

**BOARD OF EDUCATION MEETING**  
February 27, 2007  
**Board of Education Meeting Room**  
**7:00 P.M.**

1. OPENING STATEMENT

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney called the meeting to order at 7:05pm, and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

**Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:**

**Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2006.**

3. ROLL CALL

Mr. Chiesa	Present	Mrs. Dennen	Present
Mr. Ferraino	Present	Mr. Goodrich	Present
Mr. Gwalthney	Present	Mr. Haase	Present
Ms. Hill	Present	Mr. Lonabaugh	Present
Ms. Moore	Present		

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

6. PRESENTATION

- Teacher of the Year
  - Mr. Jones acknowledged the teachers of the year.
    - Evergreen – Kathy Estep
    - Walnut – Theresa Richman
    - West End – Noel Baskinger
    - Jr. High School – Robyn Sole
    - Sr. High School – David Snelling
  
- Frank Gwalthney – National School Boards Association Federal Relations Network (FRN) Annual Conference Report

The Board of Education recessed for 5 minutes to congratulate the teachers of the year.

## 7. DISCUSSION ITEMS

- Dave Magyar – Radey & Associates - Walnut HVAC Bids – Mr. Magyar discussed the Walnut bids received and the reasons for rejection. Various questions were raised by Board Members. Mrs. Pennell discussed the asbestos bids
- Scott Weitz – New Roads Construction – Construction Update –
  1. Mr. Weitz discussed the rebidding of Walnut’s HVAC project. Mr. Weitz stated if the 4<sup>th</sup> bid was not successful then all bidders would be asked to come to a meeting and give their feedback. This is a good path that the Board is on.
  2. Mr. Weitz gave an update of the stadium project.
    - He discussed the water problems.
    - He stated that the sod will be laid on May 1, 2007.
    - He discussed using the stadium this fall just for games (no practices).
    - He discussed the changes around the area of the house located at 135 Broad Street (rear property).
    - He discussed the piping issues that were encountered.
  3. Mr. Weitz discussed the ongoing HVAC project.
    - He stated in next 2 to 3 weeks a majority of issues should be completed.
    - He stated that a few issues with controls are ongoing.
    - He discussed the 3 bad compressors and stated that one is on backorder.

Ms. Moore asked for explanation of the leak at the High School and why kids were sent home early.

Mr. Weitz stated that the leak was caused by a rubber gasket that was crimped during installation.

Mr. Chiesa asked Mr. Weitz to explain where the water is coming from under the gym and under the parking lot.

Mr. Goodrich asked if we could find out where the water is coming from out of the Terra Cotta pipe located on the left side of the back of the gym.

Mr. Lonabaugh said the water is probably coming from a spring.

Ms. Hill questioned the 6 MHP units that had faulty wiring coming from the factory and why it was rewired by a subcontractor.

Mr. Weitz explained that the contractors are certified by the manufacturer to work on these units.

Ms. Moore questioned if the stadium would be higher.

Mr. Weitz answered yes.

Mrs. Dennen asked if we will have an as-built drawing of where the pipes go.

Mr. Weitz answered yes.

Mr. Gwalthney asked once all the heating issues are resolved if the board members could have a demonstration of the control system.

Mrs. Pennell stated that this is being arranged for the March board meeting.

8. OPEN MEETING TO PUBLIC FOR COMMENT ON AGENDA ITEMS

MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore

Second: Mrs. Dennen

Voice Vote: Yes: 9

No: 0

Bill Toole – Tatum Street, Woodbury – questioned if the water was tested by dropping dye into the water to see if it was city water.

Scott White – stated it was clean water.

Dave Magyar – Radey Associates – stated that the water is storm water and it must be addressed no matter what.

Mr. Goodrich – suggested that if we knew the source of this water, we could go to the origin and cut it off at that point (block it off at the source).

Bill Toole – Tatum Street – Woodbury – asked to have the student that Harrison is bussing explained to him.

