

BOARD OF EDUCATION MEETING
September 26, 2007
Board of Education Meeting Room
6:00 P.M.

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETINGS ACT

Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:

Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury on September 20, 2007.

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

6. EXECUTIVE SESSION

THE EXECUTIVE SESSION RESOLUTION STATES AS FOLLOWS:

RESOLVED that pursuant to Section 7.B. 1-9 [N.J.S.A. 10:4-12] of the New Jersey Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving discussion of student discipline.

FURTHER RESOLVED that the matters discussed which warrant official Board action will be acted upon, if possible, when the Board of Education reconvenes, or at the next available opportunity.

7. PRESENTATION

- Frank Gwalthney, Board President
- New Teachers/Administrators

8. DISCUSSION ITEMS

- Construction Update
- Review of Board Retreat

9. OPEN MEETING TO PUBLIC FOR COMMENT ON AGENDA ITEMS10. OPEN MEETING TO PUBLIC FOR COMMENT ON NON-AGENDA ITEMS11. AGENDA**A. ROUTINE MATTERS**1. Approval of Minutes

RESOLVED that the Woodbury Board of Education hereby approves the Minutes of the Regular Board of Education Meeting held on August 22, 2007 and the Special Board Workshop Meeting held on August 23, 2007.

2. Secretary's Report

RESOLVED that the Woodbury Board of Education hereby approves the August 2007 Secretary's Report. (Exhibit 08-29)

3. Treasurer's Report

RESOLVED that the Woodbury Board of Education hereby approves the July 2007 Treasurer's Report. (Exhibit 08-30)

4. Transfers

RESOLVED that the Woodbury Board of Education hereby approves the transfers in line accounts in accordance with the lists submitted. (Exhibit 08-31)

5. Payment of Bills

RESOLVED that the Woodbury Board of Education hereby approves the payment of bill lists without exception. (Exhibit 08-32)

6. Revenue Amounts/Sources

RESOLVED that the Woodbury Board of Education recognizes the Board Secretary's certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources.

7. Certificationsa) Secretary's Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the months of July and August 2007. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23- 2.11c4, that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate

district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: _____ Second: _____

Roll Call Vote: Yes: _____ No: _____

B. PERSONNEL – PROFESSIONAL

1. Employment – Summer 2007

RESOLVED that the Woodbury Board of Education hereby approves compensating Janis Pannepacker for one additional hour for work completed during Summer 2007.

2. Employment – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves a contract for the employment of Harold E. O'Neil, Jr. as Interim School Business Administrator/ Board Secretary, commencing September 17, 2007. (Exhibit 08-33)

3. Appointments – 2007-08

- a) RESOLVED that the Woodbury Board of Education hereby approves the appointment of Harold E. O'Neil, Jr. as Interim Purchasing Agent for the term of his employment as Interim School Business Administrator/Board Secretary.
- b) RESOLVED that the Woodbury Board of Education hereby approves the appointment of Harold E. O'Neil, Jr. as Interim Custodian of Public Records for the term of his employment as Interim School Business Administrator/Board Secretary.
- c) RESOLVED that the Woodbury Board of Education hereby approves the employment of Harold E. O'Neil, Jr. as Interim Public Agency Compliance Officer for the term of his employment as Interim School Business Administrator/Board Secretary.

4. Extra-Curricular – 2007-08

- a) RESOLVED that the Woodbury Board of Education hereby approves non-athletic extra-curricular appointments for the 2007-08 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Co -Advisor	West End Yearbook	Debra Rath	\$358 *
Co-Advisor	West End Yearbook	Marcella Linkert	\$358
Elem. Coordinator	Pre-School	Stacey Henry	\$3,065 **

* Change from Advisor (approved at the 6/20/07 Board Meeting) to Co-Advisor

** pro-rated – October 1, 2007 – June 30, 2008

- b) RESOLVED that the Woodbury Board of Education hereby approves athletic extra-curricular appointments for the 2007-08 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Step/Stipend</u>
Volunteer Para-Prof. Athletic Aide	Football	Jarret Cruz	N/A
Volunteer Para-Prof. Athletic Aide	Cheerleading	Monique Gilchrist	N/A
Volunteer Para-Prof. Athletic Aide	Girls Soccer	Andria Morrison	N/A

- c) RESOLVED that the Woodbury Board of Education hereby accepts the letter of resignation from Scott Henderson as Head Boy's Tennis Coach.

