

BOARD OF EDUCATION MEETING
March 18, 2009
Woodbury Jr.-Sr. High School Auditorium
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 7:00 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2008.

3. ROLL CALL

Mr. Abbott	Present (arrived at 7:06pm)	Mr. Hughes	Present (arrived at 7:10pm)
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Ms. Moore	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Present	James Jones (Student Rep.)	Present

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSION

- Teacher of the Year – Mr. Jones presented the 2008-09 Teacher's of Year to the Board of Education.
- Strategic Plan Update – Mr. Jones updated the Board as to the status of the Strategic Plan initiatives.

- 2009-10 Budget Review – Ms. Moore presented a synopsis of the 2009-2010 budget.
- Special Presentation – Mr. Gwalthney presented Ms. Moore with a commemorative plate and thanked her for her 9 years of service on the board.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion Mrs. Dennen Second Mr. Chiesa

Maureen St. John inquired how we were going to handle the reduction of the elementary counselor position.

Melissa Toole, 1141 Tatum Street – asked if only one counselor will be able to handle all three elementary schools.

Mr. Jones gave some suggestions but stated that they are still working out all the details.

Eliza White, 73 N. Bayard Avenue – inquired about the Federal stimulus package and how this has affected our budget.

Mrs. Huber responded that the district has not officially heard how this money will be distributed and that the additional funds were not considered in the preparation of this budget.

Melissa Toole inquired about the mulch at the playground at Walnut Street Elementary School.

Mr. Jones encouraged Mrs. Toole to reach out to Mrs. Huber to discuss.

Madeline Mills inquired as to the status of the Preschool expansion program.

Mr. Jones stated that the amount for the Expanded Preschool aid has not been told to any school district and that we are currently proceeding with our current half day program for next year.

Close: Motion Ms. Moore Second Mr. Chiesa

8. AGENDA

A. ROUTINE MATTERS

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the minutes of the Board of Education Meeting held on February 18, 2009.

2. Secretary’s Report

The Woodbury City Board of Education hereby approved the February 2009 Secretary’s Report. (Exhibit 09-93)

3. Treasurer’s Report

The Woodbury City Board of Education hereby approved the February 2009 Treasurer’s Report. (Exhibit 09-94)

4. Transfers

The Woodbury City Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted. (Exhibit 09-95)

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 09-96)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of February, 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: Mrs. Dennen

Second: Mr. Chiesa

Roll Call Vote: Yes: 9

No: 0

Items #1-7

B. PERSONNEL – PROFESSIONAL

1. Kindergarten Screenings

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved compensation to Dawn Seigel and Suzanne Maxymuk-Sanders to conduct Kindergarten Screenings on the dates of May 19, 2009, through May 22, 2009, for two hours per day each, at the Special Projects Rate.

2. ASK Academy

- a) The Woodbury City Board of Education hereby accepted the resignation of Mary DeSimone as an afternoon ASK Academy Instructor effective March 18, 2009.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Devon McCorristin as an Instructor for the afterschool ASK Academy program for elementary schools compensated at the Special Projects Rate, beginning March 19, 2009, for the balance of the 2008-09 school year, not to exceed the vacated hours of Ms. DeSimone.

3. HSPA Testing

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved compensation for administration of HSPA Testing to Homebound Instruction and Alternative Education Students at the Special Projects Rate by the following teaching staff members:

Robert Banka – Not to Exceed Nine Hours
Jane O'Donnell – Not to Exceed Three Hours

4. Substitutes

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Devon McCorristin as Interim Teacher of Kindergarten at Walnut Street Elementary School, beginning on or about May 11, 2009, through the balance of the school year, at a salary of \$125 per diem, no benefits.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved Josef Loeb as a substitute for the Alternative Education Program at a rate of \$16 per hour, not to exceed three hours per week.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of following substitute teachers for the 2008-09 school year:
 - Bowe, Luke; Substitute Certification
 - Cairns, Thomas; Substitute Certification
 - Doyle, Leann; Substitute Certification
 - Jackson, Mary; Substitute Certification
 - Martino, Joseph; Elementary School Teacher (CEAS)
 - Peterson, Eric; Substitute Certification
 - Prout, Lloylita; Substitute Certification
 - Spatz, Erica; Elementary School Teacher (CEAS)
 - Wright, Michael; Teacher of Social Studies (CEAS)

Motion: Mrs. Dennen Second: Mr. Chiesa Roll Call Vote: Yes: 9 No: 0 **Items #1-4****C. PERSONNEL – SUPPORT**1. Resignations

- a) The Woodbury City Board of Education hereby accepted the resignation of Constance Campbell, Instructional Assistant at Evergreen Avenue Elementary School, effective February 26, 2009.
- b) The Woodbury City Board of Education hereby accepted the resignation of Jenilee Ashe, Instructional Assistant at Walnut Street Elementary School, effective March 25, 2009.

2. Termination

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the termination of Tamil Wyckoff, Custodian, effective March 6, 2009.

3. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Jacqueline Millar as an Instructional Assistant at Walnut Street Elementary School, for twenty-nine hours per week at a salary of \$16 per hour, no benefits, beginning May 18, 2009, through the balance of the school year.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Elizabeth Beebe as an Instructional Assistant at Evergreen Avenue Elementary School, for twenty-nine hours per week at a salary of \$16 per hour, no benefits, beginning March 19, 2009, pending receipt of criminal history approval.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Joann Darmo as an Instructional Assistant at Walnut Street Elementary School, for twenty-nine hours per week at a salary of \$16 per hour, no benefits, beginning March 26, 2009.
- d) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Joanna Dersch as a Lunchroom Aide at West End Memorial Elementary School, for fifteen hours per week at a salary of \$7.58 per hour, no benefits, beginning March 19, 2009, pending receipt of criminal history approval.

