

**BOARD OF EDUCATION MEETING**

**June 23, 2010**

**Woodbury Jr.-Sr. High School**

**7:00 P.M.**

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETINGS ACT

**Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:**

**Faxing notice to the *Gloucester County Times and Courier Post*, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2010.**

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools,

*a leader in personalizing education,*

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Second \_\_\_\_\_

Close: Motion \_\_\_\_\_ Second \_\_\_\_\_

7. AGENDA

**A. STUDENTS & PROGRAMS**

1. Homebound Instruction

RESOLVED that the Woodbury Board of Education hereby approves providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
120332	05/26/10 – 06/09/10	10	Brookfield School	Medical
130065	06/01/10 – 06/24/10	10	Tracey Weist	CST/IEP
120065	06/07/10 – 06/24/10	10	Jacob Lessman	CST/IEP
120154	06/10/10 – 06/21/10	10	Brookfield School	Medical

2. 2009-10 Student Field Trip

RESOLVED that the Woodbury City Board of Education hereby approves the field trip for twelve (12) high school students to attend the Rutgers’s Extension program in Clayton, New Jersey, on June 30, 2010, with chaperone, Acquanetta Allen (Seeds to Success).

3. 2010 Extended School Year Placements

RESOLVED that the Woodbury Board of Education hereby approves the summer 2010 Extended School Year placement of Special Education students. (Exhibit 10-163)

4. Textbook Approvals

RESOLVED that the Woodbury City Board of Education hereby approves the purchase of textbooks as follows:

Title	Publisher	Copyright	Program/Gr. Level
Realidades	Prentice Hall/Pearson	2011	Spanish I/Gr. 9-12
Realidades 2	Prentice Hall/Pearson	2011	Spanish II/Gr. 9-12
Realidades 3	Prentice Hall/Pearson	2011	Spanish III/Gr. 9-12
Career Choices	Academic Innovations	2009	Freshman Seminar/Gr. 9
Workbook & Portfolio	Academic Innovations	2008	Freshman Seminar/Gr. 9
Lifestyle Math	Academic Innovations	2006	Personal Finance/Gr. 9
Elementary Statistics	Prentice Hall/Pearson	2009	Probability & Statistics/Gr. 11-12

5. 2010-11 Sports Schedules

RESOLVED that the Woodbury City Board of Education hereby approves the 2010 Fall Sports Schedules. (Exhibit 10-164)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**B. ROUTINE MATTERS**

1. Approval of Minutes

RESOLVED that the Woodbury City Board of Education hereby approves the Minutes of the Board of Education Meeting held on May 26, 2010.

2. Secretary’s Report

RESOLVED that the Woodbury City Board of Education hereby approves the Secretary’s Report for April 2010. (Exhibit 10-165)

3. Treasurer’s Report

RESOLVED that the Woodbury City Board of Education hereby approves the Treasurer’s Report for April 2010. (Exhibit 10-166)

4. Transfers

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-167)

5. Payment of Bills

RESOLVED that the Woodbury City Board of Education hereby approves the payment of bill lists without exception. (Exhibit 10-168)

6. Revenue Amounts/Sources

RESOLVED that the Woodbury City Board of Education recognizes the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23A-16.10c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2010. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**C. PERSONNEL – PROFESSIONAL**1. Leave of Absence

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratifies and affirms a leave of absence under the FMLA for Amanda DePaul, Teacher of Reading Recovery for the district, beginning June 1, 2010, through the balance of the school year.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves a leave of absence under the FMLA for Jaime Jess, Teacher of Grade 3 at West End Memorial Elementary School, beginning on or about October 18, 2010, through on or about March, 11, 2011.

2. Employment Transfer

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment transfer of Tobey Realley from a Full-time Teacher of Mathematics at Woodbury Jr.-Sr. High School to a Part-time Academic Coach – Mathematics (0.60 FTE) for the district elementary schools, for the 2010-11 school year, at a new salary of \$33,352 (Step 6/MA, pro-rated), no benefits.