Dr. Rodgers – questioned Mr. Gwalthney’s presentation on the NCLB credential process

- He asked if you do not rely on credentials, how the board evaluates these staff members.
- He questioned the Report Card and stated it was disappointing to read the opening statement for Woodbury.
- He questioned what criteria are used to evaluate the teachers.

Mr. Jones - explained that all these issues are real. He stated that we look at all these factors and we use them as measurements for evaluations. The credentialing process is used in the hiring process. It is very important.

MOTION TO CLOSE THE MEETING TO THE PUBLIC FOR COMMENT ON AGENDA ITEMS:

Motion: Ms. Moore Second: Mrs. Dennen  
Voice Vote: Yes: 9 No: 0

9. OPEN MEETING TO PUBLIC FOR COMMENT ON NON-AGENDA ITEMS

MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENT ON NON-AGENDA ITEMS:

Motion: Mr. Haase Second: Mr. Goodrich  
Voice Vote: Yes: 9 No: 0

Mr. Belko – 605 Delaware Street – Woodbury – suggested that the Board consider a shared use agreement for the girl’s field hockey and the football team to share a field at Stewart Lake Park.

Mr. Gwalthney – questioned if we will play on field hockey field in September.

Mr. Magyar- stated “no, the field hockey field will not be available since the sod on the field hockey field and practice fields will be laid later than the football field.

MOTION TO CLOSE THE MEETING TO THE PUBLIC FOR COMMENT ON NON-AGENDA ITEMS:

Motion: Ms. Moore Second: Mr. Goodrich  
Voice Vote: Yes: 9 No: 0

10. AGENDA

**A. ROUTINE MATTERS**

1. Approval of Minutes  
The Woodbury Board of Education hereby approved the minutes of the Board of Education Meeting held on January 23, 2007.
2. Secretary’s Report  
The Woodbury Board of Education hereby approved the January 2007 Secretary’s Report. (Exhibit 07-79)
3. Treasurer’s Report  
The Woodbury Board of Education hereby approved the January 2007 Treasurer’s Report. (Exhibit 07-80)
4. Transfers  
The Woodbury Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted. (Exhibit 07-81)

5. Payment of Bills

The Woodbury Board of Education hereby approved the payment of bills without exception. (Exhibit 07-82)

6. Revenue Amounts/Sources

The Woodbury Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources.

7. Certifications

## a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2007. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## b) Board of Education Certification

The Woodbury Board of Education certified, pursuant to N.J.A.C. 6A:23- 2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Items #1-7**

Motion: \_\_\_\_\_ Mr. Goodrich \_\_\_\_\_

Second: \_\_\_\_\_ Mrs. Dennen \_\_\_\_\_

Roll Call Vote: Yes:   9  

No:   0  

**Item #1 – abstained – Sam Ferraino**

**Item #5 – abstained – Frank Gwalthney**

**B. PERSONNEL – PROFESSIONAL**1. Retirement

The Woodbury Board of Education hereby accepted the letter of retirement from Carla Branyan, ESL Teacher, effective June 1, 2007. Mrs. Branyan has worked in the district for the past 4.5 years.

2. Resignation

The Woodbury Board of Education hereby accepted the letter of resignation from Rebecca Beall effective with the 2007-08 school year. Mrs. Beall has been on child-rearing leave during the 2006-07 school year.

3. Leaves of Absence

a) The Woodbury Board of Education hereby approved granting Tobey Realley, Teacher of Grade 6, a leave of absence under the Family Medical Leave Act for the period of on or about June 1– November 27, 2007.

b) The Woodbury Board of Education hereby approved granting Liseidy Diaz-Jackson, Teacher of Spanish, a leave of absence under the Family Medical Leave Act for the period of on or about August 25 – October 31, 2007.

c) The Woodbury Board of Education hereby approved granting Barbara Linkert, Teacher of Grade 4 at West End Memorial School, a leave of absence under the Family Medical Leave Act for the period of March 26, 2007 to on or about April 20, 2007.

4. Employment

The Woodbury Board of Education hereby approved the employment of Edward F. Murphy as Director of Pupil Personnel Services commencing May 15, 2007 at the annual salary of \$98,300 (pro-rated).