5. Leaves of Absence – 2007-08

- a) RESOLVED that the Woodbury Board of Education hereby approves a Child Rearing Leave of Absence for Tobey Realley for the 2007-08 school year.
- b) RESOLVED that the Woodbury Board of Education hereby approves a leave of absence under the FMLA for Carmen Davis, commencing on or about November 20, 2007 through on or about April 1, 2008.
- c) RESOLVED that the Woodbury Board of Education hereby approves an uncompensated leave of absence for Sheila Lenoff, Speech-Language Specialist, commencing October 12, 2007 through November 30, 2007. An administrative decision may be made to have Mrs. Lenoff return earlier than December 1, 2007, as long as medical clearance is provided and the timing proves to be educationally sound.
- d) RESOLVED that the Woodbury Board of Education hereby approves an uncompensated leave of absence for Leslie Gonzalez for ½ day, September 13, 2008.
- e) RESOLVED that the Woodbury Board of Education hereby approves a leave of absence under the FMLA for Stacey P. Henry, commencing on or about December 17, 2007 through on or about March 19, 2008.

6. Advancement on the Salary Guide

RESOLVED that the Woodbury Board of Education hereby approves the salary advancement for Eliza Cadorette to the appropriate step on the MA guide for 2007-08, effective September 1, 2007. Official transcripts have been received.

7. Alternative Education Program Staff

- a) RESOLVED that the Woodbury Board of Education hereby approves removing Antoinette Rizzi from the list of teachers approved for the Alternative Education Program, effective September 5, 2007.
- b) RESOLVED that the Woodbury Board of Education hereby approves appointment of Alternative Education Program Staff for 2007-08 as follows:

<u>Subject</u>	<u>Appointment</u>	<u>Hours Per Week</u>
Mathematics	Gerald Kiser	Not to exceed 9
Social Studies	Maureen Stocker	Not to exceed 9
Science	Scott Sokolic	Not to exceed 9
Physical Education	John Romano	Not to exceed 3

8. Substitutes – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves the following substitute teachers for the 2007-08 school year.

Gudonis, Keely – Mantua, NJ – CEAS – Health/P.E. – 6 – 12

Michaluk, Jason – Woodbury, NJ – Sub. Cert. – K-12

Sanchez, Theresa – Camden, NJ – CE - Elementary

9. Student Field Experience – Rowan University

RESOLVED that the Woodbury Board of Education hereby approves student placements from Rowan University’s Teaching in Learning Communities Program, for seven Wednesdays (October 3 – November 21), for approximately 3 hours per visit. (Exhibit 08-34)

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

C. PERSONNEL - SUPPORT

1. Resignations

- a) RESOLVED that the Woodbury Board of Education hereby accepts the letter of resignation from Melissa Norbeck, Instructional Assistant at West End School, effective August 29, 2007.
- b) RESOLVED that the Woodbury Board of Education hereby accepts the letter of resignation from Sarah Bloomquist, Instructional Assistant at Evergreen Avenue School, effective August 29, 2007.
- c) RESOLVED that the Woodbury Board of Education hereby accepts the letter of resignation from Sarah Bolam, Instructional Assistant at Woodbury Jr.-Sr. High School, effective August 30, 2007.
- d) RESOLVED that the Woodbury Board of Education hereby accepts the verbal resignation of David Montgomery, Special Education Aide at Evergreen Avenue School, effective September 4, 2007.
- e) RESOLVED that the Woodbury Board of Education hereby accepts the verbal resignation of Francesca Marcus, Instructional Assistant at Woodbury Jr.-Sr. High School, effective September 4, 2007.
- f) RESOLVED that the Woodbury Board of Education hereby accepts the letter of resignation from Ashley Worrell, Building Aide at Evergreen Avenue School, effective September 6, 2007.

