

BOARD OF EDUCATION MEETING
December 16, 2009
Woodbury Jr.-Sr. High School
7:00 P.M.

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the *Gloucester County Times* and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2009.

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools,
a leader in personalizing education,

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. PRESENTATION/DISCUSSION

- Woodbury Jr.-Sr. High School

7. OPEN MEETING TO PUBLIC FOR COMMENT

Open: Motion _____ Second _____

Close: Motion _____ Second _____

8. AGENDA

A. STUDENTS & PROGRAMS1. Homeless

RESOLVED that the Woodbury City Board of Education hereby approves contracts for homeless students. (Exhibit 10-63)

2. Student Placement

RESOLVED that the Woodbury Board of Education hereby approves the DYFS placement of student #1495715566 at Burlington County Special Services effective September 10, 2009, through June 16, 2010, at a rate of \$177.77 per diem.

3. Homebound Instruction

RESOLVED that the Woodbury Board of Education hereby approves providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
10003	09/17/09 – 11/16/09	8	Ralph Douglas	Admin.
		2	Shin-Yin Estes	
100103	09/17/09 – 11/18/09	8	Ralph Douglas	Admin.
		2	Clery Chavez-Naimoli	
130118	09/30/09 – 10/02/09	10	Brookfield Schools	Medical
100255	11/01/09 – 11/09/09	10	Professional Education Services	Medical
100255	11/16/09 – 12/11/09	10	Brookfield Schools	Medical
100017	11/30/09 – 12/22/09	5	Marge Pertuit	Medical
		5	Theresa Rohlfing	
100534	12/11/09 – 12/18/09	12	Theresa Rohlfing	Admin.
10611	12/11/09 – 12/18/09	10	Theresa Rohlfing	Admin.

4. 2009-10 Student Field Trips

RESOLVED that the Woodbury City Board of Education hereby approves field trips for students. (Exhibit 10-64)

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

B. ROUTINE MATTERS1. Approval of Minutes

RESOLVED that the Woodbury City Board of Education hereby approves the Minutes of the Board of Education Meetings held on November 18, 2009.

2. Secretary’s Report

RESOLVED that the Woodbury City Board of Education hereby approves the Secretary’s Report for October 2009. (Exhibit 10-65)

3. Treasurer’s Report

RESOLVED that the Woodbury City Board of Education hereby approves the Treasurer’s Report for October 2009. (Exhibit 10-66)

4. Transfers

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-67)

5. Payment of Bills

RESOLVED that the Woodbury City Board of Education hereby approves the payment of bill lists without exception. (Exhibit 10-68)

6. Revenue Amounts/Sources

RESOLVED that the Woodbury City Board of Education recognizes the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2009. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

C. PERSONNEL – PROFESSIONAL1. ASK Academy Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of staff members for the afterschool ASK Academy program for students in grades 3 through 5, to be compensated at the Special Projects Rate. (Exhibit 10-69)

2. Student Teaching Placements

RESOLVED that the Woodbury Board City of Education hereby approves the following student teacher placements for Spring 2009-10 school year:

<u>Dates</u>	<u>Cooperating Teacher/Building</u>	<u>Student Teacher</u>	<u>College/University</u>
01/19/10 – 04/30/10	Karen Capozzi/District	Chelsea Connor	LaSalleUniversity
01/04/10 – 05/01/10	Ellen Firth/Jr. High School	Tara Roysdon	Fairleigh Dickinson
01/19/10 – 05/07/10	Beth Luthke/Sr. High School	Edward Dold	Stockton College
01/19/10 – 05/07/10	Steve Gallatig/Sr. High School	Samantha McGuire	Rowan University
01/19/10 – 05/07/10	Maria Lario/Sr. High School	Cassandra Persinger	Rowan University
01/19/10 – 05/07/10	Kathie Spittal/West End	Amy Needles	Rowan University
01/19/10 – 05/07/10	Maria Gassner/West End	Sarah Gould	Rowan University
01/19/10 – 05/07/10	Theresa Richman/Walnut	Sarah Gould	Rowan University
01/19/10 – 05/07/10	Health Tchrs. & Nurses/District	Janice Esters	Rowan University

3. Extra-Curricular – 2009-10

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the following athletic extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Stipend/Step</u>
Assistant Coach	Winter Track	Marc Cannuli	TBD*/Step 2
Volunteer Paraprofessional	Boys Basketball	Gary Manogue	N/A

*Stipend to be determined through the negotiations process.