Ms. Moore – questioned Mrs. Castleberry’s salary versus Mr. Murphy’s salary.

Mr. Gwalthney – questioned if Mr. Murphy is at the same experience level.

Mr. Jones – stated the experience level is the same.

Mr. Chiesa – questioned if the job functions are staying the same.

Mr. Jones – stated the position has changed dramatically over the last few months.

Ms. Hill – questioned the pro-rated salary.

5. Extra-Curricular – 2006-07

a) The Woodbury Board of Education hereby approved disbanding the Winter cheerleading team due to low participation.

b) The Woodbury Board of Education hereby approved adjusting the stipend for Mrs. Tobey Realley, Coach – Winter Cheerleading, from \$4,790 to \$1,467.90 (19 days).

c) The Woodbury Board of Education hereby approved athletic extra-curricular appointments for the 2006-07 fiscal year.

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Step/Stipend</u>
Volunteer Coach	Softball	Michele Hamilton	n/a
Volunteer Coach	Softball	Danielle Hamilton	n/a
Coach	Jr. High Track	Gary Roskoski	1/\$2,106
Coach	Jr. High Track	Derek Blumenthal	1/\$2,106

d) The Woodbury Board of Education hereby approved non-athletic extra-curricular appointments for the 2006-07 fiscal year.

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Advisor	REBEL	Donna Lacovara	\$335.20 (pro-rated)

e) The Woodbury Board of Education hereby approved the Spring 2007 Sports Schedule. (Exhibit 07-83)

Mr. Ferraino questioned Item #B5(b) and asked to explain the proration of the stipend.

Mrs. Dennen questioned Item #B5(d) and asked to have REBEL explained to her.

Mr. Ferraino questioned Item #B5(a) and asked if there was a chance to do this again next year.

#### 6. Appointment - My Reading Coach Program

The Woodbury Board of Education hereby approved the appointment of Georgia Stanfill to provide after school reading support, through the My Reading Coach Program, for 5 hours per week for the 2006-07 school year commencing March 1, 2007. Compensation will be at the Special Projects Rate and funded through the grant which was awarded through the Verizon foundation.

Mrs. Dennen – questioned which school this program will be taught at.

Mr. Chiesa – Is this a mandatory program and what is the number of students this will be available to?

#### 7. Substitutes – 2006-07

The Woodbury Board of Education hereby approved substitutes for the 2006-07 school year:

Downham, Marguerite – Westmont, NJ – Cert. of Eligibility – 7-12  
 Giumetti, Peter – Gibbstown, NJ – Sub. Cert. – K-12  
 Heister, Amber – Woodbury, NJ – Sub. Cert. – K-12  
 Hughes, Gayle - Woodbury, NJ – Cert. of Eligibility – 6-12  
 Johnson, Jennifer L. – Woodbury, NJ – Sub. Cert. – K-5  
 Suber-Robinson, McKenzie - Woodbury, NJ – Sub. Cert. – K-12  
 Thomas, Megan – Gloucester City, NJ – Sub. Cert. – K-12

**Items #1-7**Motion: Ms. MooreSecond: Mr. GoodrichRoll Call Vote: Yes: 9No: 0**C. PERSONNEL - SUPPORT**1. Termination

The Woodbury Board of Education hereby approved the termination of the employment of Charles Folks, Assistant Facilities Director, effective February 5, 2007, which was prior to the end of his probation period.

2. Resignations

a) The Woodbury Board of Education hereby accepted the letter of resignation from Robert Lore, Computer Technician, effective January 31, 2007.

b) The Woodbury Board of Education hereby accepted the letter of resignation from Heather Smith, Instructional Assistant at West End School, effective February 2, 2007.

c) The Woodbury Board of Education hereby accepted the resignation of Gina Burruezo, Instructional Assistant at Woodbury High School, effective February 15, 2007.

3. Employment

a) The Woodbury Board of Education hereby approved the employment of the following Aide as Emergent Hire for a 182 day school year (pro-rated) commencing February 28, 2007.

