

BOARD OF EDUCATION MEETING
October 22, 2008
Board of Education Conference Room - 6:00 P.M.
Woodbury Jr.-Sr. High School Auditorium - 7:00 P.M.

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mr. Gwalthney opened the meeting at 6:00 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2008.

3. ROLL CALL

Mr. Abbott	Present	Mr. Hughes	Present
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Ms. Moore	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Present	James Jones (Student Rep.)	
		Present at Public Session at 7:00pm	

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools, *a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. CLOSE MEETING TO PUBLIC

Motion: Ms. Moore Second: Mrs. Dennen

7. EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Woodbury City Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Woodbury City Board of Education will reconvene following the end of the closed session; now therefore be it

RESOLVED that the Woodbury City Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter the disclosure of which constitutes an unwanted invasion of individual privacy;

BE IT FURTHER RESOLVED that the Woodbury City Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodbury City Board of Education Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Woodbury City Board of Education, for the aforementioned reasons, hereby declares the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

8. CLOSE EXECUTIVE SESSION

Motion: Mr. Toole Second: Ms. Moore

Time: 7:05pm

9. OPEN MEETING TO THE PUBLIC

Motion: Mrs. Dennen Second: Mr. Chiesa

Time: 7:10pm

10. PRESENTATION

- New Jersey Department of Education Violence and Vandalism Report – Mrs. Dunham gave a power point presentation of this report.
- Annual Testing Data Report – Mr. Jones reported on this data and explained that the state is switching to a different scoring method.

10. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion _____ Ms. Moore _____ Second _____ Mrs. Dennen _____

Close: Motion _____ Ms. Moore _____ Second _____ Mrs. Dennen _____

11. AGENDA

A. ROUTINE MATTERS

1. Approval of Minutes
The Woodbury City Board of Education hereby approved the minutes of the Board of Education Meeting held on September 24, 2008.
2. Secretary’s Report
 - a) The Woodbury City Board of Education hereby approved the August 2008 Secretary’s Report. (Exhibit 09-35)
 - b) The Woodbury City Board of Education hereby approved the September 2008 Secretary’s Report. (Exhibit 09-36)
3. Treasurer’s Report
 - a) The Woodbury City Board of Education hereby approved the August 2008 Treasurer’s Report. (Exhibit 09-37)
 - b) The Woodbury City Board of Education hereby approved the September 2008 Treasurer’s Report. (Exhibit 09-38)
4. Transfers
The Woodbury City Board of Education hereby approved the transfers in line accounts in accordance with the lists submitted. (Exhibit 09-39)
5. Payment of Bills
The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 09-40)
6. Revenue Amounts/Sources
The Woodbury City Board of Education recognized the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the months of August and September, 2008. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: _____ Ms. Moore _____

Second: _____ Mrs. Dennen _____

Roll Call Vote: Yes: 9

No: 0

Items #1-7

Item #1 – abstain – Steve Abbott

B. PERSONNEL – PROFESSIONAL

1. Retirement

The Woodbury City Board of Education hereby acknowledged the retirement of Barbara Linkert, Teacher of Grade 4 at West End Elementary School, effective January 1, 2009. Mrs. Linkert has been with the district for thirty-eight years.

2. Leave of Absence

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved a leave of absence under the FMLA for Tobey Realley, Teacher of Grade 6 at Woodbury Jr.-Sr. High School beginning on or about March 9, 2009, through the balance of the school year.

3. Employment – Alternative Education Program

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the emergent hiring of Zachary Brown as Teacher of Physical Education for the Woodbury Jr.-Sr. High School Alternative Education Program, not to exceed four hours per week at a rate of \$30 per hour, no benefits, beginning October 27, 2008, through the balance of the school year.

