

BOARD OF EDUCATION MEETING
October 22, 2008
Board of Education Conference Room - 6:00 P.M.
Woodbury Jr.-Sr. High School Auditorium - 7:00 P.M.

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2008.

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

Building upon our history, diversity and beliefs, the mission of the Woodbury Public Schools,
a leader in personalizing education,

is to ensure each child becomes a responsible citizen who excels in his or her endeavors and meets life's challenges with courage, confidence and pride;

this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city and the global community.

6. CLOSE MEETING TO PUBLIC

Motion: _____

Second: _____

A. ROUTINE MATTERS

1. Approval of Minutes
RESOLVED that the Woodbury City Board of Education hereby approves the minutes of the Board of Education Meeting held on September 24, 2008.
2. Secretary's Report
 - a) RESOLVED that the Woodbury City Board of Education hereby approves the August 2008 Secretary's Report. (Exhibit 09-35)
 - b) RESOLVED that the Woodbury City Board of Education hereby approves the September 2008 Secretary's Report. (Exhibit 09-36)
3. Treasurer's Report
 - a) RESOLVED that the Woodbury City Board of Education hereby approves the August 2008 Treasurer's Report. (Exhibit 09-37)
 - b) RESOLVED that the Woodbury City Board of Education hereby approves the September 2008 Treasurer's Report. (Exhibit 09-38)
4. Transfers
RESOLVED that the Woodbury City Board of Education hereby approves the transfers in line accounts in accordance with the lists submitted. (Exhibit 09-39)
5. Payment of Bills
RESOLVED that the Woodbury City Board of Education hereby approves the payment of bill lists without exception. (Exhibit 09-40)
6. Revenue Amounts/Sources
RESOLVED that the Woodbury City Board of Education recognizes the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.
7. Certifications
 - a) Secretary's Report
Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of August and September, 2008. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - b) Board of Education Certification
The Woodbury City Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

B. PERSONNEL – PROFESSIONAL

1. Retirement

RESOLVED that the Woodbury City Board of Education hereby acknowledges the retirement of Barbara Linkert, Teacher of Grade 4 at West End Elementary School, effective January 1, 2009. Mrs. Linkert has been with the district for thirty-eight years.

2. Leave of Absence

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves a leave of absence under the FMLA for Tobey Realley, Teacher of Grade 6 at Woodbury Jr.-Sr. High School beginning on or about March 9, 2009, through the balance of the school year.

3. Employment – Alternative Education Program

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the emergent hiring of Zachary Brown as Teacher of Physical Education for the Woodbury Jr.-Sr. High School Alternative Education Program, not to exceed four hours per week at a rate of \$30 per hour, no benefits, beginning October 27, 2008, through the balance of the school year.

4. Extra-Curricular – 2008-09

a) RESOLVED that the Woodbury City Board of Education, hereby acknowledges the resignation of Eliza Cadorette as Assistant Coach for Girls Basketball for 2008-09 school year.

b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the following athletic extra-curricular appointments for the 2008-09 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Step/Stipend</u>
Coach	Winter Track	George Voss	Step 4/\$5166
Assistant Coach	Boys Basketball	Quadii McMillan	Step 1/\$4164
Assistant Coach	Girls Basketball	Kristin Gauthier	Step 1/\$4164
Coach	JHS Girls Basketball	Eliza Cadorette	Step 1/\$2234

c) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the following non-athletic extra-curricular appointments for the 2008-09 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Volunteer Paraprofessional	Band/Color Guard	Cathy Jaworski	N/A

5. Family Nights

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves faculty for Family Nights for the 2008-09 school year at the Special Projects Rate. (Exhibit 09-41)

6. Mentor Adjustment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the following change in mentor for the 2008-09 school year:

<u>Provisional Teacher</u>	<u>Former Mentor</u>	<u>New Mentor</u>
Felicita Rosado	Gina Friedman	Jan Pannepacker

7. Substitute Teachers – 2008-09

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of following substitute teachers for the 2008-09 school year:

