

BOARD OF EDUCATION MEETING

December 16, 2009

Woodbury Jr.-Sr. High School

7:00 P.M.

1. **CALL MEETING TO ORDER**

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 7:00 PM and read the opening statements.

2. **OPEN PUBLIC MEETINGS ACT**

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the *Gloucester County Times* and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.

3. **ROLL CALL**

Mr. Abbott	Present	Mr. Hughes	Present
Mr. Chiesa	Present	Mr. Lonabaugh	Absent
Mrs. Dennen	Present	Ms. White	Present
Mr. Gwalthney	Present	Mr. Toole	Absent
Ms. Hill	Present	Theodore Johnson	Present
		(Student Representative)	

4. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

5. **MISSION STATEMENT**

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

Mr. Gwalthney congratulated Maddie Graziani who was named Gloucester County Times 2009 Girls Tennis Player of the Year. He also congratulated the Woodbury Jr./Sr. High Football Team for their amazing season and Mr. Zachary Valentine, who was named Courier Post Football Coach of the Year.

Mr. Gwalthney also permitted Michele Sokolovic, President of the Woodbury Education Association, to read a statement on behalf of the WEA regarding their dissatisfaction with the lack of a settled contract.

Mr. Gwalthney stated that the board appreciates everything they do. He also stated that the board and the WEA are working in a process that will hopefully help resolve the issue.

6. PRESENTATION/DISCUSSION

- Woodbury Jr.-Sr. High School – Mrs. Dunham introduced Sarah Bessey, Class of 2010 to the Board of Education to recognize her accomplishments being commended as a National Merit Scholar. Sarah has a long list of academic achievements, including her recent participation in: The New Jersey Governor’s School of Excellence – Environmental Sciences and Girls’ Career Institute, Douglas College, and the Girls’ Career Institute, Douglas College -- both residential programs held between June and July 2009.

Sarah has had numerous accomplishments during her tenure at Woodbury, including being the highest scorer in the New Jersey Math League competition and numerous awards for her performance in math and science since her freshman year.

Mrs. Dunham introduced Gary Scavette, the Alternative School Supervisor. Mr. Scavette gave a presentation on the newly adopted software called Plato.

Plato is a digital learning environment that students in the Alternative School work through to meet their educational course requirements.

Mr. Scavette introduced a couple of students that attend the alternative school and they spoke about their personal goals and their perspective of the new program.

L.W. a first year Alternative School student stated that her goal was to graduate on time. PLATO allows her to work at her own pace and to complete more courses than traditional day school permits.

J.C. a second year Alternative School student stated that he attends the Gloucester County Vocational School during the day and the Woodbury Alternative School at night. He stated that he needs and likes the extra attention of this program, which allows him to work at his own speed.

The Board and the public asked questions of the students and Mr. Scavette and they replied.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion Mrs. Dennen Second Mr. Chiesa

Close: Motion Mrs. Dennen Second Mr. Chiesa

Madeline Mills – stated that there was a question regarding nurse reporting and was questioning what the Board wanted to see.

Mr. Jones stated that the changes made to their report were sufficient for the board member's question.

8. AGENDA

A. **STUDENTS & PROGRAMS**

1. Homeless

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 10-63)

2. Student Placement

The Woodbury Board of Education hereby approved the DYFS placement of student #1495715566 at Burlington County Special Services effective September 10, 2009, through June 16, 2010, at a rate of \$177.77 per diem.

3. Homebound Instruction

The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
10003	09/17/09 – 11/16/09	8	Ralph Douglas	Admin.
		2	Shin-Yin Estes	
100103	09/17/09 – 11/18/09	8	Ralph Douglas	Admin.
		2	Clery Chavez-Naimoli	
130118	09/30/09 – 10/02/09	10	Brookfield Schools	Medical
100255	11/01/09 – 11/09/09	10	Professional Education Services	Medical
100255	11/16/09 – 12/11/09	10	Brookfield Schools	Medical
100017	11/30/09 – 12/22/09	5	Marge Pertuit	Medical
		5	Theresa Rohlfing	
100534	12/11/09 – 12/18/09	12	Theresa Rohlfing	Admin.
10611	12/11/09 – 12/18/09	10	Theresa Rohlfing	Admin.

