

BOARD OF EDUCATION MEETING
February 18, 2009
Woodbury Jr.-Sr. High School Auditorium
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 7:00 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2008.

3. ROLL CALL

| | | | |
|---------------|---------|----------------------------|----------------------------|
| Mr. Abbott | Present | Mr. Hughes | Absent (arrived at 7:05pm) |
| Mr. Chiesa | Present | Mr. Lonabaugh | Present |
| Mrs. Dennen | Present | Ms. Moore | Absent (with prior notice) |
| Mr. Gwalthney | Present | Mr. Toole | Present |
| Ms. Hill | Present | James Jones (Student Rep.) | Present |

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSION

- Evergreen Avenue Elementary School – Mrs. Tonya Breland's Kindergarten, 1st and 5th grades presented class projects to the Board of Education.

- National School Boards Association – Federal Relations Network Conference – Mr. Gwalthney attended the 36th Annual Federal Relations Network Conference in Washington D.C. Mr. Gwalthney provided a presentation on the topics that were discussed at the conference.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion _____ Mrs. Dennen _____ Second _____ Mr. Chiesa _____

Close: Motion _____ Mr. Chiesa _____ Second _____ Mrs. Dennen _____

8. AGENDA

A. **ROUTINE MATTERS**

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the minutes of the Board of Education Meeting held on January 21, 2009.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the January 2009 Secretary's Report.

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the January 2009 Treasurer's Report.

4. Transfers

The Woodbury City Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted.

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 09-87)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: Mr. Toole

Second: Mrs. Dennen

Roll Call Vote: Yes: 8

No: 0

Items #1-7

Item #1 – abstained – Mr. Abbott and Mr. Toole

Item #5 – abstained – Mr. Gwalthney

B. PERSONNEL – PROFESSIONAL

1. Leave of Absence

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a leave of absence under FMLA for Theresa Richman, Teacher of Kindergarten at Walnut Street Elementary School, beginning on or about May 11, 2009, through the balance of the school year.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a child-rearing leave of absence for Tobey Realley for the 2009-10 school year.

2. Horizontal Advancement

- a) The Woodbury City Board of Education hereby approved a horizontal move on the salary guide for Gary Scavette, Teacher of Science at Woodbury Jr.-Sr. High School, from BA+15 to MA, retroactively beginning February 1, 2009.
- b) The Woodbury City Board of Education hereby approved a horizontal move on the salary guide for Cynthia Cammarota, Teacher of Grade 6 at Woodbury Jr.-Sr. High School, from BA+15 to MA, retroactively beginning February 1, 2009.

3. Extra-Curricular – 2008-09

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following athletic extra-curricular appointment for the 2008-09 school year:

| <u>Position</u> | <u>Sport</u> | <u>Appointment</u> | <u>Stipend/Step</u> |
|-----------------|--------------|--------------------|---------------------|
| Assistant Coach | Softball | Theresa Rohlfing | \$3,191/Step 1 |
| Head Coach | Boys Track | Dan Jones | \$6,258/Step 2 |
| Assistant Coach | Boys Track | Jeremy Landis | \$3,495/Step 2 |
| Assistant Coach | Boys Track | Dominic Carrera | \$4,902/Step 4 |
| Head Coach | Girls Track | Marc Cannuli | \$7,361/Step 4 |

| | | | |
|----------------------------|-------------|-------------------|----------------|
| Assistant Coach | Girls Track | Barbara Gale | \$4,902/Step 4 |
| Assistant Coach | Girls Track | Carmen Davis | \$4,902/Step 4 |
| Volunteer Coach | Golf | Joseph Pegues | N/A |
| Volunteer Coach | Baseball | Anthony Matranga | N/A |
| Volunteer Coach | Baseball | Braheme Days | N/A |
| Volunteer Paraprofessional | Softball | Danielle Hamilton | N/A |
| Volunteer Paraprofessional | Softball | Maureen Baney | N/A |
| Volunteer Paraprofessional | Softball | Alyssa Bagnoli | N/A |
| Volunteer Paraprofessional | Softball | Shustine Wilson | N/A |

- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following replacements for non-athletic extra-curricular appointments for the 2008-09 school year at the same stipend:

| <u>Position</u> | <u>Activity</u> | <u>Original Appointment</u> | <u>New Appointment</u> |
|-----------------|-----------------|-----------------------------|------------------------|
| General Member | Pit Orchestra | Andrea Kolbach | Austin Glatthorn |
| General Member | Pit Orchestra | Jim Fox | Robert Carpency |
| General Member | Pit Orchestra | Andrew Snyder | Eric Sikorski* |

(*Stipend to be paid through Student Activities Fund)

4. Administrative Internship

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the administrative internship of Katherine Estep, Woodbury faculty member and graduate student of the NJ Excel program, with Toni Capodanno, Supervisor of Curriculum and Instruction.

5. Student Teacher/Practicum Placements

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the student teacher placement of Rowan University student, Karen Graziano, at West End Memorial Elementary School with cooperating teacher Jennifer Koengetter, beginning March 30, 2009, through May 8, 2009.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the School Counseling practicum placement of Rowan University student, Jamie Bonanno, at Woodbury Jr.-Sr. High School, under the direction of Sherrie Davis, for forty hours during Spring 2009.

6. Substitutes

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Barbara Rogers, certificated in Elementary and Middle School Mathematics, as a substitute and, in addition, will provide the \$125 per diem rate of pay for coverage associated with the upcoming 6th grade FMLA opening.

Motion: Mrs. Dennen Second: Mr. Chiesa Roll Call Vote: Yes: 8 No: 0 **Items #1-4****D. STUDENTS & PROGRAMS**1. Homeless

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 09-88)

2. Out of District Placement

- a) The Woodbury City Board of Education hereby approved the placement of student #9851014618 at YALE School beginning January 22, 2009, at a cost of \$206.45 per diem.
- b) The Woodbury City Board of Education hereby approved the placement of student #4036225696 at YALE School beginning January 26, 2009, at a cost of \$206.45 per diem.
- c) The Woodbury City Board of Education hereby approved the placement of student #6539033501 at Bankbridge West School beginning February 2, 2009, at a cost of \$161 per diem.

3. Homebound Instruction

The Woodbury City Board of Education hereby approved providing homebound instruction for the following students:

| Student ID# | Dates of Service | Hours Per Week | Homebound Instructor | Reason |
|-------------|-------------------|----------------|----------------------|---------|
| 10543 | 01/05/09-02/23/09 | 6 | Educere | Medical |
| | | 2 | James Krauss | Medical |
| | | 2 | Maria Lario | Medical |
| 120177 | 01/27/09-02/27/09 | 5 | Tracy Weist | Medical |
| 10015 | 02/02/09-02/18/09 | 10 | Jane O'Donnell | Admin. |

4. 2008-09 School Calendar Change

The Woodbury City Board of Education hereby approved the changes to the 2008-09 school calendars due to emergency snow day closings on January 28, 2009 and February 4, 2009. (Exhibit 09-89)

5. 2009-10 School Calendar Approval

The Woodbury City Board of Education hereby approved the calendar for the 2009-10 school year. (Exhibit 09-90)

6. Student Field Trips

The Woodbury City Board of Education hereby approved the list of student field trips for the 2008-09 school year. (Exhibit 09-91)

7. Option II Program

The Woodbury City Board of Education hereby approved the following Option II programmatic offering: **Future Teachers**

Motion: Mrs. Dennen

Second: Mr. Toole

Roll Call Vote: Yes: 8

No: 0

Items #1-7

Item #4 – no – Mr. Lonabaugh

E. BUSINESS & FINANCIAL

1. Landscaping Bid Specification

The Woodbury City Board of Education hereby approved the landscaping/grass cutting services bid specifications and to advertise and receive bids for same.

2. Contracted Services

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved contracting with Nancy Paparo as a Consultant to the Woodbury Public School District Child Study Team, beginning on or about April 29, 2009, through the balance of the school year at a rate of \$325 per diem, not to exceed a total of thirty days..

3. Memorandum of Agreement 2008-09

The Woodbury City Board of Education hereby approved the Memorandum of Agreement for the 2008-09 school year between the Woodbury School District and the Woodbury Police Department.