- Tamara Tirrell – Millville, New Jersey; Substitute Certification
- Jessica Brown – West Deptford, New Jersey; Substitute Certification
- Ronald Gibson – Woodbury, New Jersey; Substitute Certification
- Bridgette Shannon – Thorofare, New Jersey; CEAS – Elementary
- Cathy Jaworksi – Glassboro, New Jersey; Substitute Certification
- David Swanson – Woodbury, New Jersey; Substitute Certification
- Braheme Days – Woodbury, New Jersey; CE – Business

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

C. PERSONNEL – SUPPORT

1. Resignations

RESOLVED that the Woodbury City Board of Education hereby accepts the verbal resignation of Janelle Van Wagner, Instructional Assistant at Woodbury Jr.-Sr. High School, due to medical reasons, effective September 29, 2008.

2. Employment

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the employment of Tamara Tirrell as an Instructional Assistant at Woodbury Jr.-Sr. High School beginning October 6, 2008, for the 2008-09 school year, at a rate of \$16 per hour, for twenty-nine hours per week, no benefits.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the emergent hiring of Marlowe Hanna as School Monitor for the Woodbury Jr.-Sr. High School beginning November 3, 2008 through the balance of the 2008-09 school year at a salary of \$14,500, pro-rated.

3. Student Worker

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves employment of David Carl under the direction of James Krauss as Camera/Video Operators/Stage Crew, at a rate of \$7.15 per hour, up to four hours per week as needed.

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

D. STUDENTS & PROGRAMS

1. Out of District Extended School Year Placements

RESOLVED that the Woodbury City Board of Education hereby approves the Out-of-District Placement of student #100402 to Archbishop Damiano at a tuition rate of \$191.55 per diem, effective October 6, 2008, through the balance of the 2008-09 school year.

2. Homeless – 2008-09

RESOLVED that the Woodbury City Board of Education hereby approves contracts for homeless students. (Exhibit 09-42)

3. Extended School Year Aide

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the approval of a One-to-One Aide for student #5812105762 from July 1, 2008 to August 15, 2008 at a rate of \$140 per diem.

4. Homebound Instruction

RESOLVED that the Woodbury City Board of Education hereby approves providing homebound instruction for the following students:

Student ID#	Dates of Service	Hours Per Week	Homebound Instructor	Reason
10255	09/23/08-12/23/08	10	Educere	Medical
10255	09/23/08-12/23/08	1	James Krauss	Medical
120177	10/01/08-12/01/08	10	Tracy Weist	Medical
10044	10/06/08-11/12/08	10	Jane Burrough	Medical
0001579	10/06/08-10/26/08	10	Trinna Savage	IEP
100128	10/09/08-Board Decision	7	Educere	Per Admin.
		2	Maria Lario	Per Admin.
		1	Clery Chavez-Naimoli	Per Admin.
10069	10/16/08-IEP/Mani. Hearing	5	James Krauss	Per Admin.
		5	Marge Pertuit	Per Admin.

5. Student Field Trips

RESOLVED that the Woodbury City Board of Education hereby approves the list of student field trips for the 2008-09 school year. (Exhibit 09-43)

6. Option II Program

RESOLVED that the Woodbury City Board of Education hereby approves the following 2008-09 Option II programmatic offerings:
Police Academy/Prosecutor’s Office

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

E. BUSINESS & FINANCIAL

1. Comprehensive Maintenance Plan

RESOLVED that the Woodbury Board of Education hereby approves the resolution for the submission of the Comprehensive Maintenance Plan for FY '08, FY '09, FY '10, the M-1 Annual Maintenance Budget Worksheets, and the Facilities. (Exhibit 09-44; To Be Placed on the Board Table)

2. Transportation Routes – 2008-09

RESOLVED that the Woodbury City Board of Education hereby approves transportation routes for the 2008-09 school year. (Exhibit 09-45)

3. Grant Agreement/Contract with Southwest Council, Inc.

RESOLVED that the Woodbury City Board of Education hereby approves entering into a grant agreement/contract with the Southwest Council, Inc. for the 2008-09 school year, to provide the Woodbury City Jr.-Sr. High School with a youth empowerment program called REBEL and REBEL² in the amount of \$1,000.