4. 2009-10 Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 10-64)

Motion: Mrs. Dennen

Second: Mr. Chiesa

Roll Call Vote: Yes: 7

No: 0

B. ROUTINE MATTERS

1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meetings held on November 18, 2009.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for October 2009. (Exhibit 10-65)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the Treasurer's Report for October 2009. (Exhibit 10-66)

4. Transfers

The Woodbury City Board of Education hereby ratified and affirmed the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-67)

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 10-68)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of

4. Substitute Teachers – 2009-10

a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the following substitute teachers for the 2009-10 school year:

Graber, Rebecca; CEAS – Teacher of Social Studies
Persichetti, Suzann; Substitute Certificate – Exp. 07/01/2014

b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Brian McKillop as a substitute Physical Education Teacher for the Alternative High School for the 2009-10 school year, to be compensated at a rate of \$30 per hour.

5. Stipend Adjustments

The Woodbury City Board of Education hereby approved a 50% increase, as per contract, to the following faculty members’ annual stipend related to their department/team leadership responsibility, due to a sixth teaching period:

Yael Tamar Emenecker – Jr. High School Coordinator (Grade 8)
Christopher Sheppard – Jr. High School Coordinator (Grade 7)
Dianne Clement – Dept. Chairperson (Related Arts and Technology/Business)*
Robyn Sole – Dept. Chairperson (Mathematics)

*Replaces September 16, 2009, resolution C.8 regarding additional compensation.

Motion: _____ Mrs. Dennen _____

Second: _____ Mr. Chiesa _____

Roll Call Vote: Yes: 7

No: 0

Items #1-5

D. PERSONNEL – SUPPORT

1. Resignation

The Woodbury City Board of Education, hereby acknowledges the resignation of Candice Kennedy, Instructional Assistant for the Woodbury City Public Schools, effective January 8, 2010.

2. Leave of Absence

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved an leave of absence under FMLA for Marian Burlacu, Custodian at West End Elementary School, beginning December 15, 2009, through January 6, 2010.

3. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Rebecca Graber as an Instructional Assistant for the Woodbury City Public School District, for twenty-nine hours per week, at a rate of \$16 per hour, beginning January 6, 2010, through the balance of the school year.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Collin McNamara as a Special Education One-to-One Aide for the Woodbury City Public School District, for twenty-nine hours per week, at a rate of \$11.33 per hour, beginning December 17, 2010, through the balance of the school year, pending receipt of criminal history approval.

4. High School Evening Activities Monitor

The Woodbury City Board of Education hereby ratified and affirmed the appointment of Marlowe Hanna, as the High School Evening Activities Monitor beginning November 30, 2009, through March 5, 2010, not to exceed twenty hours per week, at a rate of \$8.00 per hour (blended-time overtime, when appropriate).

5. Student Tutors

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the following student tutors for the 2009-10 school year:

<u>Staff Member</u>	<u>Assignment</u>	<u>Not to Exceed</u>	<u>Rate of Pay</u>
Tyeesha Harvey*	AVID Tutor	8 hours per week	\$10 per hour
Stefana Burlacu	Jr. High Workplace Tutor	6 hours per week	\$10 per hour

*Pending receipt of criminal history approval.

Motion: Mrs. Dennen

Second: Mr. Chiesa

Roll Call Vote: Yes: 7

No: 0

Items #1-5

E. BUSINESS & FINANCIAL

1. Retirement Plan Adoption Amendment

The Woodbury City Board of Education hereby approved the Resolution to Amend the district’s 403(b) Retirement Plan in regards to section 2.1 Eligibility. (Exhibit 10-70)

2. Approval of Contract – Supplemental Education Services

- a) The Woodbury City Board of Education hereby approved a contract with the Tutoring Club, Sewell, NJ, to provide Supplemental Educational Services for identified students in the Jr.-Sr. High School for the 2009-10 school year as mandated by No Child Left Behind-Title I (NCLB) not to exceed \$1,113 per student.
- b) The Woodbury City Board of Education hereby approved a contract with the Arline Institute, Camden, NJ, to provide Supplemental Educational Services for identified students in the Evergreen Avenue Elementary School for the 2009-2010 school year as mandated by No Child Left Behind-Title I (NCLB) not to exceed \$1,113 per student.