3. Employment

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Jenna Harden as a Teacher of Mathematics at Woodbury Jr.-Sr. High School, for the 2010-11 school year, at a salary of \$52,079 (Step 3/MA), pending criminal history approval.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Samantha McLeod as Part-time Teacher of Elementary Instrumental Music (0.80 FTE) for the district elementary schools for the 2010-11 school year, at a salary of \$37,703 (Step 1/BA, pro-rated), no benefits, pending criminal history approval and receipt of NJ state teacher certification.

4. Alternative High School Program Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of the following faculty members for the district's Alternative High School Program for the 2010-11 school year:

<u>Faculty Member</u>	<u>Assignment</u>	<u>Not To Exceed</u>	<u>Rate</u>
Daniel O'Leary	Special Education	15 hrs/week	\$30 per hour
Grace Maclean	Humanities	15 hrs/week	\$30 per hour
Dr. Jeffrey Adams	School Psychologist	10.5 hrs/week	\$30 per hour
Clery Chavez-Naimoli	World Language	7.5 hrs/week	\$30 per hour
Daniel Howey	Counselor	4 hrs/week	\$30 per hour

5. Additional Compensation

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves compensation to Julie Capodanno, Teacher of ESL for the Woodbury City Public School District, for tutoring of students in grades 1 through 12 for an additional thirty (30) hours -- a new sum of sixty (60) total hours -- at a rate of \$30 per hour, during the 2009-10 school year. (This amount is to be reimbursed to our district through a Memorandum of Agreement as defined though our 2009-10 Title III NCLB Gloucester County Curriculum Consortium.)

6. Extra-Curricular

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves non-athletic extra-curricular appointments for the 2010-11 school year. (Exhibit 10-169)
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves athletic extra-curricular appointments for the 2010-11 school year. (Exhibit 10-170)

7. Summer Employment - Professional

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the 2010 summer employment of certificated personnel. (Exhibit 10-171)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**D. PERSONNEL – SUPPORT**

1. Resignation

RESOLVED that the Woodbury City Board of Education hereby acknowledges the resignation of Collin McNamara as a Special Education One-to-One Aide for the Woodbury City Public School District, effective June 30, 2010.

2. Leave of Absence

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms a one-day uncompensated leave of absence for Christopher McManus, Special Education One-to-One Aide for the Woodbury City Public School District, on June 9, 2010.

3. Summer Employment – Support

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the 2010 summer employment of support personnel. (Exhibit 10-172)

4. Substitute Coordinator 2010-11

RESOLVED that the Woodbury City Board of Education hereby approves the appointment of Tracey Parker as substitute coordinator for Woodbury Public School District for the 2010-11 school year, at a stipend of \$6,010.

5. Student Workers

a. RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Zoe Mowl, as a student worker in the Technology Office, beginning July 6, 2010 through August 12, 2010, for twenty (20) hours per week at the rate of \$8.00 per hour.

b. RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of student workers for the 2010-11 school year. (Exhibit 10-173)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**E. BUSINESS & FINANCIAL**

1. Sidebar Agreement

RESOLVED that the Woodbury City Board of Education hereby approves the sidebar agreement between the Woodbury City Board of Education and the Woodbury Education Association for the addition of Article 19, D.7.(a-c). (Exhibit 10-174)

2. 2010-11 Employment Contract Authorization

RESOLVED that the Woodbury City Board of Education hereby approves granting authorization to the superintendent to offer any necessary employments contracts for the 2010-11 school year to be ratified at the next regular Board of Education meeting.

3. Additional Bill List

RESOLVED that the Woodbury City Board of Education hereby approves preparing an additional bill list dated June 30, 2010, to be ratified at the next regular Board of Education meeting.

4. Appropriation Transfer

RESOLVED that the Woodbury City Board of Education hereby approves making appropriation transfers required to close the books as of June 30, 2010, to be ratified at the next regular Board of Education meeting.