4. Contract with Haddonfield Board of Education – Reading Recovery Programs

RESOLVED that the Woodbury City Board of Education hereby approves entering into a contract with Haddonfield Board of Education to provide Reading Recovery ongoing professional development for five (5) teachers for the 2008-2009 school year at a cost of \$700 per teacher, charged to the NCLB grant.

5. Use of Facilities by Outside Groups

- a) RESOLVED that the Woodbury City Board of Education hereby approves use of the Woodbury Jr.-Sr. High School Auditorium by the Woodbury Junior Women’s Club on Wednesday, January 14, 2009, from 6:00pm until 9:30pm, for the Community 4th and 5th Grade Spelling Bee. (User: Class II)
- b) RESOLVED that the Woodbury City Board of Education hereby approves use of the Woodbury Jr.-Sr. High School Library by the P.T.S.A. from 7:30pm until 9:00pm for monthly meetings on the following dates: 10/21/08; 11/18/08; 1/20/09; 2/17/09; 3/17/09; 5/19/09; and 6/16/09. (User Class: I)
- c) RESOLVED that the Woodbury City Board of Education hereby approves use of the Woodbury Jr.-Sr. High School Auditorium and New Cafeteria by the Woodbury Soccer Club on January 23, 2009, from 5:50pm until 10:00pm, for an awards ceremony and refreshments. (User Class: II)

6. Travel and Work Related Expenses

- a) RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-46)
- b) RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for board members. (Exhibit 09-47)

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

12. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted

13. FIRE DRILL REPORT

September 2008

School	Date	Time	Length of Drill	Comments
Evergreen	09/18/2008	1:30pm	2 minutes, 5 seconds	75 degrees
	09/29/2008	10:20am	1 minute, 45 seconds	70 degrees, cloudy
Walnut	09/22/2008	10:15am	1 minute, 30 seconds	Sunny
	09/30/2008	10:10am	1 minute, 20 seconds	Sunny
West End	09/05/2008	11:00am	1 minute, 20 seconds	Sunny, hot
	09/16/2008	1:30pm	1 minute, 23 seconds	Cloudy, cool
Jr.-Sr. High	09/12/2008	2:02pm	2 minutes	Cloudy
	09/17/2008	8:10am	3 minutes	Sunny

14. COMMITTEE REPORTS

Personnel Committee – Lynn Jennings Dennen, Chairperson
 Property Committee – Anthony Chiesa, Chairperson
 Finance Committee – Mary Ellen Moore, Chairperson
 Communications Committee – Jerry Lonabaugh, Chairperson
 Policy Committee – Diane Hill, Chairperson

15. REPRESENTATIVES

Gloucester County School Board – Frank Gwalthney
 NJSBA Legislative Delegate – Frank Gwalthney
 City Council Liaison – Anthony Chiesa

16. FUTURE DATES

Date	Event	Time
October 22, 2008	Board of Education Discipline Hearing	6:00pm
October 22, 2008	Board of Education Meeting	7:00pm
October 28-30, 2008	NJSBA Workshop – Atlantic City	N/A
November 3-7, 2008	School Closed for Students	N/A
November 3 & 5, 2008	Faculty In-Service Days	8:00am
November 10, 2008	Policy Committee Meeting	6:00pm
November 11, 2008	P.T.O. Meeting @ Evergreen	7:00pm
November 12, 2008	District-wide Family Night - Reading Café, Gr. 2&3 @ EV	6:30pm
November 12, 2008	NCAA Seminar @ Jr.-Sr. High School	7:00pm
November 13, 2008	H.S.A. Meeting @ Walnut	3:00pm
November 13, 2008	District-wide Family Night – Math, Grade 1 @ EV	6:30pm
November 13, 2008	P.T.A. Meeting @ West End	7:00pm
November 18, 2008	P.T.S.A. Meeting @ Jr.-Sr. High School	7:30pm
November 19, 2008	Board of Education Meeting	7:00pm

17. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion _____ Second _____

Close: Motion _____ Second _____

18. ADJOURNMENT TO END BOARD MEETING

Motion: _____ Second: _____

Roll Call Vote: Yes: _____ No: _____

Time: _____