3. Policy

The Woodbury City Board of Education hereby approved new and revised policies (second reading). (Exhibit 10-71)

4. Contracted Services

The Woodbury Board of Education hereby approved a Resolution establishing services to nonpublic school student under Chapters 192 and 193 for the 2009-10 school year. (Exhibit 10-72)

5. Contracted Transportation Routes – 2009-10

The Woodbury City Board of Education hereby amends the following contracted transportation route for the 2009-10 school year:

GCSSTD

Route	School	# of Students	Projected Woodbury Costs*
S4085	Yale - Williamstown	3	\$29,608.20

6. Use of Facilities

- a) The Woodbury City Board of Education hereby ratified and affirmed the use of the Multi-Purpose Room at Walnut Street School, by Girl Scout Troop #66306, for troop meetings that would be held twice a month, beginning December 2, 2009, through June 16, 2010, from 3:30pm – 5:00pm. (User: Class II)
- b) The Woodbury City Board of Education hereby ratified and affirmed the use of the West End Memorial Multi-Purpose Room, the Evergreen Avenue Multi-Purpose Room, and the Jr.-Sr. High School Blue and Gold Cafeterias, by the Woodbury Youth Basketball League, for basketball practice and games, beginning December 1, 2009, through March 8, 2010. (User: Class II)
- c) The Woodbury City Board of Education hereby approved the Multi-Purpose Room at Evergreen Avenue School, by the Cub Scouts - Pack 7, for a Banquet Dinner, on February 20, 2010, from 1:00pm – 4:00pm. (User: Class II)

11. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – not present – no report

Finance Committee – Anthony Chiesa, Chairperson – stated that the Committee met and received preliminary numbers on the budget and stated that the Committee is waiting for the state aide numbers in March.

Personnel Committee – Lynn Jennings Dennen, Chairperson -

Policy Committee – Diane Hill, Chairperson – no report

Property Committee – William Toole, Chairperson – not present, Mrs. Huber stated her report spoke about the Property Committee meeting

12. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – reported that there will be a meeting in January regarding the GG Building.

Gloucester County School Board – Frank Gwalthney

NJSBA Legislative Delegate – Frank Gwalthney – stated that the Legislative topics are the new Core Standards (National Standards), state funding and certifications.

Student Body Representative – Teddy Johnson – asked about the curtain in the Cap Paine Gym and when it would be replaced. Mr. Johnson also stated that he spoke to Mrs. Cohen regarding the AVID extension of tutoring. Finally, Mr. Johnson stated that he spoke to Mrs. Dunham during a random student meeting and they talked about things running out in the cafeteria.

13. FUTURE DATES

Date	Event	Time
December 14, 2009	Finance Committee Meeting – Board Conference Room	6:00pm
December 15, 2009	P.T.O. Meeting – Evergreen Avenue School	4:30pm
December 15, 2009	P.T.S.A. Meeting – Jr.-Sr. High School	7:00pm
December 16, 2009	Board of Education Meeting – Jr.-Sr. High School	7:00pm
December 17, 2009	Band Concert – Jr.-Sr. High School	7:00pm
December 22, 2009	Choir Concert – Jr.-Sr. High School	7:00pm
January 5, 2010	P.T.A. Meeting – West End Memorial School	7:00pm
January 7, 2010	H.S.A. Meeting – Walnut Street School	3:00pm
January 7, 2010	GC School Board Assoc. – Legal and Practical Perspectives – GCIT	6:30pm

January 11, 2010	Policy Committee Meeting – Board Conference Room	6:00pm
January 12, 2010	Personnel Committee Meeting – Board Conference Room	6:30pm
January 18, 2010	Martin Luther King Day Service Program – Jr.-Sr. High School	9:00am
January 19, 2010	Personnel Committee Meeting – Board Conference Room	6:00pm
January 19, 2010	P.T.O. Meeting – Evergreen Avenue School	7:00pm
January 19, 2010	P.T.S.A. Meeting – Jr.-Sr. High School	7:00pm
January 20, 2010	Board of Education Meeting – Jr.-Sr. High School	7:00pm

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion Mrs. Dennen Second Mr. Chiesa

Close: Motion Mrs. Dennen Second Mr. Chiesa

15. ADJOURNMENT TO END BOARD MEETING

Motion: Mrs. Dennen Second: Mr. Chiesa

Roll Call Vote: Yes: 7 No: 0

Time: 9:05 pm

Respectfully Submitted,

Kara L. Huber,
Board Secretary