<u>Employee</u>	<u>Type of Aide</u>	<u>Per Wk.</u>	<u>Rate</u>	<u>School</u>
Patricia Christopher	Kindergarten	29	\$11.22	West End

b) The Woodbury Board of Education hereby approved the employment of the following Aides for a 182 days school year (pro-rated) commencing February 28, 2007.

<u>Employee</u>	<u>Type of Aide</u>	<u>Per Wk.</u>	<u>Rate</u>	<u>School</u>
Shelby Clark	Special Ed.	21	\$10.75	Ever.
Danielle Hamilton	Sp. Ed. – 1 to 1	29	\$10.75	W.E./Ever

c) The Woodbury Board of Education hereby approved the employment of the following Instructional Assistants as Emergent Hires who will be employed for 29 hours per week, 185 day school year (pro-rated), at the rate of \$16 per hour.

<u>Employee</u>	<u>School</u>	<u>Eff. Date</u>
Heather Chambers	West End	2/28/07
Darnell Coleman	Jr.-Sr. High School	2/28/07

d) The Woodbury Board of Education hereby approved the employment of the following substitute lunch aides for the 2006-07 school year. They will be called on an as-needed basis for any of the elementary schools.

Michelle French  
Heather McCumber

e) The Woodbury Board of Education hereby approved the employment of Wayne Kummer as the Driver/Delivery Person commencing with the approval of his Criminal History Review. Mr. Kummer will be compensated at the rate of \$10 per hour, 4.5 hours per day, and will follow the student calendar.

#### 4. Transfers

a) The Woodbury Board of Education hereby approved the transfer of Jacqueline DeWitt from the position of Kindergarten Aide at West End School to Special Education Aide at West End School, effective February 28, 2007.

b) The Woodbury Board of Education hereby approved the transfer of Anton Goral from part-time Driver to full-time Custodian at a pro-rated annual salary of \$22,500. Mr. Goral's transfer date is based upon the start date of his replacement.

#### 5. Leaves of Absence

a) The Woodbury Board of Education hereby approved uncompensated leaves of absence as follows:

<u>Employee</u>	<u>Dates</u>
Beverly Haney	January 30, 2007
Dawn Meloni	February 12 – 13, 2007
Christa Mikolajczyk	February 5, 2007 (.5)

b) The Woodbury Board of Education hereby approved a leave of absence for Frank Foley, Custodian, under the Federal Family and Medical Leave Act from January 26 to April 19, 2007. Uncompensated leave will be from February 9 – April 19, 2007.

6. Student Workers

The Woodbury Board of Education hereby approved the employment of the following student workers, subject to receipt of working papers, for the 2006-07 school year:

Robert Burgess	Eric Shrader
Gregory DiMenna	Bruce Vail
Christian Strey	Harrison Webb

7. Additional Compensation

The Woodbury Board of Education hereby approved compensating the following Aides at their normal hourly rate to work additional hours from January 26 – February 27, 2007 not to exceed twelve (12) additional hours in any one week for any one individual:

Michelle Brydges	Kathleen Schroeder
Lisa Christina	Susan VanZoeren
Elaine Connor	

**Items #1-7**

Motion: Ms. Moore Second: Mrs. Dennen

Roll Call Vote: Yes: 9 No: 0

**D. STUDENTS & PROGRAMS**1. Homeless Students

The Woodbury Board of Education hereby approved contracts for homeless students as per Exhibit 07-84.

2. Homebound Instruction

a) The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
051066	1/25 – 3/25/07	10	Daniel O’Leary	Per Adm.
064140	1/16 – 3/16/07	5	Brookfield Schools	Medical
071093	1/22 – 2/12/07	5	Julie Longo	Medical
041086	2/5 – 4/5/07	10	Dawn Ensign	Per CST
013103	1/22 – 3/22/07	10	Prof. Ed. Svc., Inc.	Medical

b) The Woodbury Board of Education hereby approved entering into a contract with the Together Shelter to provide 30 hours of instruction to student #2088, from December 1 – 22, 2006, at an hourly rate of \$28.50.

c) The Woodbury Board of Education hereby approved entering into a contract with Gloucester County Special Services School District to provide 10 hours per week of homebound instruction to student #1892, from February 12, 2007, for approximately 4 to 6 weeks, at an hourly rate of \$45.

