



**A. ROUTINE MATTERS**

1. Approval of Minutes

RESOLVED that the Woodbury City Board of Education hereby approves the Minutes of the Board of Education Meeting held on April 29, 2009.

2. Payment of Bills

RESOLVED that the Woodbury City Board of Education hereby approves the payment of bill lists without exception. (Exhibit 09-135)

3. Revenue Amounts/Sources

RESOLVED that the Woodbury City Board of Education recognizes the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**B. PERSONNEL – PROFESSIONAL**

1. Job Descriptions

a) RESOLVED that the Woodbury City Board of Education hereby approves job description B-10, Assistant Business Administrator. (Exhibit 09-136)

b) RESOLVED that the Woodbury City Board of Education hereby approves job description B-11, Evaluation and Research Coordinator. (Exhibit 09-137)

2. Leave of Absence

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves a leave of absence under the FMLA for Helen Gorham, Teacher of Kindergarten at West End Memorial Elementary School, beginning June 8, 2009, through June 25, 2009.

3. Employment

a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Danielle Kessler as Teacher of English at Woodbury Jr.-Sr. High School, at a salary of \$46,542 (BA/Step 3), pro-rated, beginning June 1, 2009, for the balance of the school year.

b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Gary Scavette as Supervisor of Alternative Education for the Woodbury Public School District for the 2009-10 school year, at a salary of \$26,125.

- c) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Melody Arno as Athletic Trainer, 0.83 FTE, for the Woodbury Public School District for the 2009-10 school year, to be compensated on the salary guide at BA+15/Step 5, pro-rated.
- d) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Marcus Berg as Teacher of Mathematics at Woodbury Jr.-Sr. High School for the 2009-10 school year, to be compensated on the salary guide at BA/Step 3, pending criminal history approval.
- e) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Ann Gambuzza as an Interim Teacher of Grade 6 at Woodbury Jr.-Sr. High School, pending final certification, for the 2009-10 school year, pending final certification, to be compensated on the salary guide MA/Step 1, pending criminal history approval.
- f) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Joseph Martino, Jr., as a Teacher of Grade 6 at Woodbury Jr.-Sr. High School, pending final certification, for the 2009-10 school year, to be compensated on the salary guide MA/Step 1, pending criminal history approval.
- g) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Jacob Lessman as a Teacher of Special Education at Evergreen Avenue Elementary School for the 2009-10 school year, to be compensated on the salary guide BA/Step 1, pending criminal history approval.
- h) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Andrew Vernon as a Teacher of Social Studies at Woodbury Jr.-Sr. High School for the 2009-10 school year, to be compensated on the salary guide BA/Step 1, pending criminal history approval.

#### 4. Summer Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the summer employment of certificated personnel. (Exhibit 09-138)

#### 5. Extra-Curricular – 2009-10

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves Dan Howey as Assistant Boys Tennis Coach, at a pro-rated Step 1 stipend of \$2,435\*, for the 2008-09 school year. (\*Step 1 full stipend is \$2971; Mr. Howey worked fifty (50) days of a possible sixty-one (61) day season.)
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the non-athletic extra-curricular appointments for the 2009-10 school year. (Exhibit 09-139)
- c) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the athletic extra-curricular appointments for the 2009-10 school year. (Exhibit 09-140)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**C. PERSONNEL – SUPPORT**

1. Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of support staff for the 2009-10 school year. (Exhibit 09-141)

2. Summer Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the summer employment of non-certificated personnel. (Exhibit 09-142)

3. Hourly Rates for Aides and Instructional Assistants – 2009-10

RESOLVED that the Woodbury City Board of Education hereby approves the hourly rates for Aides and Instructional Assistants for 2009-10. (Exhibit 09-143)

4. Correction to Salary – 2009-10

RESOLVED that the Woodbury City Board of Education hereby approves the correction of the salary of Colleen Macbride, Special Education Preschool Aide at Evergreen Avenue School from \$11.00 per hour to \$9.12 per hour, no benefits, effective retroactively to her start date of May 1, 2009.

5. Student Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves employment of Andrew Walsh, under the direction of James Krauss as Camera/Video Operators/Stage Crew, at a rate of \$7.15 per hour, up to two hours per week as needed.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**D. STUDENTS & PROGRAMS**

1. Out of District Placement – 2008-09

- a) RESOLVED that the Woodbury City Board of Education hereby approves the continued out-of district placement of transfer student #100523 at Archway School in Atco, New Jersey, from April 21, 2009, through the balance of the school year, at a rate of \$179 per diem.
- b) RESOLVED that the Woodbury City Board of Education hereby approves the continued out-of district placement of transfer student #100524 at YALE School in Williamstown, New Jersey, from April 21, 2009, through the balance of the school year, at a rate of \$206.45 per diem.
- c) RESOLVED that the Woodbury City Board of Education hereby approves the out-of district re-enrollment of student #1244269441 at LARC School in Bellmawr, New Jersey, beginning May 1, 2009, through the balance of the school year, at a rate of \$200.90 per diem.

