



**A. ROUTINE MATTERS**

1. Approval of Minutes

RESOLVED that the Woodbury Board of Education hereby approves the Minutes of the Board of Education Meeting held on August 27, 2008, and the Board of Education Retreat held on August 28, 2008.

2. Secretary’s Report

RESOLVED that the Woodbury Board of Education hereby approves the July 2008 Secretary’s Report. (Exhibit 09-23)

3. Treasurer’s Report

RESOLVED that the Woodbury Board of Education hereby approves the July 2008 Treasurer’s Report. (Exhibit 09-24)

4. Payment of Bills

RESOLVED that the Woodbury Board of Education hereby approves the payment of bill lists without exception. (Exhibit 09-25)

5. Revenue Amounts/Sources

RESOLVED that the Woodbury Board of Education recognizes the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

6. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2008. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**B. PERSONNEL – PROFESSIONAL**

1. Leave of Absence

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to extend the leave of Diane Sullivan under the FMLA for a period of September 2, 2008, through a date to be determined.

2. Employment

- a) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the appointment of Gary Scavette to a paid administrative internship program for the 2008-09 school year, under the direction of Denise Dunham, Jr.-Sr. High School Principal, at a stipend of \$2,500 per month.
- b) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the appointment of the Alternative Education certificated staff for the 2008-09 school year. (Exhibit 09-26)

3. Horizontal Advancement

- a) RESOLVED that the Woodbury Board of Education hereby approves a horizontal move on the salary guide for Tobey Realley, Teacher of Grade 6 at Woodbury Jr.-Sr. High School, from BA+15 to MA for the 2008-09 school year.
- b) RESOLVED that the Woodbury Board of Education hereby approves a horizontal move on the salary guide for Paula Horton, School Nurse at West End Elementary School, from MA to MA+30 for the 2008-09 school year.
- c) RESOLVED that the Woodbury Board of Education hereby approves a horizontal move on the salary guide for Teresa Stebich, Teacher of Mathematics at Woodbury Jr.-Sr. High School, from BA+15 to MA for the 2008-09 school year.
- d) RESOLVED that the Woodbury Board of Education hereby approves a horizontal move on the salary guide for Donna Cohen, Academic Coach - AVID at Woodbury Jr.-Sr. High School, from MA+30 to MA+60 for the 2008-09 school year.

4. Mentoring

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the following mentoring matches for the provisional teacher program:

<u>Novice Teacher</u>	<u>Mentor Match</u>	<u>Term</u>
Shing Yang Wang	Cheryl Federline	30 week
Jeremy Landis	Keisha Barr	20 day (CE)

5. Family Night Additions

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves additional faculty for Family Nights for the 2008-09 school year at the Special Projects Rate. (Exhibit 09-27)

6. Extra-Curricular – 2008-09

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the following extra-curricular appointments for the 2008-09 school year:

<u>Position</u>	<u>Activity</u>	<u>Appointment</u>	<u>Stipend</u>
Advisor	Sound/Light Booth Operator	James Krauss	\$900
Advisor	World Language Club	Cheryl Federline	\$839
Advisor	Dramatics	Bridgette Shannon	\$3714

7. Learning Communities I Placements

RESOLVED that the Woodbury Board of Education hereby approves the Rowan University placements for Teaching in Learning Communities I for the Fall 2008. (Exhibit 09-28)

8. Junior Field Placement

RESOLVED that the Woodbury Board of Education hereby approves the fall Health and Physical Education Junior Field Experience placement of Courtney Danish, a Rowan University Student, under the direction of Joyce Woodrow, Teacher at Woodbury Jr.-Sr, High School beginning November 3, 2008, through December 11, 2008.

9. Accelerated Math Support/Consultant

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Ari Ford to provide Accelerated Math Support/Consultation in special education classrooms for a maximum of thirty-five total hours during the 2008-09 school year at the Special Projects Rate of \$30 per hour. This money has been budgeted through the IDEIA Federal Year 09 grant.

10. Substitute Teachers – 2008-09

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the employment of following substitute teachers for the 2008-09 school year:

- Cynthia Hetzler – Turnersville, New Jersey; Substitute Certification
- Betty Alridge – Woodbury, New Jersey; Substitute Certification
- Devon McCorriston – Woodbury, New Jersey; Substitute Certification
- Keisha Barr – Woodlyn, New Jersey; Standard Certification
- Andria Morrison – Woodbury, New Jersey; Substitute Certification
- Robert Langi – Woodbury, New Jersey; Substitute Certification

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**C. PERSONNEL – SUPPORT**1. Retirement

RESOLVED that the Woodbury Board of Education hereby acknowledges the retirement of Norwood Cuff, School Monitor, effective October 31, 2008. Mr. Cuff has been employed at Woodbury Public School District for ten years.