Ms. Hill – questioned Item #D2(c) and asked if this was for a medical procedure.

Mr. Jones – stated “yes”.

3. Out-of-District Placements

a) The Woodbury Board of Education hereby approved placing student #2145 at GCSSSD Bankbridge North, effective January 25, 2007 at a cost of \$140 per diem.

b) The Woodbury Board of Education hereby approved placing student #798 at GCSSSD Bankbridge North, effective February 9, 2007 at a cost of \$140 per diem.

c) The Woodbury Board of Education hereby approved placing student #2152 at the DHS School in Cherry Hill, effective February 7, 2007 at a cost of \$150.38 per diem.

4. Auditory Processing Examinations

The Woodbury Board of Education hereby approved entering into a contract with the CEIL Institute to provide auditory processing examinations for students #1954 and #2107 at a cost of \$300 per exam.

Ms. Moore asked to explain the auditory processing exams and questioned if we have deaf children.

5. Professional Development Plan – 2007-08

The Woodbury Board of Education hereby approved the 2007-08 Professional Development Plan. (Exhibit 07-85)

6. ADHD Family Treatment Protocol by Children’s Hospital of Philadelphia

The Woodbury Board of Education hereby approved Children’s Hospital of Philadelphia to provide an ADHD family treatment protocol to select eligible 2<sup>nd</sup> – 5<sup>th</sup> grade students attending the Woodbury Public School System.

Ms. Hill – asked if any consideration was given to Underwood Memorial Hospital for this services.

Mr. Jones – stated that this was a free of charge offer.

**Items #1-6**Motion: Mr. GoodrichSecond: Mrs. DennenRoll Call Vote: Yes: 9No: 0**E. BUSINESS & FINANCIAL**1. Bid Specifications

a) The Woodbury Board of Education hereby approved the Evergreen and West End Partial Roof Replacement bid specifications and to advertise and receive bids for same. The bid specifications are available in the Business Office for review.

b) The Woodbury Board of Education hereby approved the bid specifications for district asphalt/concrete work and to advertise and receive bids for same. (Exhibit 07-86)

c) The Woodbury Board of Education hereby approved the bid specifications for identified replacement windows in the elementary schools and to advertise and receive bids for same. (Exhibit 07-87)

Mr. Chiesa questioned Item #E1(a) and asked where the funding is coming from .

Mr. Jones stated from the fund balance.

Mr. Haase questioned Item #E1(b) and asked who made the determination that we need to repave the Evergreen lot.

Mr. Jones - stated that the determination was made at the Property Committee Meeting which Mr. Haase attended. Mr. Jones explained that the Facilities Director stated the parking lot needed a couple of inches on top to prolong the life of the existing asphalt and to use as the basecoat for future resurfacings.

Mr. Haase – stated that he disagrees that the parking lot needs the overlay to use as a basecoat.

Mrs. Dennen – referred to the Property Committee Meeting minutes where Mr. Haase asked the same question.

Mr. Gwalthney – suggested that if the committee members have questions after a subcommittee meeting they should seek out the answers prior to the Board Meeting.

2. Bid Awards

a) The Woodbury Board of Education hereby approved the receipt of bids for the Walnut HVAC installation and rejected all bids and approved to readvertise. (placed on Board table)

b) The Woodbury Board of Education hereby approved the receipt of bids for the Walnut Asbestos Removal and awarded a contract to the lowest responsible bidder as detailed in Exhibit 07-89. The bid base and Alternate #4 were awarded for completion. (placed on Board table)

3. Disposal of Fixed Asset

The Woodbury Board of Education hereby approved the dismantling and disposal of a lift (fixed asset tag 001083) which is defective.

Ms. Hill – questioned the lift.

4. Transportation Route

The Woodbury Board of Education hereby approved a Joint Transportation Agreement with Harrison School District for Route No. 53, to transport student # 073038 from West End School to home, from January 23 - June 30, 2007 at a per diem rate of \$58.80.

