\_

Respectfully Submitted,

Kara L. Huber, Board Secretary