



**A. ROUTINE MATTERS**

1. Approval of Minutes

RESOLVED that the Woodbury City Board of Education hereby approves the minutes of the Board of Education Meeting held on February 18, 2009.

2. Secretary's Report

RESOLVED that the Woodbury City Board of Education hereby approves the February 2009 Secretary's Report. (Exhibit 09-93)

3. Treasurer's Report

RESOLVED that the Woodbury City Board of Education hereby approves the February 2009 Treasurer's Report. (Exhibit 09-94)

4. Transfers

RESOLVED that the Woodbury City Board of Education hereby approves the transfers in line accounts in accordance with the lists submitted. (Exhibit 09-95)

5. Payment of Bills

RESOLVED that the Woodbury City Board of Education hereby approves the payment of bill lists without exception. (Exhibit 09-96)

6. Revenue Amounts/Sources

RESOLVED that the Woodbury City Board of Education recognizes the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February, 2009. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**B. PERSONNEL – PROFESSIONAL**1. Kindergarten Screenings

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves compensation to Dawn Seigel and Suzanne Maxymuk-Sanders to conduct Kindergarten Screenings on the dates of May 19, 2009, through May 22, 2009, for two hours per day each, at the Special Projects Rate.

2. ASK Academy

- a) RESOLVED that the Woodbury City Board of Education hereby accepts the resignation of Mary DeSimone as an afternoon ASK Academy Instructor effective March 18, 2009.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Devon McCorristin as an Instructor for the afterschool ASK Academy program for elementary schools compensated at the Special Projects Rate, beginning March 19, 2009, for the balance of the 2008-09 school year, not to exceed the vacated hours of Ms. DeSimone.

3. HSPA Testing

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves compensation for administration of HSPA Testing to Homebound Instruction and Alternative Education Students at the Special Projects Rate by the following teaching staff members:

Robert Banka – Not to Exceed Nine Hours  
Jane O'Donnell – Not to Exceed Three Hours

4. Substitutes

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Devon McCorristin as Interim Teacher of Kindergarten at Walnut Street Elementary School, beginning on or about May 11, 2009, through the balance of the school year, at a salary of \$125 per diem, no benefits.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves Josef Loeb as a substitute for the Alternative Education Program at a rate of \$16 per hour, not to exceed three hours per week.
- c) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of following substitute teachers for the 2008-09 school year:  
Bowe, Luke; Substitute Certification  
Cairns, Thomas; Substitute Certification  
Doyle, Leann; Substitute Certification  
Jackson, Mary; Substitute Certification  
Martino, Joseph; Elementary School Teacher (CEAS)

Peterson, Eric; Substitute Certification  
Prout, Lloylita; Substitute Certification  
Spatz, Erica; Elementary School Teacher (CEAS)  
Wright, Michael; Teacher of Social Studies (CEAS)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

**C. PERSONNEL – SUPPORT**

1. Resignations

- a) RESOLVED that the Woodbury City Board of Education hereby accepts the resignation of Constance Campbell, Instructional Assistant at Evergreen Avenue Elementary School, effective February 26, 2009.
- b) RESOLVED that the Woodbury City Board of Education hereby accepts the resignation of Jenilee Ashe, Instructional Assistant at Walnut Street Elementary School, effective March 25, 2009.

2. Termination

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the termination of Tamil Wyckoff, Custodian, effective March 6, 2009.

3. Employment

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Jacqueline Millar as an Instructional Assistant at Walnut Street Elementary School, for twenty-nine hours per week at a salary of \$16 per hour, no benefits, beginning May 18, 2009, through the balance of the school year.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Elizabeth Beebe as an Instructional Assistant at Evergreen Avenue Elementary School, for twenty-nine hours per week at a salary of \$16 per hour, no benefits, beginning March 19, 2009, pending receipt of criminal history approval.
- c) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Joann Darmo as an Instructional Assistant at Walnut Street Elementary School, for twenty-nine hours per week at a salary of \$16 per hour, no benefits, beginning March 26, 2009.
- d) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Joanna Dersch as a Lunchroom Aide at West End Memorial Elementary School, for fifteen hours per week at a salary of \$7.58 per hour, no benefits, beginning March 19, 2009, pending receipt of criminal history approval.

