

**BOARD OF EDUCATION MEETING**  
**January 23, 2008**  
**Board of Education Meeting Room**  
**7:00 P.M.**

1. CALL MEETING TO ORDER

2. OPEN PUBLIC MEETINGS ACT

**Public notice of this meeting pursuant to the Open Public Meeting's Act has been given by the Board Secretary in the following manner:**

**Faxing notice to the Gloucester County Times and to the Courier Post, and filing written notice with the Clerk of the City of Woodbury at the time of Reorganization in April, 2007.**

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

5. MISSION STATEMENT

6. PRESENTATION / DISCUSSION ITEMS

- Presentation – Evergreen Avenue Elementary School
- Discussion – Walnut Street School Update

7. OPEN MEETING TO PUBLIC FOR COMMENT ON AGENDA ITEMS

8. OPEN MEETING TO PUBLIC FOR COMMENT ON NON-AGENDA ITEMS

9. AGENDA

**A. ROUTINE MATTERS**

1. Approval of Minutes  
RESOLVED that the Woodbury Board of Education hereby approves the Minutes of the Board of Education Meeting held on December 19, 2007.
2. Secretary’s Report  
RESOLVED that the Woodbury Board of Education hereby approves the December 2007 Secretary’s Report. (Exhibit 08-76; to be placed on table)
3. Treasurer’s Report  
RESOLVED that the Woodbury Board of Education hereby approves the December 2007 Treasurer’s Report. (Exhibit 08-77; to be placed on table)
4. Transfers  
RESOLVED that the Woodbury Board of Education hereby approves the transfers in line accounts in accordance with the lists submitted. (Exhibit 08-78)
5. Payment of Bills  
RESOLVED that the Woodbury Board of Education hereby approves the payment of bill lists without exception. (Exhibit 08-79)
6. Revenue Amounts/Sources  
RESOLVED that the Woodbury Board of Education recognizes the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.
7. Certifications
  - a) Secretary’s Report  
Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December, 2007. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - b) Board of Education Certification  
The Woodbury Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23- 2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**B. PERSONNEL – PROFESSIONAL**1. Resignations

RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Carrie Rottina, Teacher at Evergreen Avenue School, effective January 9, 2008.

2. Leave of Absence

- a) RESOLVED that the Woodbury Board of Education hereby approves a leave of absence for James Hilferty from November 26, 2007 through June 1, 2008.
- b) RESOLVED that the Woodbury Board of Education hereby approves a leave of absence under the FMLA for Christine Abdalla beginning on or about March 18, 2008 through the end of the school year.

3. Employment

- a) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Warren Swartwood at a rate of \$112 per diem, as the Interim Teacher of Physical Science effective January 2, 2008. (Two physical science classes w. labs and two additional lab periods.)
- b) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves Beverly Haney as the Interim Teacher of Grade 4 at West End School beginning on or about February 20, 2008 through the end of the school year at a salary of \$125.00 per diem, no benefits.
- c) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Jenifer Polis as a 0.5 FTE Interim Teacher of Pre-K at Evergreen School from on or about March 18, 2008 through the end of the school year at a salary of \$75.00 per diem, no benefits.
- d) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves a change in employment of Shin-Yin Estes as a Teacher of World Language/Chinese from .85 FTE to 1.0 FTE effective on or about March 18, 2008 through the end of the school year at the same rate of pay.

4. Extra-Curricular

- a) Athletic
  - i. RESOLVED that the Woodbury Board of Education hereby accepts the resignation of George Voss as Head Boys Track Coach for the 2007-08 school year.

- ii. RESOLVED that the Woodbury Board of Education hereby approves the following athletic extra-curricular appointments for the 2007-08 fiscal year:

Position	Sport	Appointment	Step/Stipend
Volunteer Coach	Golf	Joseph Pegues	N/A
Coach	JHS Tennis	Ari Ford	1/\$1300
Head Coach	Boys Tennis	Jen Koengetter	2/\$3874
Volunteer Paraprofessional	Softball	Alyssa Bagnoli	N/A
Volunteer Paraprofessional	Softball	Maureen Baney	N/A
Volunteer Paraprofessional	Softball	Autumn Millet	N/A
Volunteer Coach	Softball	Danielle Hamilton	N/A