4. Extra-Curricular – 2008-09

- a) The Woodbury City Board of Education, hereby acknowledged the resignation of Eliza Cadorette as Assistant Coach for Girls Basketball for 2008-09 school year.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following athletic extra-curricular appointments for the 2008-09 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Step/Stipend</u>
Coach	Winter Track	George Voss	Step 4/\$5166
Assistant Coach	Boys Basketball	Quadii McMillan	Step 1/\$4164
Assistant Coach	Girls Basketball	Kristin Gauthier	Step 1/\$4164
Coach	JHS Girls Basketball	Eliza Cadorette	Step 1/\$2234

- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following non-athletic extra-curricular appointments for the 2008-09 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Volunteer Paraprofessional	Band/Color Guard	Cathy Jaworski	N/A

5. Family Nights

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved faculty for Family Nights for the 2008-09 school year at the Special Projects Rate. (Exhibit 09-41)

6. Mentor Adjustment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following change in mentor for the 2008-09 school year:

<u>Provisional Teacher</u>	<u>Former Mentor</u>	<u>New Mentor</u>
Felicita Rosado	Gina Friedman	Jan Pannepacker

7. Substitute Teachers – 2008-09

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of following substitute teachers for the 2008-09 school year:

- Tamara Tirrell – Millville, New Jersey; Substitute Certification
- Jessica Brown – West Deptford, New Jersey; Substitute Certification
- Ronald Gibson – Woodbury, New Jersey; Substitute Certification
- Bridgette Shannon – Thorofare, New Jersey; CEAS – Elementary
- Cathy Jaworksi – Glassboro, New Jersey; Substitute Certification
- David Swanson – Woodbury, New Jersey; Substitute Certification
- Braheme Days – Woodbury, New Jersey; CE – Business

8. Unpaid Leave of Absence

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved an unpaid leave of absence for Diane Sullivan, School Nurse at Woodbury Jr.-Sr. High School, on the dates of November 3, 2008, and November 5, 2008.

Motion: Mrs. Dennen Second: Mr. Abbott

Roll Call Vote: Yes: 9 No: 0

Items #1-8

C. PERSONNEL – SUPPORT

1. Resignations

The Woodbury City Board of Education hereby accepted the verbal resignation of Janelle Van Wagner, Instructional Assistant at Woodbury Jr.-Sr. High School, due to medical reasons, effective September 29, 2008.

2. Employment

a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved to ratify and affirm the employment of Tamara Tirrell as an Instructional Assistant at Woodbury Jr.-Sr. High School beginning October 6, 2008, for the 2008-09 school year, at a rate of \$16 per hour, for twenty-nine hours per week, no benefits.

b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the emergent hiring of Marlowe Hanna as School Monitor for the Woodbury Jr.-Sr. High School beginning November 3, 2008 through the balance of the 2008-09 school year at a salary of \$14,500, pro-rated.

3. Student Worker

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved employment of David Carl under the direction of James Krauss as Camera/Video Operators/Stage Crew, at a rate of \$7.15 per hour, up to four hours per week as needed.

4. Employment Transfer

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment transfer of Domenic J. Brattelli from Assistant Director of Facilities to Maintenance Worker for the district at a salary of \$45,800 (determination of salary based on 2006-07 maintenance position salary of \$41,600 plus new guide differential of \$4,200), prorated, effective October 23, 2008.

5. Termination

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the termination of Preschool Special Education One-to-One Aide, Tara Rogala, from Evergreen Avenue Elementary School effective October 21, 2008.

6. Substitute Support Staff – 2008-09

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved Dinah Redrow as a substitute aide for the Woodbury Public School District for the 2008-09 school year.

7. One-to-One Preschool Aide Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Dinah Redrow as a Preschool Special Education One-to-One Aide at Evergreen Avenue Elementary School beginning October 22, 2008, for the 2008-09 school year, at a rate of \$9.12 per hour, twenty-nine hours per week, ne benefits.

Motion: Ms. Moore

Second: Mr. Abbott

Roll Call Vote: Yes: 9

No: 0

Items # 1-7**D. STUDENTS & PROGRAMS**1. Out of District Extended School Year Placements

The Woodbury City Board of Education hereby approved the Out-of-District Placement of student #100402 to Archbishop Damiano at a tuition rate of \$191.55 per diem, effective October 6, 2008, through the balance of the 2008-09 school year.