2. Student Placement

RESOLVED that the Woodbury City Board of Education hereby approves the following change of instructor for the home instruction placement of student #10015 of the balance of the year:

Former Tutor	Replacement Tutor	Effective Date
Jane O'Donnell	Tara Domin	April 24, 2009

3. Homebound Instruction

RESOLVED that the Woodbury City Board of Education hereby approves providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
10004	04/27/09-05/08/09	2	Mary Mills	Medical
		8	Tara Domin	
120194	03/23/09-03/24/09	1	Jaime Jess	Medical
10543	04/30/09-06/24/09	6	Educere	Medical
		2	James Krauss	
		2	Maria Lario	
10126	05/11/09-06/24/09	4	Tara Domin	Medical

4. Homeless Students

RESOLVED that the Woodbury City Board of Education hereby approves contracts for homeless students. (Exhibit 09-144)

5. Student Field Trips

RESOLVED that the Woodbury City Board of Education hereby approves field trips for students. (Exhibit 09-145)

6. Overnight Teen PEP Trip

RESOLVED that the Woodbury City Board of Education hereby approves the overnight Teen PEP retreat in Avalon, New Jersey, on the dates of May 27, 2009, through May 29, 2009, for eighteen students, and chaperones (Jason Vivadelli, Donna Lacovara, and Barbara Gale).

7. Submission of Application to Operate Summer School

RESOLVED that the Woodbury City Board of Education hereby approves the submission of Application(s) to Operate Summer School to the Gloucester County Department of Education. (Exhibit 09-146)

8. Professional Development Plan – 2009-10

RESOLVED that the Woodbury City Board of Education hereby approves the 2009-10 Professional Development Plan to the New Jersey Department of Education.

9. Policy Updates

RESOLVED that the Woodbury City Board of Education hereby approves the first reading of new and revised policy. (Exhibit 09-147)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**E. BUSINESS & FINANCIAL**

1. Contract – Let’s Motor Inc.

RESOLVED that the Woodbury City Board of Education hereby approves contracting with Let’s Motor Inc., to provide occupational therapy services for the 2009-10 year, at the rate of \$65 per hour, not to exceed \$47,500.

2. Shields Academic Technology Services Contract – 2009-10

RESOLVED that the Woodbury Board of Education hereby approves the consultation contract with Shields Academic Technology Services for the 2009-10 school year, at a rate of \$300 per diem rate, not to exceed 120 days.

3. Sidebar Agreement

RESOLVED that the Woodbury City Board of Education hereby approves the sidebar agreement between the Woodbury Board of Education and the Woodbury Education Association. (Exhibit 09-148)

4. Gloucester County Special Services School District Contracts (GCSSSD) – 2009-10

RESOLVED that the Woodbury City Board of Education hereby approves a contract with the GCSSSD for the Nonpublic Textbook Purchasing Program for the 2009-10 school year. (Exhibit 09-149)

5. Health Insurance Carriers

RESOLVED that the Woodbury City Board of Education hereby approves to change health insurance carriers for the District from Horizon Blue Cross/Blue Shield of New Jersey to Amerihealth Insurance Company of New Jersey effective July 1, 2009.

6. Grant Submission

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the submission of a Food Service Equipment Assistance Grant to the New Jersey Department of Agriculture in the amount of \$17,850.

7. Child Nutrition Program – Out of District Schools

RESOLVED that the Woodbury City Board of Education hereby approves adopting a resolution to not require YALE School Williamstown to charge students for reduced and/or paid meals as YALE does participate in the Child Nutrition Program and meets all of the nutritional requirements as administered by the New Jersey Department of Agriculture. (Exhibit 09-150)

8. District Facilities – 2009-10

a) RESOLVED that the Woodbury City Board of Education hereby approves the alternate use of toilet room facilities as follows:

<u>Building</u>	<u>Room</u>	<u>Use</u>
Evergreen	8	Pre-school Disabilities Class

b) RESOLVED that the Woodbury City Board of Education hereby approves the dual use of education al space as follows:

<u>Building</u>	<u>Room</u>	<u>Use</u>
Evergreen	7	BSI/Resource Room
West End	12	Speech/Resource Room

9. Substitute Rates – 2009-10

RESOLVED that the Woodbury City Board of Education hereby approves the substitute pay rates for substitutes for the 2009-10 school year. (Exhibit 09-151)

10. Submission of Other Capital Project Application

RESOLVED that the Woodbury City Board of Education hereby approves the submission by Garrison Architects of an other capital project application not eligible for State funding to the New Jersey Department of Education for the interior renovations at the Woodbury Jr.-Sr. High School

BE IT FURTHER RESOLVED that the Woodbury City Board of Education hereby authorizes Garrison Architects to amend the District’s approved Long Range Facilities Plan (LFRP) to include these projects.