## b) Non-Athletic

- i. RESOLVED that the Woodbury Board of Education hereby accepts the verbal resignation of James Hilferty as Science Chair and Science Events Competition Coordinator for the 2007-08 fiscal year.
- ii. RESOLVED that the Woodbury Board of Education hereby approves the following non athletic extra-curricular appointments for the 2007-08 fiscal year:

<u>Position</u>	<u>Activiy/Club</u>	<u>Appointment</u>	<u>Stipend</u>
Advisor (2 <sup>nd</sup> Semester)	JHS Chess Club	David Snelling	\$601
Advisor (2 <sup>nd</sup> Semester)	JHS Art Club	Maureen St. John	\$601
Advisor (Pro-rated)	Science Events C.C.	Megan Lucidi	*\$431.50
Chair (Pro-rated)	Science Department	Gary Scavette	*\$1532.50

\* 50% Stipend

5. Substitutes – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves the following substitute teachers for the 2007-08 school year.

Trace, Laura - Woodbury, NJ – Std. Cert. – Elementary School Teacher  
 Hoffman, Anthony – Deptford, NJ – Substitute Certificate  
 McMillan, Quadii – Mullica Hill, NJ – Substitute Certification

6. Mentor Change

RESOLVED that the Woodbury Board of Education hereby approves the following change in mentor assignment for the 2007-08 school year:

<u>Teacher</u>	<u>Mentor</u>	<u>Building</u>
Julie Capaodanno	Krista Javadi (20 weeks)	West End
	Liseidy Diaz-Jackson (10 weeks)	Jr.-Sr. High School

7. Additional Compensation

RESOLVED that the Woodbury Board of Education hereby approves additional compensation for Scott Sokolic for teaching three (3) additional periods of physical science per week, effective January 2, 2008 and continuing through the balance of the school year, at a pro-rated amount equal to \$2,182. (3/5<sup>ths</sup> of the week; 113 days – 62% of the school year).

8. Rowan Placements

RESOLVED that the Woodbury Board of Education hereby approves the following Rowan University placements for Teaching in Learning Communities (I and II) during Spring 2008:

<u>Cooperating Staff Member</u>	<u>Rowan Student(s)</u>	<u>School Assigned</u>
Wendy Romano	Justin Arabia, Charles Belinsky	Walnut
Chrissy Pierce	Gerardo Belviso, Ashley Burpee	Walnut
Cindy Tsombaris	Michelle Carrocino, James Casselring	West End
Kathie Spittal	Corey Colman, Daniel Coviello	West End
Ruth Norris	Nicole Fleming, Krista Hienkel	West End

Katherine Estep	Kevin Hillard, Adam Jarvela	Evergreen
Paige Lyons	Michael Kauffman, Kaitlyn Molzon	Evergreen
Shannon Rehman	Louis Neglia, Jessica Nimbley	Evergreen
Mollie Kalb	Heather Ruple, Matthew Sees	Evergreen
Mary Muldoon	Anita Sipala, Ashley Sparta	Evergreen
Amanda Mosley	Amanda Abernathy, Heather Ale	Jr.-Sr. HS
Ellen Firth	Jessica Brown, Robin Ciervo	Jr.-Sr. HS
Jennifer Jones	Robert DeBaun, Richard Deniken	Jr.-Sr. HS
Cynthia Cammarota	Kelly Freeman, Jamie Horton	Jr.-Sr. HS
Marge Sebest	Angela Wenhold, Kelly Wegman	Jr.-Sr. HS

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**C. PERSONNEL – SUPPORT**

1. Resignations

RESOLVED that the Woodbury Board of Education hereby accepts the resignation of Marie Sanchez, Lunch Aide at West End School, effective January 23, 2008.

2. Leave of Absence

RESOLVED that the Woodbury Board of Education hereby approves a one (1) day uncompensated leave of absence for Alison Wells on January 7, 2008.