4. Use of Facilities

- a) The Woodbury City Board of Education hereby ratified and affirmed the use of Auditorium on Friday, February 13, 2009, from 7:00pm – 10:00pm for a Fund Raiser hosted by the Gateway Christian Church. (User: Class II)
- b) The Woodbury City Board of Education hereby approved the use of track, pits, stadium and bathrooms during the after school hours and on Saturdays from March 9, 2009 through May 23, 2009, for track practices and meets hosted by St. Patrick’s Track Team. The schedule will be determined by Woodbury High School’s usage and arrangements. (User: Class II)

11. COMMITTEE REPORTS

Personnel Committee – Lynn Jennings Dennen, Chairperson – reported the committee met for the first negotiations meeting. She also handed out the annual superintendent evaluation forms and asked they be returned to her by the next board meeting.

Property Committee – Anthony Chiesa, Chairperson – updated the Board on the renovations at Walnut, the track repair and the geothermal projects.

Finance Committee – Mary Ellen Moore, Chairperson – no report.

Communications Committee – Jerry Lonabaugh, Chairperson – reported that the date changed for the next meeting.

Policy Committee – Diane Hill, Chairperson – no report.

12. REPRESENTATIVES

Gloucester County School Board – Frank Gwalthney – updated the Board on the conversation with Senator Sweeney regarding solar energy and the possibility of looking into solar panels with the County. Mr. Gwalthney discussed a potential Option II course that would include an archeological dig for the Henry Wood Homestead. He also discussed solar education in the curriculum and rapid re-employment.

NJSBA Legislative Delegate – Frank Gwalthney – a report was given earlier

City Council Liaison – Anthony Chiesa – no report

Student Body Representative – James Jones – no report

13. FUTURE DATES

| Date | Event | Time |
|--------------------------|---|---------------|
| February 17, 2009 | Personnel Committee Meeting | 6:00pm |
| February 17, 2009 | NJSBA Regionalization Meeting; Glassboro Intermediate School | 6:30pm |
| February 17, 2009 | P.T.S.A. Meeting; Jr.-Sr. High School | 7:30pm |
| February 18, 2009 | Teacher of the Year Committee Meeting | 3:30pm |
| February 18, 2009 | Board of Education Committee Meeting | 7:00pm |
| February 23, 2009 | Policy Committee Meeting | 6:00pm |
| February 26-28, 2009 | High School Musical - Bye Bye Birdie | Various |
| March 5, 2009 | Book Fair and Movie Family Night; Evergreen School | 5:30pm |
| March 5, 2009 | NJSBA – 8th Grade Dialogue; Deptford High School | 6:30pm |
| March 5, 2009 | H.S.A. Meeting; Walnut School | 7:00pm |
| March 5, 2009 | P.T.A. Meeting; West End School | 7:00pm |
| March 10, 2009 | P.T.O. Meeting; Evergreen School | 7:00pm |
| March 11, 2009* | Communications Committee Meeting moved to March 24, 2009 | 6:00pm |
| March 11, 2009 | District Grade 3 Family Night – Poetry; West End School | 6:30pm |
| March 12, 2009 | Finance Committee Meeting | 6:00pm |
| March 17, 2009 | P.T.S.A. Meeting; Jr.-Sr. High School | 7:30pm |

| | | |
|------------------------|---|---------------|
| March 25, 2009* | Board of Education Meeting moved to March 18, 2009 | 7:00pm |
| March 31, 2009 | District Kindergarten Family Night; Walnut School | 6:30pm |
| March 31, 2009 | Mr. Woodbury; Jr.-Sr. High School | 8:00pm |

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion Mr. Chiesa Second Mrs. Dennen

Close: Motion Mr. Chiesa Second Mrs. Dennen

Bill Toole – inquired about the possibility of traveling to different schools for some board meetings.

Mr. Jones and the entire Board were in agreement and plan to implement next fiscal year.

15. ADJOURNMENT TO END BOARD MEETING

Motion: Mr. Chiesa Second: Mrs. Dennen

Roll Call Vote: Yes: 8 No: 0

Time: 9:38 pm

Respectfully Submitted,

Kara L. Huber,
Board Secretary