4. Substitute Teachers – 2009-10

a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of the following substitute teachers for the 2009-10 school year:

Graber, Rebecca; CEAS – Teacher of Social Studies

Persichetti, Suzann; Substitute Certificate – Exp. 07/01/2014

b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Brian McKillop as a substitute Physical Education Teacher for the Alternative High School for the 2009-10 school year, to be compensated at a rate of \$30 per hour.

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

D. PERSONNEL – SUPPORT

1. Resignation

RESOLVED that the Woodbury City Board of Education, hereby acknowledges the resignation of Candice Kennedy, Instructional Assistant for the Woodbury City Public Schools, effective January 8, 2010.

2. Leave of Absence

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves an leave of absence under FMLA for Marian Burlacu, Custodian at West End Elementary School, beginning December 15, 2009, through January 6, 2010.

3. Employment

a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Rebecca Graber as an Instructional Assistant for the Woodbury City Public School District, for twenty-nine hours per week, at a rate of \$16 per hour, beginning January 6, 2010, through the balance of the school year.

b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Collin McNamara as a Special Education One-to-One Aide for the Woodbury City Public School District, for twenty-nine hours per week, at a rate of \$11.33 per hour, beginning December 17, 2010, through the balance of the school year, pending receipt of criminal history approval.

4. High School Evening Activities Monitor

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the appointment of Marlowe Hanna, as the High School Evening Activities Monitor beginning November 30, 2009, through March 5, 2010, not to exceed twenty hours per week, at a rate of \$8.00 per hour (blended-time overtime, when appropriate).

5. Student Tutors

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of the following student tutors for the 2009-10 school year:

<u>Staff Member</u>	<u>Assignment</u>	<u>Not to Exceed</u>	<u>Rate of Pay</u>
Tyeesha Harvey*	AVID Tutor	8 hours per week	\$10 per hour
Stefana Burlacu	Jr. High Workplace Tutor	6 hours per week	\$10 per hour

*Pending receipt of criminal history approval.

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

E. BUSINESS & FINANCIAL

1. Retirement Plan Adoption Amendment

RESOLVED that the Woodbury City Board of Education hereby approves the Resolution to Amend the district’s 403(b) Retirement Plan in regards to section 2.1 Eligibility. (Exhibit 10-70)

2. Approval of Contract – Supplemental Education Services

- a) RESOLVED that the Woodbury City Board of Education hereby approves a contract with the Tutoring Club, Sewell, NJ, to provide Supplemental Educational Services for identified students in the Jr.-Sr. High School for the 2009-10 school year as mandated by No Child Left Behind-Title I (NCLB) not to exceed \$1,113 per student.
- b) RESOLVED that the Woodbury City Board of Education hereby approves a contract with the Arline Institute, Camden, NJ, to provide Supplemental Educational Services for identified students in the Evergreen Avenue Elementary School for the 2009-2010 school year as mandated by No Child Left Behind-Title I (NCLB) not to exceed \$1,113 per student.

3. Policy

RESOLVED that the Woodbury City Board of Education hereby approves new and revised policies (second reading). (Exhibit 10-71)

4. Contracted Services

RESOLVED that the Woodbury Board of Education hereby approves a Resolution establishing services to nonpublic school student under Chapters 192 and 193 for the 2009-10 school year. (Exhibit 10-72)

5. Contracted Transportation Routes – 2009-10

RESOLVED that the Woodbury City Board of Education hereby amends the following contracted transportation route for the 2009-10 school year:

GCSSTD

Route	School	# of Students	Projected Woodbury Costs*
S4085	Yale - Williamstown	3	\$29,608.20