3. Employment

RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves employment of the following Lunch Aides, commencing January 24, 2008, at a rate of \$7.25 per hour for 15 hours per week, no benefits:

- Denise Cronk, West End Memorial Elementary School
- Heather McCumber, Walnut Street Elementary School

4. Substitutes

a) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the following substitute Lunch Aides for the 2007-08 school year:

- Marie Sanchez – Woodbury, NJ
- Ann Marie Colaprete – Thorofare, NJ

- b) RESOLVED that the Woodbury Board of Education, upon the recommendation of the superintendent, hereby approves the following as substitute bus drivers and substitute transportation aides for the 2007-08 school year:

Joseph Loeb  
James Mohan  
Joseph Pegues

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**D. STUDENTS & PROGRAMS**

1. Out of District Placements – 2007-08

RESOLVED that the Woodbury Board of Education hereby approves the following out-of-district placements for the 2007-08 school year:

Student	Effective Date	Facility	Program Cost	Reason
#726	12/20/2007	Somerset Hills Sch.	\$376 per diem	DYFS/Court
#2229	12/17/2007	Bankbridge	\$156 per diem	IEP of Transfer Student
#2176	01/14/2008	Bankbridge	\$199.50 per diem	IEP Change
#1723	01/14/2008	Bankbridge	\$156 per diem	IEP Change

2. Homebound Instruction

RESOLVED that the Woodbury Board of Education hereby approves providing homebound instruction for the following students:

Student ID#	Time Frame	Hrs. Per Week	Home Instruction Provider	Reason
006838	12/20/07 – TBD	30	Daytop	Medical
006321	12/26/07 – TBD	10	Educere	Medical
006321	12/26/07 – TBD	1	James Krauss	Medical
061033	12/26/07 – TBD	10	Educere	Medical
084008	12/29/07 – TBD	5	Brookfield	Medical
051040	01/02/08 – 01/25/08	10	Jessica Floyd	Per Administration

3. Resolution Adoption

RESOLVED that the Woodbury Board of Education hereby adopts the Resolution encouraging changes to the federal No Child Left Behind legislation as per Exhibit 08-80.

4. Policy/Regulation Updates

- a) RESOLVED that the Woodbury Board of Education hereby approves the second reading of new and updated policies as listed in Exhibit 08-81.
- b) RESOLVED that the Woodbury Board of Education hereby approves the mandated regulations as listed in Exhibit 08-82.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**E. BUSINESS & FINANCIAL**

1. Woodbury Administrators' and Supervisors' Agreement

RESOLVED that the Woodbury Board of Education hereby approves the memorandum of agreement with the Woodbury Administrators' and Supervisors' for the period of July 1, 2008 through June 30, 2011. (Exhibit 08-83)

2. Acceptance of Funds

RESOLVED that the Woodbury Board of Education hereby approves the acceptance of the NCLB additional School Improvement Accountability (SIA) funding for the following locations and amounts:

<u>Location</u>	<u>Amount</u>
Woodbury Jr.-Sr. High School	\$29,214.00
Evergreen Avenue School	\$12,578.00

3. Acceptance of Tuition Students

RESOLVED that the Woodbury Board of Education hereby accepts two (2) pre-school disabled tuition students, M.P. attending a 4-day self-contained class, and R.P. attending a 5-day inclusion class at Evergreen School, from the Woodbury Heights School District at a fee of \$13,500 each (pro-rated), not including transportation, effective January 8, 2008 through the balance of the 2007-08 school year.

4. Change Orders

RESOLVED that the Woodbury Board of Education hereby approves the following change orders:

RAA CO#	Description	COR Amount	Initiated by
38	Soil cap between parking lot and Wood Street	\$12,093.00	DEP
39	Additional ivy plantings	\$11,156.00	OR
40	Fence panels along swale on hillside	\$6,824.00	OR
41	Hand holds (3 additional)	\$6,300.00	OR
42	Remedy of water concern in Annex crawl space		OR

OR – Owner Requested  
 CC – Concealed Condition  
 DEP – DEP requirement  
 AD – Architect Directed

#### 5. School Board Elections

RESOLVED that the Woodbury Board of Education hereby approves the date and time of the drawing of the School Board Election ballot positions as March 5, 2008 at 4:00pm.

