

BOARD OF EDUCATION MEETING
January 26, 2011
Woodbury Jr.-Sr. High School – 7:00pm

1. CALL MEETING TO ORDER

The meeting of the Board of Education, City of Woodbury, was held on the above date.
Mr. Gwalthney opened the meeting at 7:01 PM and read the opening statements.

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the *Gloucester County Times* and *Courier Post*, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2010.

3. ROLL CALL

Mr. Abbott	Present	Mr. Garlic	Present
Mr. Chiesa	Present	Mr. Lonabaugh	Present
Mrs. Dennen	Present	Mrs. White	Present
Mr. Gwalthney	Present	Mr. Toole	Present
Ms. Hill	Present	Theodore Johnson	Present
		(Student Representative)	

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools,
a leader in personalizing education,

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSIONS

- Curriculum Update – the program was rescheduled for February's board meeting.
- Strategic Plan Update – Mr. Jones provided a brief update on the strategic plan. He stated that the process is continuing and Dr. Feddema will be here on March 4, 2011.

Mr. Gwalthney suggested moving the start time for February and March’s board meetings to 6:00pm. The board agreed.

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion Mrs. Dennen Second Mr. Toole

No comments

Close: Motion Mrs. Dennen Second Mr. Toole

8. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson – reported that the next Communications Committee meeting will be March 8, 2011.

Finance Committee – Anthony Chiesa, Chairperson – reported that the committee is hoping for at least flat funding from the state and not a cut. He stated that the Property Committee met and gave the Finance Committee a list of priorities.

Personnel Committee – Lynn Jennings Dennen, Chairperson – reported that the next Personnel Committee meeting will be February 1, 2011.

Policy Committee – Diane Hill, Chairperson – thanked the committee members for their hard work. She stated that she is aware that some may have questions that will be discussed at the time that the agenda item is presented.

Property Committee – William Toole, Chairperson – no report.

9. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted – Mr. Jones stated that he is looking for people to serve on the Teacher of the Year Committee.

Mr. Chiesa inquired about the calendar and the snow days.

Mr. Jones replied that the most recent snow days will take away from spring break.

- School Business Administrator’s Report – as submitted.

10. AGENDA**A. STUDENTS & PROGRAMS**1. Homeless

The Woodbury City Board of Education hereby approved contracts for homeless students. (Exhibit 11-77)

2. Tuition Student

The Woodbury Board of Education hereby ratified and affirmed the acceptance of student #2720950041 as a tuition student from Gateway Regional High School to attend the Woodbury Jr.-Sr. High School Alternative Education Program, beginning January 4, 2011, through the balance of the school year, at a cost of \$8,000, pro-rated, to be paid by the Gateway Regional Board of Education.

3. Homebound Instruction

The Woodbury Board of Education hereby ratified and affirmed the providing of homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
100362	12/21/10-01/03/11	10	Kennedy Hospital	Medical
100362	01/03/11-01/24/11	10	Brookfield School	Medical
100261	01/19/11-03/01/11	10	Ralph Douglas	Medical

4. Overnight Trips

a) The Woodbury City Board of Education hereby approved the Senior Trip for students to Orlando, Florida, at a cost of \$1,000 per pupil (costs to be paid by the participating students' families), on the dates of June 3, 2011, through June 6, 2011, to be chaperoned by Michele Sokolovic, Daniel Howey, and Jason Vivadelli.

b) The Woodbury City Board of Education hereby approved a trip for the High School Baseball Team to the National Baseball Hall of Fame in Cooperstown, New York, at no cost to the school or players (costs will be paid by the WHS Baseball Booster Club), on the dates of April 30, 2011, through May 1, 2011, to be chaperoned by Travis Davis, one administrator (TBD), and six additional members of the WHS baseball coaching staff (TBD).

5. 2010-11 Student Field Trips

The Woodbury City Board of Education hereby approved field trips for students. (Exhibit 11-78)

Motion: _____ Mrs. Dennen _____

Second: _____ Mr. Toole _____

Roll Call Vote: Yes: 9 No: 0 **Items #1-9****B. ROUTINE MATTERS**1. Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meeting held on December 22, 2010.

2. Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for November 2010. (Exhibit 11-79)

3. Treasurer's Report

The Woodbury City Board of Education hereby approved the Treasurer's Report for November 2010. (Exhibit 11-80)

4. Transfers

The Woodbury City Board of Education hereby ratified and affirmed the transfers in line accounts in accordance with the lists submitted. (Exhibit 11-81)

5. Payment of Bills

The Woodbury City Board of Education hereby approved the payment of bill lists without exception. (Exhibit 11-82)

6. Revenue Amounts/Sources

The Woodbury City Board of Education recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23A-16.10c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2010. The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Employment

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Jessica Nowak as a part-time (0.67 FTE) Teacher of Business Education at Woodbury Jr.-Sr. High School beginning February 3, 2011, through the balance of the school year, at a salary of \$34,625 (MA/Step 1), pro-rated, no benefits, pending receipt of criminal history approval.

