

BOARD OF EDUCATION MEETING
November 18, 2009
Evergreen Avenue Elementary School
7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date.
Mr. Gwalthney opened the meeting at 7:00 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the *Gloucester County Times* and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.

3. ROLL CALL

Mr. Abbott	Present	Mr. Hughes	Absent
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Ms. White	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Present	Theodore Johnson	Present
		(Student Representative)	

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools,
a leader in personalizing education,

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSION

- Evergreen Avenue Elementary School – Mrs. Tonya Breland and a group of students ranging from 2nd to 5th grade reenacted a morning meeting. The morning meeting is a component of responsive classroom which promotes social emotional learning.
- Strategic Plan Update - Mr. Jones gave a brief update on some initiatives.
- School Boards Conference - Mr. Gwalthney spoke about the School Boards Conference and the seminars he attended.

Mr. Toole stated that he attended the mandatory training on finance and stated that he wished he had attended it in his first year on the Board. He also attended a solar panel seminar and stated that he would like to see them in the district in the future. Lastly, Mr. Toole stated that he attended an Intellectual Research Seminar in board decision making given by Rutgers. Rutgers indicated that their research team would come out to districts and evaluate them.

Mr. Chiesa stated that he attended a program called Young Men Read and thought it was something interesting for the Communications Committee.

Mr. Abbott stated he also attended the mandatory training on finance and attended a grant writing seminar. He felt that both were interesting. He stated the seminar gave pointers on grant writing and gave many references that an individual could use.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion Mrs. Dennen Second Mr. Toole

Close: Motion Mrs. Dennen Second Mr. Toole

Brenden Chiesa, 36 Rugby Place, Woodbury - inquired about the agenda item C3 (Internship) and also inquired about item E4 (Change Order Credit). He wanted to know what happens to that money now that it is not spent.

Mr. Jones responded that the internship is for a teacher of the school district. He also responded that the funds will remain in the capital outlay budget and either be used for another project or will end up in surplus.

8. AGENDA

A. STUDENTS & PROGRAMS

1. Homeless

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 10-50)

2. Homebound Instruction

The Woodbury Board of Education hereby approved providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
100255	10/06/09 – 11/01/09	10	Professional Education Services	Medical
100149	10/21/09 – 11/18/09	6	Mary Mills	Medical
		2	Marge Pertuit	
		2	Ann Gambuzza	

3. 2009-10 Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 10-51)

4. Winter Sports Schedules

The Woodbury City Board of Education hereby approved the 2009-10 Winter Sports Schedules. (Exhibit 10-52)

Motion: _____ Mrs. Dennen _____

Second: _____ Mr. Toole _____

Roll Call Vote: Yes: _____ 8 _____

No: _____ 0 _____

Items #1-4**B. ROUTINE MATTERS**1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meetings held on October 21, 2009.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for September 2009. (Exhibit 10-53)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the Treasurer's Report for September 2009. (Exhibit 10-54)

4. Transfers

The Woodbury City Board of Education hereby ratified and affirmed the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-55)

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 10-56)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2009. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: _____ Mrs. Dennen _____

Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 8

No: 0

Items #1-7

C. PERSONNEL – PROFESSIONAL

1. Resignation

The Woodbury City Board of Education hereby accepted the resignation of Stephanie Foran as an Elementary Enrichment Teacher for the Woodbury City Public School District effective January 11, 2010.

2. Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Matthew Baklycki as Business Teacher for the Woodbury Jr.-Sr. High School, pending final certification, at a salary of Step1/BA, on the salary guide, pro-rated, to begin upon receipt of criminal history approval, for the balance of the 2009-10 school year.

3. Internship

The Woodbury City Board of Education hereby approved the School Leadership practicum/administrative internship placement of Thilana Chandler, faculty member and graduate student, under the direction and supervision of Denise Dunham, for eight weeks during the 2009-10 school year.

4. Extra-Curricular – 2009-10

- a) The Woodbury City Board of Education hereby accepted the following athletic extra-curricular resignations for the 2009-10 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>
Assistant Coach	Boys Basketball	Quadii McMillan
Head Coach	Baseball	Brian McKillop

- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following athletic extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Stipend/Step</u>
Head Coach	Winter Cheerleading	LeAnn Doyle	TBD*/Step 1
Assistant Coach	Boys Basketball	Andrew Vernon	TBD*/Step 1

*Stipends to be determined through the negotiations process.

5. Family Night

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved compensation for William Hilferty to assist in the Grade 1 Family Night Program on November 18, 2009, not to exceed three total hours at the Special Projects Rate.

6. Substitute Teachers – 2009-10

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of substitute teachers for the 2009-10 school year. (Exhibit 10-57)
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Clery Chavez-Naimoli as a substitute Spanish Teacher for the Alternative High School for the 2009-10 school year, to be compensated at a rate of \$30 per hour.

Motion: _____ Mrs. Dennen _____

Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 8

No: 0

Items #1-6

Mr. Lonabaugh asked if there were any certified teachers in business looking for a job. He stated he was concerned that #2 does not have any teaching experience.

Mr. Jones replied that the district employs a good number of alternate route teachers. He stated that the position can be difficult to fill with a teacher through traditional means.

D. PERSONNEL – SUPPORT

1. Termination

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the termination of Shirley Beck, Lunchroom Aide for the Woodbury City Public School District, effective October 16, 2009.

2. Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Michael Lemon, Jr., as a Custodian for the Woodbury City Public School District for the 2009-10 school year, at a salary of \$23,000, pro-rated, beginning upon receipt of criminal history approval.