5. July 2010 Bill List

RESOLVED that the Woodbury City Board of Education hereby approves preparing a July bill list to be ratified at the next regular Board of Education meeting.

6. Service Agreements

- a. RESOLVED that the Woodbury City Board of Education hereby approves renewing the service agreement with the Omni Group for the 2010-11 school year, in the amount of \$4,810.
- b. RESOLVED that the Woodbury City Board of Education hereby approves entering into a service agreement with the NJ Child Assault Prevention of Gloucester/Salem Counties for the 2010-11 school year, in the amount of \$2,985.
- c. RESOLVED that the Woodbury City Board of Education hereby approves an agreement with Pro-Care Therapy for speech therapy services from July 6, 2010 through July 29, 2010, in the amount \$62 per hour for 7 hours per day.
- d. RESOLVED that the Woodbury City Board of Education hereby approves an agreement with Michelle Hernandez of Let's Motor, Inc. for the following occupational therapy services for summer 2010:
  - i. Student Evaluations – 2 @ \$250.00 each
  - ii. Student Eligibility Conferences – 2 hours @ \$30 per hour
  - iii. Preschool/Kindergarten Summer Program – 56 hours @ \$65 per hour
- e. RESOLVED that the Woodbury City Board of Education hereby approves an agreement with Patricia Bevelheimer for the following physical therapy services for summer 2010:
  - i. Student Evaluation – 1 @ \$250.00 each
  - ii. Student Eligibility Conference – 1 hour @ \$30 per hour

7. Procurement of Goods and Services Through State Agency

RESOLVED that the Woodbury City Board of Education hereby approves the Business Administrator to utilize New Jersey State Contracts, Federal Government Contracts, and other government approved contracts for the purchase of goods and/or service for the 2010-11 fiscal year when it is deemed to be financially advantageous to the district.

8. Appointment

RESOLVED that the Woodbury City Board of Education hereby approves the appointment of Taylor, Whalen, and Hybbeneth as Labor Relations Consultant for the term of this board meeting date until June 30, 2011, at a rate of \$175.00 per hour.

9. Reserve Account

RESOLVED that the Woodbury City Board of Education hereby approves the resolution for a transfer to the Capital Reserve account in an amount not to exceed \$250,000. (Exhibit 10-175)

10. Designations

- a. RESOLVED that the Woodbury City Board of Education hereby approves designating official depositories for funds of the Board of Education. (Exhibit 10-176)
- b. RESOLVED that the Woodbury City Board of Education hereby approves officers and certain employees of the Board of Education as principal and alternate signers of financial documents necessary for the transaction of board business matters. (Exhibit 10-177)

11. New Jersey State Interscholastic Athletic Association (NJSIAA) 2010-11 Membership

RESOLVED that the Woodbury City Board of Education hereby approves the resolution to join the NJSIAA for 2010-11, and agree to be governed by the Constitution, Bylaws, and Rules and Regulations of NJSIAA, including all rules governing student-athlete eligibility.

12. Submission of an Other Capital Project Grant Application

The Woodbury City Board of Education hereby approves the amended submission by Garrison Architects of an other capital project grant application that is not eligible for State funding to the New Jersey Department of Education for the interior renovations at the Evergreen Avenue School.

The Woodbury City Board of Education hereby authorizes Garrison Architects to amend the District's approved Long Range Facilities Plan (LFRP) to include these projects.