2. Employment – 2007-08

- a) RESOLVED that the Woodbury Board of Education hereby approves the employment of Donna Warren as a lunch aide at Evergreen Avenue School for the 2007-08 school year, commencing October 1, 2007, at a salary of \$7.70 per hour, for up to 15 hours per week.
- b) RESOLVED that the Woodbury Board of Education hereby approves the employment of the following Instructional Assistants as emergent hires. Each will be employed for 29 hours per week, at the rate of \$16 per hour, for a 185 day school year.

<u>Employee</u>	<u>School</u>	<u>Start Date</u>
Jill Stockdale	West End School	9/4/07
William Hilferty	Evergreen Avenue School	9/6/07
José Melendez	Jr.-Sr. High school	9/27/07

- c) RESOLVED that the Woodbury Board of Education hereby approves the employment of the following Aides as emergent hires, 29 hours per week:

<u>Employee</u>	<u>Type</u>	<u>School</u>	<u>Start Date</u>	<u>Hrly. Salary</u>
Robyn Kennedy	Sp. Ed. 1-1	Evergreen	9/5/07	\$10.00
Joyce Gilbert	Sp. Ed. 1-1	Evergreen	9/5/07	\$10.00
Jessica Lobdell	Sp. Ed. P/S	Evergreen	9/5/07	\$11.00
Machel Pendlebury	Sp. Ed. 1-1	Evergreen/HS	9/27/07	\$11.00

- d) RESOLVED that the Woodbury Board of Education hereby approves the employment of the following Aides as emergent hires, 20 hours per week:

<u>Employee</u>	<u>Type</u>	<u>School</u>	<u>Start Date</u>	<u>Hrly. Salary</u>
Constance Campbell	Sp. Ed. P/S	Evergreen	9/27/07	\$11.00
Joanne Gommel	Building	Evergreen	9/27/07	\$11.00

- e) RESOLVED that the Woodbury Board of Education hereby approves the employment of Robert McFarland, Sr., as Attendance Officer, for the 2007-08 school year, effective September 27, 2007, at an hourly compensation of \$26 for hours worked, no other benefits.

3. Salary Correction

RESOLVED that the Woodbury Board of Education hereby approves correcting the salary of Katherine Meyers, Bus Aide, to \$10 per hour, effective September 6, 2007.

4. Increase in Hours

RESOLVED that the Woodbury Board of Education hereby approves increasing the maximum hours per week for David Jenkins and Deborah Davis, van drivers, to 25 plus time for additional extracurricular routes as required.

5. Student Workers

RESOLVED that the Woodbury Board of Education hereby approves the employment of Harison Webb and Eric Shrader as student AV workers for the 2007-08 school year. Their hourly salary will be \$7.15.

6. Compensation for Attendance at Autism Workshop

RESOLVED that the Woodbury Board of Education hereby approves compensating the following support staff at their respective per diem rate of pay to attend a full day Autism Workshop held by Gloucester County Special Services School District on November 5, 2007 (a non-work day for Aides). This is funded through the Autism Grant.

Susan VanZoeren
Robyn Kennedy
Allison Wells
Amanda Dubé

Joyce Gilbert
Constance Campbell
Virginia Troiano

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

D. STUDENTS & PROGRAMS

1. Out of District Placements- 2007-08

- a) RESOLVED that the Woodbury Board of Education hereby approves an out-of-district placement for the 2007-08 school year for student #2148 at Bancroft School in Haddonfield. The per diem cost of the program is \$180.37 for education and \$140 per diem for a 1 to 1 aide.
- b) RESOLVED that the Woodbury Board of Education hereby approves an out-of-district placement for the 2007-08 school year for student #2191 at Bankbridge West Elementary School. The per diem cost of the program is \$147.
- c) RESOLVED that the Woodbury Board of Education hereby approves an out-of-district placement for student #993167 at the Gloucester County Special Services Alternative School for the 2007-08 school year. The per diem cost of the program is \$87.50.
- d) RESOLVED that the Woodbury Board of Education hereby approves an out-of-district placement for the 2007-08 school year for student #2193 at YALE School in Williamstown, effective September 11, 2007. The per diem cost of the program is \$201.33.
- e) RESOLVED that the Woodbury Board of Education hereby approves an out-of-district placement for the 2007-08 school year for student #2190 at Bankbridge North, effective September 18, 2007. The per diem cost of the program is \$147.