2. Homeless – 2008-09

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 09-42)

3. Extended School Year Aide

The Woodbury City Board of Education hereby ratified and affirmed the approval of a One-to-One Aide for student #5812105762 from July 1, 2008 to August 15, 2008 at a rate of \$140 per diem.

4. Homebound Instruction

The Woodbury City Board of Education hereby approved providing homebound instruction for the following students:

<u>Student ID#</u>	<u>Dates of Service</u>	<u>Hours Per Week</u>	<u>Homebound Instructor</u>	<u>Reason</u>
10255	09/23/08-12/23/08	10	Educere	Medical
10255	09/23/08-12/23/08	1	James Krauss	Medical
120177	10/01/08-12/01/08	10	Tracy Weist	Medical
10044	10/06/08-11/12/08	10	Jane Burrough	Medical
0001579	10/06/08-10/26/08	10	Trinna Savage	IEP
100128	10/09/08-Board Decision	4	Educere	Per Admin.
		3	Maria Lario	Per Admin.
		2	Clery Chavez-Naimoli	Per Admin.
		1	James Krauss	Per Admin.
10069	10/16/08-IEP/Mani. Hearing	5	James Krauss	Per Admin.
		5	Marge Pertuit	Per Admin.

5. Student Field Trips

The Woodbury City Board of Education hereby approved the list of student field trips for the 2008-09 school year. (Exhibit 09-43)

6. Option II Program

The Woodbury City Board of Education hereby approved the following 2008-09 Option II programmatic offerings:

Police Academy/Prosecutor's Office

7. Tuition Student

The Woodbury City Board of Education hereby approved to ratify and affirm the acceptance of student #10247 as a parent-paid tuition student from Deptford Township for the 2008-09 school year in the amount of \$6,750.

8. Alternative School Placement

The Woodbury City Board of Education hereby approved the resolution to assign student #100128 to the Woodbury City Public Schools' Alternative Program for the balance of the 2008-09 school year. (Exhibit 09-48)

Motion: Mrs. Dennen Second: Ms. Moore Roll Call Vote: Yes: 9 No: 0 **Items # 1-8****E. BUSINESS & FINANCIAL****1. Comprehensive Maintenance Plan**

The Woodbury City Board of Education hereby approved the resolution for the submission of the Comprehensive Maintenance Plan for FY '08, FY '09, FY '10, the M-1 Annual Maintenance Budget Worksheets, and the Facilities Checklists. (Exhibit 09-44)

2. Transportation Routes – 2008-09

The Woodbury City Board of Education hereby approved transportation routes for the 2008-09 school year. (Exhibit 09-45)

3. Grant Agreement/Contract with Southwest Council, Inc.

The Woodbury City Board of Education hereby approved entering into a grant agreement/contract with the Southwest Council, Inc. for the 2008-09 school year, to provide the Woodbury City Jr.-Sr. High School with a youth empowerment program called REBEL and REBEL² in the amount of \$1,000.

4. Contract with Haddonfield Board of Education – Reading Recovery Programs

The Woodbury City Board of Education hereby approved entering into a contract with Haddonfield Board of Education to provide Reading Recovery ongoing professional development for five (5) teachers for the 2008-2009 school year at a cost of \$700 per teacher, charged to the NCLB grant.