5. Grant Submissions

a) The Woodbury Board of Education hereby approved the submission of a grant proposal to the New Jersey Governor's Initiative on Enhancing In-District Programs for Students with Disabilities in the amount of \$235,302 to enhance in-district inclusion services.

b) The Woodbury Board of Education hereby approved the submission of a U.S. Department of Education Teaching American History grant proposal in partnership with Gloucester County College for professional development opportunities.

c) The Woodbury Board of Education hereby approved the submission of a grant proposal in the amount of \$500 to Rowan University for the Herman and Marie James Award for Creating an Excellent and Exciting Educational Environment. The grant will be used for the purchase of instructional and/or media materials for Woodbury Jr.-Sr. High School.

d) The Woodbury Board of Education hereby approved the submission of a grant proposal for the 21<sup>st</sup> Century Community Learning Centers Program Grant in the amount of \$535,000, in partnership with the Boys and Girls Club of Gloucester County, who is the lead agency.

Mr. Chiesa questioned Item #5(d) and asked what the grant entails and asked if it is a one year grant.

Mr. Jones discussed the potential for a memorandum of agreement with the Boys and Girls Club.

6. Submission of Other Capital Project Application

The Woodbury Board of Education hereby approved the submission by Garrison Architects of an other capital project application not eligible for State funding to the State Department of Education for the change of use in the boys' locker room shower to convert a section into the Athletic Trainer's Office.

Mr. Chiesa questioned the term "Other Capital Project".

7. Student Activity Funds

a) The Woodbury Board of Education hereby approved closing the following student activity accounts as of 2/28/07:

Advanced Technology	\$15.47
Alliance for Arts Education	\$84.52
Anytown	\$58.52
Art Society	\$101.87
Builder's Club	\$204.59
Golf Team	\$42.63
Jr. H.S. Channing Bete	\$395.25
Odyssey of the Mind	\$125.68
Outdoor Club	\$965.54
SADD Club	\$14.03
School Spirit Club	\$60.22
W.I.S.H.	\$18.46
White Gold News	\$726.98
Youth to Youth	\$2,362.95
High School Library	\$0.00

b) The Woodbury Board of Education hereby approved the establishment of a Jr. High School Miscellaneous Activity Account and to transfer \$500 of cancelled funds to this account.

c) The Woodbury Board of Education hereby approved transferring the remaining \$4,676.72 to the High School Miscellaneous Activity Account.

Ms. Hill – questioned Item #7(b) and questioned what the Jr./Sr. High School Miscellaneous Accounts are used for.

8. Job Description

The Woodbury Board of Education hereby approved the Job Description for the position of Sr. Computer Technician – C –4.1. (Exhibit 07- 90)

9. State Long-Term Care Insurance Plan

The Woodbury Board of Education hereby approved the adoption of a resolution to offer the State Long-Term Care Insurance Plan to employees and retirees. (Exhibit 07-91)

10. Contract with The Omni Financial Group, Inc.

The Woodbury Board of Education hereby approved entering into a contract with The Omni Financial Group, Inc., to oversee all aspects of IRS compliance with the district's 403(b) programs for an annual fee of \$3,075.10 plus a one-time set-up fee of \$2,495 (group discount offered of \$1,495 if one or more local districts enter into contracts).

11. Inter-local Agency Agreement with EIRC

The Woodbury Board of Education hereby approved entering into an inter-local agency agreement with Educational Information and Resource Center (EIRC) to provide a fiber backbone and other wiring at the Jr.-Sr. High School and West End Memorial School at a cost of \$46,950. (Exhibit 07-92)

12. Purchase of Technology Equipment

The Woodbury Board of Education hereby approved the purchase of technology equipment through our inter-local agreement with Sterling High School (SJTP) required for the new fiber backbones and wiring in the Jr.-Sr. High School and West End Memorial School and to allow for future growth and wireless integration within the schools. The cost is \$33,727 (less trade-in value estimated at \$7,000).