2. Homebound Instruction

RESOLVED that the Woodbury Board of Education hereby approves providing homebound instruction for the following student:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
0304152	9/24/ – 11/24/07	10	Educere	Per Administration

3. Homeless Students

RESOLVED that the Woodbury Board of Education hereby approves contracts for homeless students as per Exhibit 08-35.

4. School to Work Program – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves placing students # 0002131, 0000678, 0001561, 0001934, 0001421, 005734, 0000462, and 0002090 in the school to work program provided by the Abilities Center for the 2007-08 school year at a rate of \$51 per hour for job coaching and \$100 per hour for the initial intake.

5. On-Line Independent Study Classes – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves students for on-line independent study classes during the 2007-08 school year (Exhibit 08-36)

6. Courses of Study

RESOLVED that the Woodbury Board of Education hereby approves Courses of Study, revised Summer 2007, as follows:

- | | |
|-------------|--------------------------------|
| Pop Culture | Math Remediation (gr. 6-8) |
| AP Physics | Literacy Remediation (gr. 6-8) |

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

E. BUSINESS & FINANCIAL1. Use of Facilities by Outside Groups

- a) RESOLVED that the Woodbury Board of Education hereby approves use of the grounds in front of Woodbury Jr.-Sr. High School by Main Street Woodbury (User: Class II) on September 29, 2007 (Colonial Day).
- b) RESOLVED that the Woodbury Board of Education hereby approves use of the grounds in front of Woodbury Jr.-Sr. High School and Jr.-Sr. High School lavatories by the Woodbury Jr. Women's Club (User: Class II) on October 13, 2007 (rain date – October 20, 2007). (Craft Fair)
- c) RESOLVED that the Woodbury Board of Education hereby approves use of the kitchen, new cafeteria, and lavatories in Woodbury Jr.-Sr. High School by the Woodbury Jr. Women's Club (User: Class II) on December 8, 2007 and December 15, 2007. (Lunch with Santa)

2. Change Orders – W.J. Gross

RESOLVED that the Woodbury Board of Education hereby approves the following change orders to the W. J. Gross contract:

- # 2 – Revisions to existing locker concrete base in girl's locker room to accommodate door in corridor - \$1,535
- # 3 – Relocation of existing ceiling mounted cold water supply line - \$498

3. Change Order – Art Anderson, Inc.

RESOLVED that the Woodbury Board of Education hereby approves the following change orders to the Art Anderson, Inc. contract:

- # 22-23 – Replacement of concrete walks on the south end of the Cap Paine Gym and replacement of fence and gate at the southwest corner of the gym - \$22,000
- # 26 – Accumulated time and material for sitework required due to concealed conditions relating to drainage and bad soil conditions - \$65,251
- # 27 – Installation of 15" DIP Pipe to river - \$4,870

4. Memorandum of Agreement – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves the Memorandum of Agreement for the 2007-08 school year between the Woodbury School District and the Woodbury Police Department. (Exhibit 08-37)

5. Disposition of Assets

RESOLVED that the Woodbury Board of Education hereby approves disposing of the following assets at the June 2008 auction:

- Slide projector – Standard Model #750 RR-2
- Opaque projector – BUHL Serial # C-110-10300 (fixed asset tag # 000666)
- Hobart Meat Slicer – SN 11-080-626, Model 1712 (fixed asset tag #000550)

6. Nonpublic Services Agreement – Gloucester County Special Services School District

RESOLVED that the Woodbury Board of Education hereby approves the Nonpublic Services Agreement with the Gloucester County Special Services School District. (Exhibit 08-38)

7. New Road Construction Management Co. – Extension of Contract

RESOLVED that the Woodbury Board of Education hereby approves extending the contract of New Road Management Company from September 25, 2007 to include up to an additional sixty days of work at a per diem cost of \$800.

8. Child Nutrition Program – Out of District Students

RESOLVED that the Woodbury Board of Education hereby approves adopting a resolution to not require YALE Schools (Williamstown Campus) to charge students for reduced and/or paid meals.