The Woodbury City Board of Education hereby approved changes to the 2008-09 school calendars due to emergency snow day closing on March 2, 2009:

- Additional student day (early dismissal) added to the calendar for elementary students; last student day June 24/last teacher day June 25.
- Additional teacher day added to the calendar for the Jr.-Sr. High School; last student day June 24/last teacher day June 26.

5. Policy Reading

The Woodbury City Board of Education hereby approved the first reading of new and revised policy. (Exhibit 09-98)

6. Student Field Trips

The Woodbury City Board of Education hereby approved the list of student field trips for the 2008-09 school year. (Exhibit 09-99)

7. Spring Athletic Schedules

The Woodbury City Board of Education hereby approved the spring athletic schedules. (Exhibit 09-100)

Motion: Mrs. Dennen

Second: Ms. Moore

Roll Call Vote: Yes: 9

No: 0

Items #1-7

Item #4 – no – Jerry Lonabaugh

Mrs. Dennen inquired as to how the calendar is created. She feels that snow days should be taken off of spring break week.

E. BUSINESS & FINANCIAL

1. Renovation Specifications

- a) The Woodbury City Board of Education hereby approved the parking lot renovation specifications for Evergreen Avenue, Walnut Street, and West End Memorial Elementary Schools.
- b) The Woodbury City Board of Education hereby approved the renovation specifications for the Senior High School tennis court drainage renovation/repair at the Jr.-Sr. High School.

2. Custodial Specification Bid

The Woodbury City Board of Education hereby approved the custodial supply specifications to advertise and receive bids for same.

3. Individuals with Disabilities Education Improvement Act (IDEIA) Amendment

The Woodbury City Board of Education hereby approved to amend the FY09 IDEIA Consolidated application to include \$10,694 of Public Funds and \$2,179 of non-public funds from the FY08 IDEIA Carry Over/Final Report.

4. Food Service Management Contract – 2009-10

The Woodbury City Board of Education hereby approved the renewal of the food service management contract with Nutri-Serve Food Management, Inc., for the 2009-10 school year including a flat administrative/management fee of \$26,990.75.

5. Child Nutrition Program – Out of District Schools

The Woodbury City Board of Education hereby approved adopting a resolution to not require Larc School to charge students for reduced and/or paid meals. Larc School does not participate in the Child Nutrition Program and meets all of the nutritional requirements as administered by the New Jersey Department of Agriculture. (Exhibit 09-101)

6. Submission of Budget

The Woodbury City Board of Education hereby approved a resolution to submit the 2009-10 budget to the County Office of Education for review and to advertise the budget once approved. (Exhibit 09-102)

7. Amendments to FY '09 NCLB Grant Budget

The Woodbury City Board of Education hereby approved to ratify and affirm the amendment to the No Child Left behind (NCLB) appropriation to reallocate employee salaries to be charged to the grant as per submitted analysis. (Exhibit 09-103)

8. 2009 Safety Grant Program Application

The Woodbury City Board of Education hereby approved the submission of grant application for the 2009 Safety Grant Program through the New Jersey School Boards Association Insurance Group's EIRC South Sub fund for the purposes described in the application, in the amount of \$6767.00 for the period July 1, 2009 through July 30, 2010.

9. Use of Facilities

- a) The Woodbury City Board of Education hereby use of the New Cafeteria on April 14, 2009, from 6:00pm until 9:00pm for a seeding meeting by the Woodbury Relay Committee. (User: Class I)
- b) The Woodbury City Board of Education hereby approved the use the High School Auditorium and three classrooms by Act I Dance Studios on June 26, 2009, from 4:00pm until 9:00pm, for rehearsal, and on June 27, 2009, from 4:00pm until 11:00pm, for a recital. (User: Class III)

10. Travel and Work Related Expenses

The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-104)

11. Grant Submission

The Woodbury City Board of Education hereby approved applying for the 21st Century Community Learning Centers Program for the purposes described in the application, in the amount of \$535,000, for a program that will start on September 1, 2009 and end August 31, 2010.

Motion: Ms. Moore Second: Mrs. Dennen

Roll Call Vote: Yes: 9 No: 0

Items #1-11

9. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted

10. FIRE DRILL REPORT

February 2009

School	Date	Time	Length of Drill	Comments
Evergreen	02/02/09	2:05pm	1 minute, 45 seconds	Sunny
	02/19/09	1:30pm	1 minute, 55 seconds	Cloudy
Walnut	02/02/09	12:10pm	1 minute, 21 seconds	Sunny, cool
	02/25/09	2:34pm	1 minute, 20 seconds	Sunny, cold
West End	02/09/09	11:05am	1 minute, 20 seconds	Sunny
	02/20/09	2:00pm	1 minute	Sunny, breezy, cold
Jr.-Sr. High	02/06/09	1:22pm	2 minutes, 48 seconds	Sunny
	02/12/09	11:32am	2 minutes, 29 seconds	Sunny

11. COMMITTEE REPORTS

Personnel Committee – Lynn Jennings Dennen, Chairperson – stated that there is a negotiation meeting scheduled for March 19, 2009.

Property Committee – Anthony Chiesa, Chairperson – no report

Finance Committee – Mary Ellen Moore, Chairperson – no report

16. ADJOURNMENT TO END BOARD MEETING

Motion: Mrs. Dennen Second: Ms. Hill

Roll Call Vote: Yes: 9 No: 0

Time: 10:32 pm

Respectfully Submitted,

Kara L. Huber,
Board Secretary