11. Interior Renovation Specifications

RESOLVED that the Woodbury City Board of Education hereby approves the interior renovation specifications for the Jr.-Sr. High School.

12. Bid Awards

- a) RESOLVED that the Woodbury City Board of Education hereby approves the award of bid for the tennis courts drainage improvement at the Jr.-Sr. High School to Elk Pipeline, in the amount of \$81,726 (base bid and alternate #1). (Exhibit 09-152)
- b) RESOLVED that the Woodbury City Board of Education hereby approves the award of the bid for the parking lot expansion at the Walnut Street Elementary School to Don Rogers, in the amount of \$131,300 (base bid and alternate #2). (Exhibit 09-153)
- c) RESOLVED that the Woodbury City Board of Education hereby approves the award of the bid for the parking lot expansion at West End Elementary School to Don Rogers, in the amount of 473,800. (Exhibit 09-154)
- d) RESOLVED that the Woodbury City Board of Education hereby approves to reject all bids for the parking lot expansion at Evergreen Avenue Elementary School.

13. Cooperative Agreements

RESOLVED that the Woodbury City Board of Education hereby approves the resolution binding the Woodbury City Public School District to Purchase Electric Generation Services through the Alliance for Competitive Energy Service (“ACES”) Bid Cooperative Pricing System ID#E8801 – ACESCPS. (Exhibit 09-155)

14. Use of Facilities by Outside Groups

RESOLVED that the Woodbury City Board of Education hereby approves the use of the School District’s three elementary schools as “polling places” for both the Primary Election on June 2, 2009, and the General Election on November 3, 2009, from 5:30am through 8:00pm. (User: Class II)

15. Travel and Work Related Expenses

RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-156)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

9. SUPERINTENDENT'S REPORT

- Superintendent's Report – as submitted
- School Business Administrator's Report – as submitted

10. FIRE DRILL REPORT

April 2009

School	Date	Time	Length of Drill	Comments
<b>Evergreen</b>	04/17/09	2:20pm	1 minute, 50 seconds	Sunny
	04/28/09	9:45am	1 minute, 45 seconds	Sunny
<b>Walnut</b>	04/27/09	2:25pm	1 minute, 8 seconds	Sunny, hot
	04/30/09	1:55pm	1 minute, 28 seconds	Sunny, cool
<b>West End</b>	04/01/09	9:00am	1 minute, 5 seconds	Cloudy, cool
	04/27/09	11:00am	1 minute, 30 seconds	Sunny, warm
<b>Jr.-Sr. High</b>	04/20/09	2:15pm	2 minutes	Cloudy
	04/23/09	8:30am	1 minute, 59 seconds	Sunny

11. COMMITTEE REPORTS

Personnel Committee – Lynn Jennings Dennen, Chairperson  
 Property Committee – William Toole, Chairperson  
 Finance Committee – Anthony Chiesa, Chairperson  
 Communications Committee – Jerry Lonabaugh, Chairperson  
 Policy Committee – Diane Hill, Chairperson

12. REPRESENTATIVES

Gloucester County School Board – Frank Gwalthney  
 NJSBA Legislative Delegate – Frank Gwalthney  
 City Council Liaison – Anthony Chiesa  
 Student Body Representative – Teddy Johnson

13. FUTURE DATES

Date	Event	Time
May 19, 2009	P.T.O. Meeting (Evergreen)	7:00pm
<b>May 20, 2009</b>	<b>Board of Education Meeting</b>	<b>7:00pm</b>
May 21, 2009	Academic Banquet (Auletto's Caterers)	6:30pm
May 26, 2009	Pops Concert (Jr.-Sr. High School)	7:00pm
May 27, 2009	Mr. Woodbury (Jr.-Sr. High School)	7:00pm
May 28, 2009	Re-Use-A-Palooza, Grade 5 Family Night (West End)	6:00pm
<b>June 3, 2009</b>	<b>Communications Committee Meeting</b>	<b>6:00pm</b>
June 3, 2009	Preschool Nursery Rhyme Olympics (Evergreen)	6:30pm
June 4, 2009	H.S.A. Meeting (Walnut)	7:00pm
June 4, 2009	P.T.A. Meeting (West End)	7:00pm
June 9, 2009	P.T.O. Meeting (Evergreen)	7:00pm
<b>June 17, 2009</b>	<b>Board of Education Meeting</b>	<b>7:00pm</b>
June 18, 2009	8 <sup>th</sup> Grade Promotion Ceremony (Jr.-Sr. High School)	6:30pm
June 18, 2009	5 <sup>th</sup> Grade Awards Ceremony (West End)	6:00pm
June 19, 2009	5 <sup>th</sup> Grade Awards Ceremony (Walnut)	6:00pm
June 24, 2009	Class of 2009 – High School Graduation	To Be Announced

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Second \_\_\_\_\_

Close: Motion \_\_\_\_\_ Second \_\_\_\_\_

15. ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Time: \_\_\_\_\_