9. School Activity Clubs – Purchase Order Signers

RESOLVED that the Woodbury Board of Education hereby approves signers of purchase orders on behalf of the 2007-08 school district activity clubs. (Exhibit 08-39)

10. Contract with Bayada Nurses – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves entering into a contract with Bayada Nurses for the 2007-08 school year for nursing services provided to student #1948, primarily on the school bus. The cost is \$50 per hour for RN services or \$40 per hour for LPN services.

11. Contract with DLH Speech Access, LLC

RESOLVED that the Woodbury Board of Education hereby approves entering into a contract with DLH Speech Access, LLC, for the 2007-08 school year to provide substitute speech services at the rate of \$420 per diem.

12. Funding Employee Salaries Under No Child Left Behind (NCLB) – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves funding the following employees with NCLB funds for the 2007-08 school year.

Name	Position	School	Funding/%
Claire Frapaul	BSI	Evergreen	Title I /100
Jeanne Dixon	Reading Recovery/BSI	Evergreen	Title I /100
Christine Bruno	BSI	Walnut	Title I /100
JoAnn Watson	Reading Recovery/BSI	West End	Title I /100
Rachel Schneider	Reading Recovery/BSI	Walnut	Title I /100

13. Funding Employee Salaries Under Individuals with Disabilities Education Improvement Act (IDEIA) – 2007-08

- a) RESOLVED that the Woodbury Board of Education hereby approves funding the following employees with IDEIA funds for the 2007-08 school year.

<u>Name</u>	<u>Position</u>	<u>School</u>
Kenneth Avent	Instructional Assistant	High School
Reneé Horace-Carter	Instructional Assistant	High School
La-Tonya Williams McLauren	Instructional Assistant	High School
Caitlyn Reuter	Instructional Assistant	High School
Jessica Lobdell	Pre/School Sp. Ed. Aide	Evergreen
José Melendez	Instructional Assistant	High School
Machel Pendlebury	Special Ed. Aide	Evergreen/HS

- b) RESOLVED that the Woodbury Board of Education hereby approves compensating Ari Ford as the Accelerated Math Specialist, funded with IDEIA funds, for a total of 40 hours at the Special Projects Rate for the 2007-08 school year.

14. NCLB Fund – Title III

RESOLVED that the Woodbury Board of Education hereby approves not applying for funds in the amount of \$4,617 under NCLB Title III for FY 2008.

15. Transportation Routes – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves transportation routes for the 2007-08 school year. (Exhibit 08-40)

16. Travel and Work Related Expenses

- a) RESOLVED that the Woodbury Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees attending conferences, conventions, staff training, seminars and/or workshops as previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of each attendee. (Exhibit 08-41)
- b) RESOLVED that the Woodbury Board of Education hereby approves reimbursement of travel expenses for Board Members to attend the workshops/programs within the scope of the responsibilities of each attendee. (Exhibit 08-42)

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

12. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted

13. FUTURE DATES

September 20, 2007 – Back to School Night – Elementary Schools – 7:00 p.m.
September 25, 2007 – Property Committee Meeting – 6:00 p.m. – NOTE CHANGE OF DATE
September 26, 2007 – Board of Education Meeting – 7:00 p.m.
 September 27, 2007 – Back to School Night – High School – 6:30 p.m.
 October 2, 2007 – Sr. Parent Night College Application – High School Library - 7:00 p.m.
 October 3, 2007 – Minority Task Force Meeting – 6:00 p.m. (Tentative Date)
October 17, 2007 – Board of Education Meeting – 7:00 p.m.

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

15. EXECUTIVE SESSION

THE EXECUTIVE SESSION RESOLUTION STATES AS FOLLOWS:

RESOLVED that pursuant to Section 7.B. 1-9 [N.J.S.A. 10:4-12] of the New Jersey Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving discussion of personnel matters - negotiations.

FURTHER RESOLVED that the matters discussed which warrant official Board action will be acted upon, if possible, when the Board of Education reconvenes, or at the next available opportunity.

16. ADJOURNMENT TO END BOARD MEETING

Motion: _____

Second: _____

Roll Call Vote: Yes: _____

No: _____

Time: _____