2. Resignations

- a) RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Heather Fogel as Office Clerk at Evergreen Avenue Elementary School, effective August 28, 2008.
- b) RESOLVED that the Woodbury Board of Education hereby accepts the verbal resignation of Trish Taffe and Heather McCumber as Lunch Aide at Walnut Street Elementary School, effective September 1, 2008.
- c) RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Dianna Tepfer as a Special Education One-to-One Aide for Woodbury Public School District, effective September 1, 2008.
- d) RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Aliyah Hameen as an Instructional Assistant at Woodbury Jr.-Sr. High School, effective September 1, 2008.
- e) RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Catherine Skrabonja as an Instructional Assistant at Walnut Street Elementary School, effective September 19, 2008.
- f) RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Brooke Bodkin as an Instructional Assistant at Woodbury Jr.-Sr. High School, effective September 25, 2008.

3. Transfers

- a) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the employment transfer of Theresa Gauthier from part-time Building Aide to Clerk (0.78 FTE) at Evergreen Avenue Elementary School, at a salary of \$14,487, no benefits, for the 2008-09 school year.
- b) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the employment transfer of Anastasia Williams from Special Education Aide at Evergreen Avenue Elementary School to Instructional Assistant at Woodbury Jr.-Sr. High School, at a new rate of \$16 per hour, twenty-nine hours per week, no benefits, beginning September 26, 2008, for the 2008-09 school year.

4. Employment

- a) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the emergent hiring of Melissa Zandonella as an Instructional Assistant at Woodbury Jr.-Sr. High School beginning September 9, 2008, for the 2008-09 school year, at a rate of \$16 per hour, twenty-nine hours per week, no benefits.

- b) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the emergent hiring of Tara Rogala as a Special Education One-to-One Aide for the Woodbury Public School District beginning September 15, 2008, for the 2008-09 school year, at a rate of \$9.12 per hour, for twenty-nine hours per week, no benefits.
- c) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the emergent hiring of Faith Myers as a Lunch Aide at the Walnut Street Elementary School Cafeteria beginning September 8, 2008, for the 2008-09 school year at a rate of \$7.58 per hour, fifteen hours per week, no benefits.
- d) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the emergent hiring of James Pine as a Lunch Aide at the Walnut Street Elementary School Cafeteria beginning September 8, 2008, for the 2008-09 school year at a rate of \$7.58 per hour, fifteen hours per week, no benefits.
- e) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the employment of Devon McCorrison as an Instructional Assistant at the Walnut Street Elementary School beginning September 25, 2008, for the 2008-09 school year, at a rate of \$16 per hour, for twenty-nine hours per week, no benefits.
- f) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to ratify and affirm the emergent hiring of Penny Knecht as a Special Education Aide for Evergreen Avenue Elementary School beginning September 26, 2008, for the 2008-09 school year, at a rate of \$9.12 per hour, for twenty-nine hours per week, no benefits.

5. Summer Secretarial Employment

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves Stephanie Reeves, Attendance Clerk, for five days of summer secretarial work at a rate of \$119.54 per diem.

6. AVID Tutors

- a) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the employment of the following AVID Tutors at a rate of \$10 per hour, no benefits, for the 2008-09 school year:

<u>Tutor Name</u>	<u>Total Hours Approved</u>
Kimberly Erskine	Not to exceed 6 hours per week
David Rowan	Not to exceed 10 hours per week

- b) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves to increase the hours per week of Robin Ciervo, AVID Tutor at Woodbury Jr.-Sr. High School, from six hours to a new maximum of ten hours per week for the 2008-09 school year, at the same rate of pay, no benefits.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**D. STUDENTS & PROGRAMS**

1. Out of District Extended School Year Placements

RESOLVED that the Woodbury Board of Education hereby approves the Out-of-District Placements for 2008-09. (Exhibit 09-29)

2. Homeless – 2008-09

RESOLVED that the Woodbury Board of Education hereby approves contracts for homeless students. (Exhibit 09-30)

3. Calendar Change – Walnut Street School

RESOLVED that the Woodbury Board of Education hereby approves the addition of one-half day sessions for students on Wednesday, November 26, 2008, and Monday, April 13, 2009, for Walnut Street Elementary School only.