5. Use of Facilities by Outside Groups

- a) The Woodbury City Board of Education hereby approved use of the Woodbury Jr.-Sr. High School Auditorium by the Woodbury Junior Women's Club on Wednesday, January 14, 2009, from 6:00pm until 9:30pm, for the Community 4th and 5th Grade Spelling Bee. (User: Class II)
- b) The Woodbury City Board of Education hereby approved use of the Woodbury Jr.-Sr. High School Library by the P.T.S.A. from 7:30pm until 9:00pm for monthly meetings on the following dates: 10/21/08; 11/18/08; 1/20/09; 2/17/09; 3/17/09; 5/19/09; and 6/16/09. (User Class: I)
- c) The Woodbury City Board of Education hereby approved use of the Woodbury Jr.-Sr. High School Auditorium and New Cafeteria by the Woodbury Soccer Club on January 23, 2009, from 5:50pm until 10:00pm, for an awards ceremony and refreshments. (User Class: II)

6. Travel and Work Related Expenses

- a) The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-46)
- b) The Woodbury City Board of Education hereby approved the resolution for reimbursement of travel and work related expenses for board members. (Exhibit 09-47)

Motion: _____ Ms. Moore _____ Second: _____ Mrs. Dennen _____

Roll Call Vote: Yes: 9 No: 0

Items # 1-6

Item #6b – The doctrine of necessity was invoked which authorized all the board members to vote on the motion to approve due to their names being on the list.

12. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted – Several board members asked about Gov Deals and how we choose assets. Ms. Huber responded that assets that will or can no longer be used in the entire district are chosen for sale.

13. FIRE DRILL REPORT

September 2008

School	Date	Time	Length of Drill	Comments
Evergreen	09/18/2008	1:30pm	2 minutes, 5 seconds	75 degrees
	09/29/2008	10:20am	1 minute, 45 seconds	70 degrees, cloudy
Walnut	09/22/2008	10:15am	1 minute, 30 seconds	Sunny
	09/30/2008	10:10am	1 minute, 20 seconds	Sunny
West End	09/05/2008	11:00am	1 minute, 20 seconds	Sunny, hot
	09/16/2008	1:30pm	1 minute, 23 seconds	Cloudy, cool
Jr.-Sr. High	09/12/2008	2:02pm	2 minutes	Cloudy
	09/17/2008	8:10am	3 minutes	Sunny

14. COMMITTEE REPORTS

Personnel Committee – Lynn Jennings Dennen, Chairperson – no report.

Property Committee – Anthony Chiesa, Chairperson – updated the Board on the projects.

Finance Committee – Mary Ellen Moore, Chairperson – no report.

Communications Committee – Jerry Lonabaugh, Chairperson – discussed the October 15, 2008 meeting in which they discussed the white and gold community editions.

Policy Committee – Diane Hill, Chairperson – reported the next meeting will be on November 10, 2008.

15. REPRESENTATIVES

Gloucester County School Board – Frank Gwalthney – reported on GCIT’s expansion of programs offered to students such as the HVAC, food and construction.

NJSBA Legislative Delegate – Frank Gwalthney – no report at this time.

City Council Liaison – Anthony Chiesa – no report at this time.

16. FUTURE DATES

Date	Event	Time
October 22, 2008	Board of Education Discipline Hearing	6:00pm
October 22, 2008	Board of Education Meeting	7:00pm
October 28-30, 2008	NJSBA Workshop – Atlantic City	N/A
November 3-7, 2008	School Closed for Students	N/A
November 3 & 5, 2008	Faculty In-Service Days	8:00am
November 10, 2008	Policy Committee Meeting	6:00pm
November 11, 2008	P.T.O. Meeting @ Evergreen	7:00pm
November 12, 2008	District-wide Family Night - Reading Café, Gr. 2&3 @ EV	6:30pm
November 12, 2008	NCAA Seminar @ Jr.-Sr. High School	7:00pm
November 13, 2008	H.S.A. Meeting @ Walnut	3:00pm
November 13, 2008	District-wide Family Night – Math, Grade 1 @ EV	6:30pm
November 13, 2008	P.T.A. Meeting @ West End	7:00pm
November 18, 2008	P.T.S.A. Meeting @ Jr.-Sr. High School	7:30pm
November 19, 2008	Board of Education Meeting	7:00pm

17. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Mr. Chiesa _____ Second _____ Ms. Moore _____

Close: Motion _____ Mr. Chiesa _____ Second _____ Ms. Moore _____