6. Employment – Alternative Education Program

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Olga Dawidowicz as a Counselor for the Alternative Education Program at Woodbury Jr.-Sr. High School beginning January 27, 2011, through the balance of the school year, at a rate of \$30 per hour, not to exceed five (5) hours per week, no benefits, pending receipt of criminal history approval.

7. Extra-Curricular 2010-11

a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following athletic extra-curricular appointment for the 2010-11 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend/Step</u>
Coach	JHS Track	Eliza Cadorette	\$2,234/Step 1

b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the following non-athletic extra-curricular appointment for the 2010-11 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Advisor	Key Club	Eliza Cadorette	\$426 (pro-rated amount)

8. Learning Community Placements

The Woodbury City Board of Education hereby approved the following Rowan University learning community placements for Spring 2010-11, beginning February 16, 2011, through April 1, 2011, for three (3) hours per day, one (1) day per week at Woodbury Junior High School:

Christopher Sheppard –	Julia Senski
	Alise Terch
Keith Wert –	Stephanie Calabrese
	Demaris McManus
Yael Tamar Emenecker –	Lisa Greene
	Mallory O’Brien
Ellen Firth –	Charlene Goddard
	Amanda West

2. Leave of Absence

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed a leave of absence under the FMLA for Sarah Leafy, Custodian for the Woodbury City Public School District, beginning on December 13, 2010, through on or about February 7, 2011.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed an extension to a leave of absence under the FMLA for Robert McCullough, Lead Custodian for the Woodbury City Public School District, from January 3, 2011, through on or about February 1, 2011.

3. Employment

- a) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of Pamela Rose Calverley as a Special Education One-to-One Aide for the Woodbury City Public School District beginning January 10, 2011, through the balance of the school year, at a rate of \$11.33 per hour, no benefits, for twenty-nine (29) hours per week, pending criminal history approval.
- b) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Matthew Papa as an Instructional Assistant for the Woodbury City Public School District beginning January 27, 2011, through the balance of the school year, at a rate of \$16 per hour, no benefits, for twenty-nine (29) hours per week, pending criminal history approval.
- c) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Elizabeth Birriell as a Lunchroom Aide for the Woodbury City Public School District beginning January 31, 2011, through the balance of the school year, at a rate of \$7.58 per hour, not to exceed fifteen (15) hours per week, no benefits, pending criminal history approval.
- d) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Tyrone Reeves as a Building Monitor for Woodbury Jr.-Sr. High School beginning January 27, 2011, through the balance of the school year, at a rate of \$11.33 per hour, no benefits, not to exceed twenty-nine (29) hours per week, pending criminal history approval.
- e) The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Saul Mandujano as a Building Monitor for Woodbury Jr.-Sr. High School beginning January 27, 2011, through the balance of the school year, at a rate of \$11.33 per hour, no benefits, not to exceed twenty-nine (29) hours per week, pending criminal history approval.

4. Employment Adjustment to Start Date

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment adjustment of Andrea DiSalvo as an Instructional Assistant for the Woodbury City Public School District to begin January 3, 2011, through the balance of the school year, at a rate of \$16 per hour, no benefits, for twenty-nine hours per week, pending criminal history approval.

2. Additional Contracted Transportation Route – 2010-11

The Woodbury City Board of Education hereby ratified and affirmed the additional contracted transportation route for the following homeless students beginning December 21, 2010:

GCSSSD

Route	School	# of Students	Estimated Woodbury Costs
S4389	From Williamstown to the Woodbury School District and home again.	5	\$125 per day plus mileage

3. Approval of Contract – Occupational Therapist

The Woodbury City Board of Education hereby approved a contract to provide the Pitman Board of Education with one (1) day of Occupational Therapy services per week, beginning January 28, 2011, through the balance of the 2010-11 school year, at a rate of \$400 per day.

4. Policy and Regulation

The Woodbury City Board of Education hereby acknowledged the second reading of new and revised policy and the reading of mandated regulation. (Exhibit 11-83)

5. Policy

The Woodbury City Board of Education hereby acknowledged the first reading of new and revised policy. (Exhibit 11-84)

6. Use of Facility

- a) The Woodbury City Board of Education hereby ratified and affirmed the use of the Auditorium and the Blue Cafeteria at the Woodbury Jr.-Sr. High School, by the Woodbury Soccer Club, on January 21, 2011, from 5:00pm through 9:00pm for an Awards Banquet. (User: Class II)
- b) The Woodbury City Board of Education hereby approved the use of the Multi-Purpose Room at West End Memorial Elementary School, by the Ruach Glory Ministries, on January 28, 2011, from 6:00pm through 10:00pm for a Prayer Meeting. (User: Class III)
- c) The Woodbury City Board of Education hereby ratified and affirmed the use of the Hallways and Multi-Purpose Room at West End Memorial Elementary School, by the West End PTA, on January 13, 2011, from 3:00pm through 8:00pm for an Art Show. (User: Class I)
- d) The Woodbury City Board of Education hereby ratified and affirmed the use of the Multi-Purpose Room at West End Memorial Elementary School, by the Woodbury Little League, during the months of January, February, and March 2011, on Tuesday and Thursdays, from 7:00pm through 8:30pm for softball practice, pending the availability of the facilities. (User: Class II)

Mrs. Dennen discussed the thought process behind getting everyone fingerprinted.