4. 2008-09 Curriculum

RESOLVED that the Woodbury Board of Education hereby approves the 2008-09 curriculum projects completed during the Summer 2008. (Exhibit 09-31)

5. Option II Program

RESOLVED that the Woodbury Board of Education hereby approves the following 2008-09 Option II programmatic offerings:

- Work Experience
- School/District-wide Committee Participation

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**E. BUSINESS & FINANCIAL**

1. NCLB Grant Allocations – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves submission of amended 2007-08 NCLB Grant Allocations to the New Jersey State Department of Education. (Exhibit 09-32)

2. Contracted Services

RESOLVED that the Woodbury Board of Education hereby approves the Comprehensive ATC Maintenance Agreement between Woodbury Public Schools and Peterson Service Company for the maintenance and inspection of district controls in the amount of \$11,900.

3. Summer 2008 Transportation Routes

RESOLVED that the Woodbury Board of Education hereby approves the following extended school year transportation routes for the 2008-09 fiscal year.

Transportation Provider: Gateway

<u>Route #</u>	<u>School</u>	<u># of Students</u>	<u>Total Cost</u>
GWS-1	Bancroft Neuro Health	2	\$2,876.16
GWS-3	Larc School	2	\$1,428.90
GWS-4	HollyDell School	3	\$3,018.60
GWS-6	Archbishop Damiano	6	\$3,401.10

4. Contracted Services - Nonpublic Service Under Chapter 192-193 – 2008-09

RESOLVED that the Woodbury Board of Education hereby approves Gloucester County Special Services School District to provide services for the Nonpublic Services Under Chapter 192-193 for the 2008-09 school year.

5. Use of Facilities by Outside Groups

RESOLVED that the Woodbury Board of Education hereby approves use of the Football, Soccer and Francis Avenue Fields, Football/Track Stadium Facilities, and Band classrooms by the High School Band Parents Association to host the 2008 Band Cavalcade on October 11, 2008, from 12:00pm through 4:00pm. Rain Location: Cap Paine Gymnasium, New Cafeteria and miscellaneous classrooms. (User: Class II)

6. Travel and Work Related Expenses

RESOLVED that the Woodbury Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 09-33)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

9. SUPERINTENDENT’S REPORT

- Superintendent’s Report – as submitted
- School Business Administrator’s Report – as submitted

10. COMMITTEE REPORTS

- Personnel Committee – Lynn Jennings Dennen, Chairperson
- Property Committee – Anthony Chiesa, Chairperson
- Finance Committee – Mary Ellen Moore, Chairperson
- Communications Committee – Jerry Lonabaugh, Chairperson
- Policy Committee – Diane Hill, Chairperson

11. REPRESENTATIVES

Gloucester County School Board – Frank Gwalthney  
 NJSBA Legislative Delegate – Frank Gwalthney  
 City Council Liaison – Anthony Chiesa

12. FUTURE DATES

<b>Date</b>	<b>Event</b>	<b>Time</b>
<b>September 22, 2008</b>	<b>Property Committee Meeting</b>	<b>6:00pm</b>
<b>September 24, 2008</b>	<b>Board of Education Meeting</b>	<b>7:00pm</b>
September 25, 2008	Back-to-School Night – Jr.-Sr. High School	6:30pm
October 2, 2008	H.S.A. Meeting; Walnut	7:00pm
October 2, 2008	P.T.A. Meeting; West End	7:00pm
October 8, 2008	District Family Math Night – Grade 3; West End	6:30pm
October 14, 2008	School Safety Meeting – Jr.-Sr. High School	7:00pm
October 14, 2008	P.T.O. Meeting; Evergreen	7:00pm
<b>October 15, 2008</b>	<b>Communications Committee Meeting</b>	<b>6:00pm</b>
October 15, 2008	District Family Math Night – Grade 3; West End	6:30pm
October 16, 2008	District Family Math Night – Grade 5; West End	6:00pm
October 21, 2008	P.T.S.A. Meeting; Jr.-Sr. High School	7:30pm
October 22, 2008	District Family Math Night – Grade 3; West End	6:30pm
<b>October 22, 2008</b>	<b>Board of Education Meeting</b>	<b>7:00pm</b>

13. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Second \_\_\_\_\_

Close: Motion \_\_\_\_\_ Second \_\_\_\_\_

14. CLOSE MEETING TO PUBLIC

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

15. EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Woodbury Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Woodbury Board of Education will reconvene following the end of the closed session; now therefore be it

RESOLVED that the Woodbury Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ✓ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.

BE IT FURTHER RESOLVED that the Woodbury Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodbury Board of Education Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Woodbury Board of Education, for the aforementioned reasons, hereby declares the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

16. OPEN MEETING TO THE PUBLIC

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

17. ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Time: \_\_\_\_\_