13. Comprehensive Equity Plan – 2007-10

The Woodbury Board of Education hereby approved the appointment of the following personnel on the Affirmative Action Team (AAT) to work on the 2007-10 Comprehensive Equity Plan: Dr. Jeffrey Adams, Alysa Cummings, Denise Dunham, Anne Evans, Joseph Jarrett, Ali LaVecchia, and Gina Downey.

14. Copier Agreement – Ikon Office Solutions

The Woodbury Board of Education hereby approved utilizing NJ State Contract No. A64039 and A53427 (color copiers) to enter into a 48 month cost per copy rental agreement with Ikon Office Solutions for the upgrade of copiers. (Exhibit 07-93)

15. Travel and Work Related Expenses

The Woodbury Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees attending conferences, conventions, staff training, seminars and/or workshops as previously approved by the Superintendent as work related and within the scope of the work responsibilities of each attendee. (Exhibit 07-94)

**Items # 1-15 – including the change to Item #2a to reject all bids and readvertise**

Motion: Mr. Goodrich Second: Mrs. Dennen  
 Roll Call Vote: Yes: 9 No: 0

**Item #1-B – vote “no” – Tom Haase****11. SUPERINTENDENT’S REPORT**

- Superintendent’s Report – as submitted – Mr. Jones highlighted:
  - St. Pat’s closing.  
Mr. Goodrich stated that St. Matt’s has about 15 Woodbury families.
  - Mr. Goodrich and Mr. Ferraino to participate in Steering Committee at St. Pat’s.

Mr. Chiesa questioned if these are competitive grants we are seeking.

Ms. Hill questioned the general handouts and suspensions.

- She asked to explain elementary and high school suspensions.

- School Business Administrator’s Report – as submitted – Mrs. Pennell highlighted the budget process.

Ms. Hill - questioned the 3 Trane units and asked where and if they get hooked up.

Ms. Hill - a West End Parent questioned if there are heat issues.

Ms. Hill – questioned the Property Committee minutes stating that there are questions and no answers and would like to see the responses.

Mr. Chiesa questioned the 4% increase to the tax levy.

**12. FIRE DRILL REPORT**January 2007

<u>School</u>	<u>Date</u>	<u>Time</u>	<u>Length of Evac.</u>	<u>Comments</u>
Evergreen	1/3/07	2:15 p.m.	3 min., 45 sec.	Sunny, cool
	1/3/07	2:27 p.m.	3 min., 12 sec.	Fire alarm malfunction
	1/11/07	8:44 a.m.	3 min., 48 sec.	Fire alarm malfunction
Walnut	1/3/07	2:20 p.m.	1 min., 15 sec.	Sunny, windy
	1/4/07	1:05 p.m.	1 min., 2 sec.	Sunny
West End	1/9/07	1:59 p.m.	1 min.	Sunny, cold
	1/18/07	11:00 a.m.	1 min., 15 sec.	Cloudy, cold

Jr.-Sr. High	1/12/07	8:10 a.m.	7 minutes	Chilly
	1/31/07	8:10 a.m.	3 minutes	Cold

### 13. FUTURE DATES

February 26, 2007 – Very Beary Family Night at West End School – 6:30 p.m. – 1<sup>st</sup> grade

**February 27, 2007 – Policy Committee Meeting – 6:00 p.m.**

**February 27, 2007 – Board of Education Meeting – 7:00 p.m.**

**March 5, 2007 – Finance Committee Meeting – 6:00 p.m.**

March 8, 2007 – Jr. High School NASA Family Night – 6:30 p.m.

**March 12, 2007 – Special Board Meeting – 7:00p.m.**

**March 13, 2007 – Communication Committee Meeting – 6:00 p.m.**

**March 20, 2007 – Policy Committee Meeting – 6:00 p.m.**

March 21, 2007 – Family Math Preview Night – Grade 2 – 6:30 p.m. – Walnut Street School

**March 27, 2007 – Property Committee Meeting – 6:00 p.m.**

**March 27, 2007 – Board of Education Meeting – 7:00 p.m.**

**April 3, 2007 – Personnel Committee Meeting – 6:00 p.m.**

April 10, 2007 – Candidates' Night – 7:00 p.m. – West End Memorial School

**April 10, 2007 – Policy Committee Meeting – 6:00 p.m.**

April 17, 2007 – Budget/Board of Education Vote – Polls open – 2:00 – 9:00 p.m.