4. Maintenance/Custodial Holiday Schedule

RESOLVED that the Woodbury City Board of Education, in accordance with the contract between the Woodbury Board of Education and the Woodbury Education Association, hereby approves the establishment of the following six floating holidays for the 2009-10 school year:

October 12, 2009	January 18, 2010
November 27, 2009	February 15, 2010
December 24, 2009	April 5, 2010

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

**D. STUDENTS & PROGRAMS**

1. Homeless

RESOLVED that the Woodbury City Board of Education hereby approves contracts for homeless students. (Exhibit 09-97)

2. Student Placement

RESOLVED that the Woodbury City Board of Education hereby approves the home instruction placement of student #10015, beginning February 2, 2009, through the balance of the school year, per the student’s Individual Education Plan (IEP), for ten hours per week total, provided by Colleen DiRienzo and Jane O’Donnell.

3. Homebound Instruction

RESOLVED that the Woodbury City Board of Education hereby approves providing homebound instruction for the following students:

Student ID#	Dates of Service	Hours Per Week	Homebound Instructor	Reason
10255	02/06/09-04/30/09	9	Educere	Medical
		1	James Krauss	Medical
10437	02/11/09-03/04/09	10	Princeton House	Medical
100270	02/20/09-03/13/09	10	Tara Domin	Admin.
10294	02/24/09-04/24/09	8	Mary Mills	Medical
		2	Natalie Barretta	Medical
120176	02/25/09-03/11/09	10	Brookfield	Medical
110027	02/26/09-03/12/09	10	Brookfield	Medical
10245	03/04/09-03/20/09	10	Jackie Rosario	Admin.

4. 2008-09 School Calendar Change

RESOLVED that the Woodbury City Board of Education hereby approves changes to the 2008-09 school calendars due to emergency snow day closing on March 2, 2009:

- Additional student day (early dismissal) added to the calendar for elementary students; last student day June 24/last teacher day June 25.
- Additional teacher day added to the calendar for the Jr.-Sr. High School; last student day June 24/last teacher day June 26.

5. Policy Reading

RESOLVED that the Woodbury City Board of Education hereby approves the first reading of new and revised policy. (Exhibit 09-98)

6. Student Field Trips

RESOLVED that the Woodbury City Board of Education hereby approves the list of student field trips for the 2008-09 school year. (Exhibit 09-99)

7. Spring Athletic Schedules

RESOLVED that the Woodbury City Board of Education hereby approves the spring athletic schedules. (Exhibit 09-100)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**E. BUSINESS & FINANCIAL**

1. Renovation Specifications

a) RESOLVED that the Woodbury City Board of Education hereby approves the parking lot renovation specifications for Evergreen Avenue, Walnut Street, and West End Memorial Elementary Schools.

b) RESOLVED that the Woodbury City Board of Education hereby approves the renovation specifications for the Senior High School tennis court drainage renovation/repair at the Jr.-Sr. High School.

2. Custodial Specification Bid

RESOLVED that the Woodbury City Board of Education hereby approves the custodial supply specifications to advertise and receive bids for same.

3. Individuals with Disabilities Education Improvement Act (IDEIA) Amendment

RESOLVED that the Woodbury City Board of Education hereby approves to amend the FY09 IDEIA Consolidated application to include \$10,694 of Public Funds and \$2,179 of non-public funds from the FY08 IDEIA Carry Over/Final Report.

4. Food Service Management Contract – 2009-10

RESOLVED that the Woodbury City Board of Education hereby approves the renewal of the food service management contract with Nutri-Serve Food Management, Inc., for the 2009-10 school year including a flat administrative/management fee of \$26,990.75.

5. Child Nutrition Program – Out of District Schools

RESOLVED that the Woodbury City Board of Education hereby approves adopting a resolution to not require Larc School to charge students for reduced and/or paid meals. Larc School does not participate in the Child Nutrition Program and meets all of the nutritional requirements as administered by the New Jersey Department of Agriculture. (Exhibit 09-101)

6. Submission of Budget

RESOLVED that the Woodbury City Board of Education hereby a resolution to submit the 2009-10 budget to the County Office of Education for review and to advertise the budget once approved. (Exhibit 09-102)

7. Amendments to FY '09 NCLB Grant Budget

RESOLVED that the Woodbury City Board of Education hereby approves to ratify and affirm the amendment to the No Child Left behind (NCLB) appropriation to reallocate employee salaries to be charged to the grant as per submitted analysis. (Exhibit 09-103)

8. 2009 Safety Grant Program Application

RESOLVED that the Woodbury City Board of Education hereby approves the submission of grant application for the 2009 Safety Grant Program through the New Jersey School Boards Association Insurance Group's EIRC South Sub fund for the purposes described in the application, in the amount of \$6767.00 for the period July 1, 2009 through July 30, 2010.