Mrs. White stated she hesitates on this policy because it could offend a lot of people.

Mr. Chiesa questioned the possibility of reimbursing the volunteers.

Ms. Hill stated that at a past board meeting someone questioned the amount of contact a person had with the students without having any assurance that the person is safe to be around other students.

Mr. Abbott implied that the decision was not easy and the committee came up with a resolution that they felt comfortable with.

Mr. Gwalthney stated that he is glad that Woodbury is not Burlington Township School District and gave an example of an incident that happened involving an individual who did not report to the main office but instead decided to take another direction in the school causing the school to go into lock down.

Mr. Gwalthney recommended that the charge needs to be clear in the frequency of the charge.

Ms. Hill stated that the charge is only done once.

Mr. Abbott said that the intent was to align all policies.

Mr. Toole pointed out that Policy 9150 – School Visitors does not require fingerprinting.

E5 – Policy 9260

Mr. Chiesa inquired if the students that do not pay are they eligible to graduate or walk.

Mrs. Huber responded that the student graduates but is not permitted to walk.

11. REPRESENTATIVES

City Council Liaison – Anthony Chiesa – reported that Thomas Bowe is retiring as of January 31, 2011.

Gloucester County School Board – Frank Gwalthney – reported that the meeting is on Tuesday.

NJSBA Board of Directors – Frank Gwalthney – reported that he attended a meeting on Saturday. He stated that the recently appointed State Educator did not know anything about Burke v. Abbott prior to his appointment.

Student Body Representative – Teddy Johnson – reported the outcome of Martin Luther King Day and stated he felt that the students could have done more regarding visiting the Woodbury Mews and Churches. He stated that the students of the district could volunteer in the community more often. He also stated that the banquets went very well.

12. FUTURE DATES

Day/Date	Time	Event	Location
Wednesday – 1/26/11	7:00pm	Board of Education Meeting	Jr.-Sr. High School Auditorium
Thursday – 1/27/11	6:00pm	Minority Task Force Meeting	Jr.-Sr. High School Library
Thursday – 1/27/11	7:00pm	Elementary Spelling Bee*	Jr.-Sr. High School Auditorium
Monday – 1/31/11	7:00pm	Winter Wednesday – Reverend Dr. Tony Campolo**	Jr.-Sr. High School Auditorium
Tuesday – 2/1/11	6:00pm	Personnel Committee Meeting	Board Office Conference Room
Tuesday – 2/1/11	7:00pm	P.T.A. Meeting	West End Memorial APR
Wednesday – 2/2/11	7:00pm	8 th Grade Parent-Student Orientation	Jr.-Sr. High School Library
Wednesday – 2/2/11	7:00pm	Winter Wednesday – Gospel Messengers**	Jr.-Sr. High School Auditorium
Monday – 2/7/11	6:00pm	Policy Committee Meeting	Board Office Conference Room
Wednesday – 2/9/11	3:30pm	Teacher of the Year Committee Meeting	Board Office Conference Room
Thursday – 2/10/11	7:00pm	H.S.A. Meeting	Walnut Street APR
Wednesday – 2/15/11	6:00pm	Finance Committee Meeting CHANGED to 2/24/11	Board Office Conference Room
Tuesday – 2/15/11	7:00pm	PTSA Meeting	Jr.-Sr. High School Library
Wednesday – 2/16/11	7:00pm	Winter Wednesday – Peter Broomall Stringband**	Jr.-Sr. High School Auditorium
Wednesday – 2/23/11	6:00pm	Board of Education Meeting	West End Memorial APR
Thursday – 2/24/11	6:00pm	Finance Committee Meeting	Board Office Conference Room
Friday – 2/25/11	12:00pm	Food For the Soul: Black History Month Luncheon	Jr.-Sr. High School

*Sponsored by the Greater Woodbury Area Women’s Club

**Presented by the Woodbury High School Alumni Foundation

13. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Mrs. Dennen _____ Second _____ Mr. Toole _____

Melissa Toole, Building Aide at Walnut Street School, stated that she volunteered a lot at Walnut in the past before she became an employee of the district. She said that the district has always indicated that there is an “open door policy”. She also feels that Walnut may have a problem getting volunteers because they are so small.

Close: Motion _____ Mrs. Dennen _____ Second _____ Mrs. White _____

14. ADJOURNMENT TO END BOARD MEETING

Motion: _____ Mrs. Dennen _____

Second: _____ Mrs. White _____

Roll Call Vote: Yes: _____ 9 _____

No: _____ 0 _____

Time: _____ 8:47pm _____

Respectfully Submitted,

Kara L. Huber,
Board Secretary