**April 24, 2007 – Board of Education Meeting – 7:00 p.m. (Reorganization)**

### 14. COMMITTEE REPORTS

Property Committee – Mary Ellen Moore, Chairperson

- Referred to Walnut Street School wall repairs and stated we are assured there is no immediate safety. Ms. Moore stated that the committee will budget \$300,000 for this investigatory work.
- Referred to the Bob Lukens funds to replace the wooden bleachers in the gym.

Mr. Chiesa – questioned if the Board will vote on how that money will be spent.

Ms. Hill – asked to recognize the endowment and asked if we could have a plaque put on the bleachers.

Personnel Committee – Lynn Jennings Dennen, Chairperson

Ms. Dennen stated that the committee met at the end of January and discussed new personnel and annual review of the staff, budget as it relates to personnel and the Superintendent's evaluation.

Finance Committee – Mary Ellen Moore, Chairperson

- Ms. Moore discussed the 3% increase in state aid across the board for school districts in the amount of \$266,128.
- The committee discussed the full day kindergarten supplement aid in the amount of \$155,856.
- The committee discussed the targeted at-risk aid in the amount of \$381,750.

Communications Committee – Jerry Lonabaugh, Chairperson

Mr. Lonabaugh stated that the next committee meeting will be on March 13 and it will focus on the budget information going out and noticed more news coverage in the paper.

Policy Committee – William Goodrich, Chairperson

Mr. Goodrich stated that the Series 5000 was reviewed tonight one at a time.

Minority Task Force – Diane Hill, Liaison

No report

15. REPRESENTATIVES

NJSBA Legislative Delegate – Frank Gwalthney – stated that there is a meeting this Saturday.

Gloucester County School Boards – Mr. Gwalthney stated he attended the dialogue with 8<sup>th</sup> grade students at Glassboro.

City Council Liaison – Anthony Chiesa – no report.

16. MEETING OPENED TO THE PUBLIC FOR COMMENT

MOTION TO OPEN THE MEETING TO THE PUBLIC FOR COMMENT

Motion: <u>Mr. Goodrich</u>	Second: <u>Mrs. Dennen</u>
Voice Vote: Yes: <u>9</u>	No: <u>0</u>

John Belko – Woodbury – stated that St. Pat’s – SOS group offer manpower to talk to the groups of parents.

MOTION TO CLOSE THE MEETING TO THE PUBLIC FOR COMMENT

Motion: <u>Mr. Ferraino</u>	Second: <u>Mr. Goodrich</u>
Voice Vote: Yes: <u>9</u>	No: <u>0</u>

17. EXECUTIVE SESSION

***THE EXECUTIVE SESSION RESOLUTION STATES AS FOLLOWS:***

RESOLVED that pursuant to Section 7.B. 1-9 [N.J.S.A. 10:4-12] of the New Jersey Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving discussion of Superintendent’s evaluation.

FURTHER The matters discussed which warrant official Board action will be acted upon, if possible, when the Board of Education reconvenes, or at the next available opportunity.

**MOTION TO GO INTO EXECUTIVE SESSION AT 9:55PM**

Motion: Mr. Ferraino Second: Mr. Goodrich  
Voice Vote: Yes: 9 No: 0

**MOTION TO CLOSE EXECUTIVE SESSION AT 10:00PM**

Motion: Mr. Goodrich Second: Mr. Ferraino  
Voice Vote: Yes: 9 No: 0

**18. ADJOURNMENT TO END BOARD MEETING**

Motion: Mr. Goodrich Second: Mr. Ferraino  
Roll Call Vote: Yes: 9 No: 0

Time: 10:00pm

Respectfully submitted,

Esther R. Pennell,  
Board Secretary  
Woodbury Public Schools