3. Additional Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the additional employment of Jason Godfrey to serve as a Special Education One-to-One Aide for student #1990923369 to attend a Robotics Trip on November 7, 2009, at a rate of \$11.33 an hour, not to exceed eleven hours.

4. Employment Change

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment change of George Gaines from an Interim Custodian to a full-time Custodian for the Woodbury City Public School District, at a salary of \$23,000, pro-rated, effective November 16, 2009.

5. AVID Tutor

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Brooke Szymanski as an AVID tutor for the 2009-10 school year, at the rate of \$10 per hour, not to exceed eight hours per week, beginning upon receipt of criminal history approval.

6. Support Staff Substitutes

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Gary McIlvaine as an Interim Custodian for the Woodbury City Public School District, at a rate of \$95.83 per diem, no benefits, beginning upon receipt of the Criminal History approval through the balance of the leave (employee: V. Beck).
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Edythe Miller as a Substitute Bus Aide for the Woodbury City Public School District for the 2009-10 school year, at a rate of \$9.12 per hour, no benefits, beginning upon receipt of criminal history approval.

Motion: Mrs. Dennen

Second: Mr. Toole

Roll Call Vote: Yes: 8

No: 0

E. BUSINESS & FINANCIAL

1. 2008-09 Audit

The Woodbury City Board of Education hereby accepted the audit report performed by Holman & Frenia, P.C. for the 2008-09 school year. (Exhibit 10-58)

2. Contracted Services

The Woodbury Board of Education hereby approved Gloucester County Special Services School District to provide for the Nonpublic Services Under Chapter 192-193 for the 2009-10 school year.

3. Policy

The Woodbury City Board of Education hereby acknowledges the first reading of new and revised policy. (Exhibit 10-59)

10. SUPERINTENDENT'S REPORT

- Superintendent's Report – as submitted – Mr. Jones updated the Board on the H1N1 clinic scheduled for Saturday, November 21, 2009.
- School Business Administrator's Report – as submitted – Mrs. Huber introduced Mr. John Gianvitto, the Interim Business Administrator, to the Board of Education.

11. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – no report.

Finance Committee – Anthony Chiesa, Chairperson – reported the Finance Committee will meet on December 14, 2009.

Personnel Committee – Lynn Jennings Dennen, Chairperson – reported that the Personnel Committee will be meeting on November 19, 2009, for mediation, with the WEA.

Policy Committee – Diane Hill, Chairperson – reported that an update on the policy is included in tonight's meeting.

Property Committee – William Toole, Chairperson – reported that the Property Committee members will meet on December 9, 2009.

12. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – no report.

Gloucester County School Board – Frank Gwalthney – no report.

NJSBA Legislative Delegate – Frank Gwalthney – reported that he will attend the Assembly meeting on Saturday, November 21, 2009.

Student Body Representative – Teddy Johnson – wanted to remind the board that the football playoff game is scheduled in Pennsville, Saturday, November 21, 2009, at 1:00pm.

13. FUTURE DATES

Date	Event	Time
November 18, 2009	Board of Education Meeting – Evergreen Avenue School	7:00pm
November 18, 2009	Family Night, Grade 1 – Evergreen Avenue School	6:00pm
November 18, 2009	Family Night, Grade 1 – Walnut Street School	6:00pm
November 18, 2009	Family Night, Grade 1 – West End Memorial School	6:00pm
November 19, 2009	Personnel Committee Meeting – Board Conference Room	6:00pm
December 1, 2009	P.T.A. Meeting – West End Memorial School	7:00pm
December 2, 2009	NCAA Clearinghouse Seminar – Jr.-Sr. High School	7:00pm
December 3, 2009	H.S.A. Meeting – Walnut Street School	7:00pm
December 4 & 5, 2009	JHS Drama Performance: ANNIE – Jr.-Sr. High School	7:00pm
December 5, 2009	P.T.S.A. City of Woodbury Holiday House Tour – Jr.-Sr. High School	3-8:00pm
December 7, 2009	Gloucester County School Board Association Meeting – GCIT	7:00pm
December 9, 2009	Property Committee Meeting – Board Conference Room	6:00pm
December 9, 2009	Elementary School Winter Concert – Jr.-Sr. High School	7:00pm

December 14, 2009	Finance Committee Meeting – Board Conference Room	6:00pm
December 15, 2009	P.T.O. Meeting – Evergreen Avenue School	4:30pm
December 15, 2009	P.T.S.A. Meeting – Jr.-Sr. High School	7:00pm
December 16, 2009	Board of Education Meeting – Jr.-Sr. High School	7:00pm
December 17, 2009	Band Concert – Jr.-Sr. High School	7:00pm
December 22, 2009	Choir Concert – Jr.-Sr. High School	7:00pm

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Bobby Miller, Class President of the 9th grade – stated he was disappointed that he was not invited to be a part of the Wellness Committee meeting regarding the lunch program.

Mr. Jones responded that Mrs. Dunham and/or Mrs. Huber will reach out to him in the future. He also encouraged Bobby to stop by Mrs. Huber or Mrs. Dunham’s offices anytime with any concerns.

Brenden Chiesa, 36 Rugby Place, Woodbury – asked several questions regarding the audit synopsis.

Mrs. Huber responded to all questions.

15. MEETING CLOSED TO THE PUBLIC FOR COMMENT

Close: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

16. ADJOURNMENT TO END BOARD MEETING

Motion: _____ Mrs. Dennen _____ Second: _____ Mr. Toole _____

Roll Call Vote: Yes: _____ 8 _____ No: _____ 0 _____

Time: _____ 8:24pm _____

Respectfully Submitted,

Kara L. Huber,
Board Secretary