6. Use of Facilities

- a) RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the use of the Multi-Purpose Room at Walnut Street School, by Girl Scout Troop #66306, for troop meetings that would be held twice a month, beginning December 2, 2009, through June 16, 2010, from 3:30pm – 5:00pm. (User: Class II)
- b) RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the use of the West End Memorial Multi-Purpose Room, the Evergreen Avenue Multi-Purpose Room, and the Jr.-Sr. High School Blue and Gold Cafeterias, by the Woodbury Youth Basketball League, for basketball practice and games, beginning December 1, 2009, through March 8, 2010. (User: Class II)
- c) RESOLVED that the Woodbury City Board of Education hereby approves the Multi-Purpose Room at Evergreen Avenue School, by the Cub Scouts - Pack 7, for a Banquet Dinner, on February 20, 2010, from 1:00pm – 4:00pm. (User: Class II)

7. Travel and Work Related Expenses

- a) RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 10-73)
- b) RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for Board members. (Exhibit 10-74)

Motion: _____ Second: _____

Roll Call Vote: Yes: _____ No: _____

9. FIRE DRILL REPORT

November 2009

School	Date	Time	Length of Drill	Comments
Evergreen	11/09/09	10:50am	2 minutes, 3 seconds	Cloudy
	11/16/09	1:20pm	1 minute, 40 seconds	Breezy
Walnut	11/10/09	12:50pm	1 minute, 17 seconds	Cloudy, mild
	11/17/09	10:55am	1 minute, 6 seconds	Sunny, cool
West End	11/10/09	9:00am	1 minute, 35 seconds	Cloudy, cool
	11/16/09	2:00pm	1 minute, 40 seconds	Sunny, cool
Jr.-Sr. High	11/10/09	2:04pm	2 minutes, 45 seconds	Cloudy
	11/17/09	8:15am	2 minutes, 34 seconds	Sunny

10. SUPERINTENDENT'S REPORT

- Superintendent's Report – as submitted
- School Business Administrator's Report – as submitted

11. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson

Finance Committee – Anthony Chiesa, Chairperson

Personnel Committee – Lynn Jennings Dennen, Chairperson

Policy Committee – Diane Hill, Chairperson

Property Committee – William Toole, Chairperson

12. REPRESENTATIVES

City Council Liaison – Anthony Chiesa

Gloucester County School Board – Frank Gwalthney

NJSBA Legislative Delegate – Frank Gwalthney

Student Body Representative – Teddy Johnson

13. FUTURE DATES

Date	Event	Time
December 14, 2009	Finance Committee Meeting – Board Conference Room	6:00pm
December 15, 2009	P.T.O. Meeting – Evergreen Avenue School	4:30pm
December 15, 2009	P.T.S.A. Meeting – Jr.-Sr. High School	7:00pm
December 16, 2009	Board of Education Meeting – Jr.-Sr. High School	7:00pm
December 17, 2009	Band Concert – Jr.-Sr. High School	7:00pm
December 22, 2009	Choir Concert – Jr.-Sr. High School	7:00pm
January 5, 2010	P.T.A. Meeting – West End Memorial School	7:00pm
January 7, 2010	H.S.A. Meeting – Walnut Street School	3:00pm
January 7, 2010	GC School Board Assoc. – Legal and Practical Perspectives – GCIT	6:30pm
January 11, 2010	Policy Committee Meeting – Board Conference Room	6:00pm
January 12, 2010	Personnel Committee Meeting – Board Conference Room	6:30pm
January 18, 2010	Martin Luther King Day Service Program – Jr.-Sr. High School	9:00am
January 19, 2010	Personnel Committee Meeting – Board Conference Room	6:00pm
January 19, 2010	P.T.O. Meeting – Evergreen Avenue School	7:00pm
January 19, 2010	P.T.S.A. Meeting – Jr.-Sr. High School	7:00pm
January 20, 2010	Board of Education Meeting – Jr.-Sr. High School	7:00pm

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Second _____

Close: Motion _____ Second _____

15. ADJOURNMENT TO END BOARD MEETING

Motion: _____ Second: _____

Roll Call Vote: Yes: _____ No: _____

Time: _____