13. Bid Awards

- a. RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the award of the bid for the Replacement of a Generator at the Woodbury Jr.-Sr. High School to Maguire Electrical Construction, LLC, in the amount of \$38,384.
- b. RESOLVED that the Woodbury City Board of Education hereby approves the award of the Asbestos Abatement project at the Woodbury Jr.-Sr. High School to the lowest bidder. (Exhibit 10-178)

- c. RESOLVED that the Woodbury City Board of Education hereby approves the award for the renovations at the Jr.-Sr. High School and Evergreen Avenue Elementary School to the lowest bidder (Exhibit 10-179)

14. Summer 2010 Transportation Route

RESOLVED that the Woodbury City Board of Education hereby approves the following extended school year transportation routes for the 2010-11 fiscal year:

Transportation Provider: Gateway

Route #	School	# of Students	Total Cost
GWS-1	Bancroft Haddonfield	2	\$2,448.00
GWS-4	Hollydell	1	\$1,533.00

15. Policy /Regulation Updates

RESOLVED that the Woodbury City Board of Education hereby approves new and revised policies (second reading) and mandated regulations. (Exhibit 10-180)

16. Grant Submission

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the submission of Learn and Serve America: School Based Programs grant to the New Jersey Office of the Secretary of State in the amount of \$14,000.

17. Use of Facility

- a. RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms use of the New Cafeteria by the Woodbury Band Parents on June 17, 2010, from 7:00pm through 10:00pm for a Retirement Party. (User: Class I)
- b. RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms use of the High School Track and Stadium by the Road Runners Club of Woodbury on June 6, 2010, from 9:00am through 12:00pm and on June 7, 14 and 21, 2010, from 6:00pm through 7:30pm for a BRK5 Race – Youth Track Service. (User: Class II)
- c. RESOLVED that the Woodbury City Board of Education hereby approves use of the lawn and grounds in front of the Jr.-Sr. High School by the Woodbury Jr. Women’s Club on October 2, 2010, from 8:00am through 4:00pm for the annual craft fair. (User: Class II)

18. Travel and Work Related Expenses

RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 10-181)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

8. FIRE DRILL REPORT

May 2010

School	Date	Time	Length of Drill	Comments
Evergreen	05/25/2010	2:25pm	1 minute, 51seconds	Sunny
	05/28/2010	12:50pm	2 minutes, 3 seconds	Sunny
Walnut	05/07/2010	9:55am	1 minute, 8 seconds	Sunny, cool
	05/20/2010	1:50pm	1 minute, 8 seconds	Sunny, warm
West End	05/06/2010	2:15pm	1 minute, 16 seconds	Sunny, warm
	05/24/2010	9:00am	1 minute, 10 seconds	Cloudy, damp
Jr.-Sr. High	05/12/2010	1:15pm	2 minutes, 10 seconds	Cloudy
	05/21/2010	2:10pm	2 minutes, 9 seconds	Sunny

9. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted

10. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson  
 Finance Committee – Anthony Chiesa, Chairperson  
 Personnel Committee – Lynn Jennings Dennen, Chairperson  
 Policy Committee – Diane Hill, Chairperson  
 Property Committee – William Toole, Chairperson

11. REPRESENTATIVES

City Council Liaison – Anthony Chiesa  
 Gloucester County School Board – Frank Gwalthney  
 NJSBA Legislative Delegate – Frank Gwalthney  
 Student Body Representative – Teddy Johnson

12. FUTURE DATES

Date	Event	Time
June 18, 2010	Grade 8 Promotion Ceremony and Dance – Jr.-Sr. High School	6:30pm
June 22, 2010	Grades K-2 Awards Ceremony – Evergreen Avenue School	9:00am
June 23, 2010	Grades 3-5 Awards Ceremony – Evergreen Avenue School	9:00am
<b>June 23, 2010</b>	<b>Board of Education Meeting – Jr. –Sr. High School</b>	<b>7:00pm</b>
June 24, 2010	Convocation – Jr.-Sr. High School Auditorium	5:30pm
June 24, 2010	Class of 2010 High School Graduation – Track and Field Stadium*	6:30pm

*\*Graduation to be held in Cap Paine Gymnasium in case of inclement weather.*

13. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Second \_\_\_\_\_

Close: Motion \_\_\_\_\_ Second \_\_\_\_\_

14. ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Time: \_\_\_\_\_