9. Use of Facilities

- a) RESOLVED that the Woodbury City Board of Education hereby use of the New Cafeteria on April 14, 2009, from 6:00pm until 9:00pm for a seeding meeting by the Woodbury Relay Committee. (User: Class I)
- b) RESOLVED that the Woodbury City Board of Education hereby approves the use the High School Auditorium and three classrooms by Act I Dance Studios on June 26, 2009, from 4:00pm until 9:00pm, for rehearsal, and on June 27, 2009, from 4:00pm until 11:00pm, for a recital. (User: Class III)

10. Travel and Work Related Expenses

RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-104)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

9. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted

10. FIRE DRILL REPORT

February 2009

School	Date	Time	Length of Drill	Comments
<b>Evergreen</b>	02/02/09	2:05pm	1 minute, 45 seconds	Sunny
	02/19/09	1:30pm	1 minute, 55 seconds	Cloudy
<b>Walnut</b>	02/02/09	12:10pm	1 minute, 21 seconds	Sunny, cool
	02/25/09	2:34pm	1 minute, 20 seconds	Sunny, cold
<b>West End</b>	02/09/09	11:05am	1 minute, 20 seconds	Sunny
	02/20/09	2:00pm	1 minute	Sunny, breezy, cold
<b>Jr.-Sr. High</b>	02/06/09	1:22pm	2 minutes, 48 seconds	Sunny
	02/12/09	11:32am	2 minutes, 29 seconds	Sunny

11. COMMITTEE REPORTS

- Personnel Committee – Lynn Jennings Dennen, Chairperson
- Property Committee – Anthony Chiesa, Chairperson
- Finance Committee – Mary Ellen Moore, Chairperson
- Communications Committee – Jerry Lonabaugh, Chairperson
- Policy Committee – Diane Hill, Chairperson

12. REPRESENTATIVES

- Gloucester County School Board – Frank Gwalthney
- NJSBA Legislative Delegate – Frank Gwalthney
- City Council Liaison – Anthony Chiesa
- Student Body Representative – James Jones

13. FUTURE DATES

<b>Date</b>	<b>Event</b>	<b>Time</b>
March 18, 2009	Career Day; Junior High School	8:00am
<b>March 18, 2009</b>	<b>Board of Education Meeting</b>	<b>7:00pm</b>
<b>March 24, 2009</b>	<b>Communications Committee Meeting (New Date)</b>	<b>6:00pm</b>
March 31, 2009	District Kindergarten Family Night; Walnut School	6:30pm
March 31, 2009	Mr. Woodbury; Jr.-Sr. High School	8:00pm
<b>April 1, 2009</b>	<b>Personnel Committee Meeting (New Date)</b>	<b>6:00pm</b>
<b>April 1, 2009</b>	<b>Board of Education Meeting – Public Hearing on the Budget</b>	<b>7:00pm</b>
April 1, 2009	College Selection Evening; Jr.-Sr. High School	7:00pm
April 2, 2009	H.S.A. Meeting; Walnut School	7:00pm
April 2, 2009	P.T.A. Meeting; West End School	7:00pm
<b>April 14, 2009</b>	<b>Meet the Candidate’s Night</b>	<b>7:00pm</b>
April 14, 2009	P.T.O. Meeting; Evergreen School	7:00pm
April 16, 2009	An Evening of Jazz; Jr.-Sr. High School	8:00pm
April 18, 2009	Woodbury Relays	9:00am
April 21, 2009	P.T.S.A. Meeting; Jr.-Sr. High School	7:30pm
<b>April 22, 2009*</b>	<b>Board of Education Meeting</b>	<b>7:00pm</b>
April 23, 2009	NHS Induction Ceremony; Jr.-Sr. High School	8:00pm
April 21, 2009	Water Ice Social; West End School	6:00pm
April 30, 2009	Elementary Band Spring Concert; Jr.-Sr. High School	7:00pm

\*Meeting Date May Be Changed To Accommodate New Board Member(s).

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Second \_\_\_\_\_

Close: Motion \_\_\_\_\_ Second \_\_\_\_\_

15. ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Time: \_\_\_\_\_