BE IT FURTHER RESOLVED that the Woodbury Board of Education hereby approves the election polling sites and times for the following Wards:

Polling Site	Time	Ward	Districts
Walnut Street School Multi-Purpose Room	2:00pm – 9:00pm	1	1,2 and 3
Evergreen Avenue School Multi-Purpose Room	2:00pm – 9:00pm	2	1 and 3
West End Memorial School Multi-Purpose Room	2:00pm – 9:00pm	3	3 and 4
Jr.-Sr. High School Old Cafeteria	2:00pm – 9:00pm	3	1 and 2
Bethel AME Church	2:00pm – 9:00pm	2	2 and 4

#### 6. Use of Facilities by Outside Groups

RESOLVED that the Woodbury Board of Education hereby approves use of the all-purpose room(s) at West End Memorial and Evergreen Avenue Schools by Woodbury Youth Basketball from January 16, 2008 through March 1, 2008 from 6:00 – 9:00pm when no school activities are taking place. (User: Class II)

#### 7. Contract with Haddonfield Board of Education – Reading Recovery Programs

RESOLVED that the Woodbury Board of Education hereby approves entering into a contract with Haddonfield Board of Education to provide Reading Recovery ongoing professional training for five (5) teachers for the 2007-2008 school year at a cost of \$700 per teacher, charged to the NCLB grant.

8. Contract with Becica Associates, LLC

RESOLVED that the Woodbury Board of Education hereby approves a contract with Becica Associates, LLC, to perform a preliminary condition assessment of the 1927 and 1950 additions to Walnut Street School and Woodbury High School at a cost not to exceed \$3,200 for Walnut Street and \$10,010 for Woodbury High School.

9. Discarding of Obsolete Computers

RESOLVED that the Woodbury Board of Education hereby approves the discarding of obsolete computers, monitors and printers through Regentech, Inc. (Exhibit 08-84)

10. Travel and Work Related Expenses

RESOLVED that the Woodbury Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 08-85)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

10. SUPERINTENDENT'S REPORT

- Superintendent's Report – as submitted
- School Business Administrator's Report – as submitted

11. FIRE DRILL REPORT

December 2007

School	Date	Time	Length of Drill	Comments
<b>Evergreen</b>	12/14/07	2:10pm	2 minutes	Sunny
	12/14/07	2:15pm	1 minute, 30 seconds	Sunny
<b>Walnut</b>	12/07/07	9:30am	1 minute, 10 seconds	Cloudy, cold
	12/18/07	1:50pm	58 seconds	Sunny, cold
<b>West End</b>	12/07/07	1:25pm	1 minute, 30 seconds	Cloudy, cold
	12/12/07	2:00pm	1 minute, 30 seconds	Cloudy, mild
<b>Jr.-Sr. High</b>	12/12/07	1:20pm	5 minutes	Cloudy
	12/19/07	8:20am	5 minutes	Cloudy

12. COMMITTEE REPORTS

Personnel Committee – Lynn Jennings Dennen, Chairperson  
Property Committee – Mary Ellen Moore, Chairperson  
Finance Committee – Mary Ellen Moore, Chairperson  
Communications Committee – Jerry Lonabaugh, Chairperson  
Policy Committee – Diane Hill, Chairperson

13. REPRESENTATIVES

Gloucester County School Board – Frank Gwalthney  
NJSBA Legislative Delegate – Frank Gwalthney  
City Council Liaison – Anthony Chiesa

14. FUTURE DATES

**January 23, 2008 – Board of Education Meeting – 7:00pm**  
**January 24, 2008 – Strategic Planning Meeting – 7:00pm**  
**January 25, 2008 – Beatlemania Fundraiser – 7:30pm**  
**January 31, 2008 – Personnel Committee Meeting – 6:00pm (WPSCE Negotiations:  
Mrs. Dennen and Mr. Hughes)**  
**February, 2008 – Personnel Committee Meeting – TIME and DATE TBD**  
**February 7, 2008 – West End P.T.A. Meeting – 7:00pm**  
**February 7, 2008 – Family Night, Math @ West End – 7:00pm**  
**February 13, 2008 – Teacher of the Year Committee Meeting – 4:00pm**  
**February 19, 2008 – Finance Committee – 6:00pm**  
**February 19, 2008 – WHS P.T.S.A. Meeting – 7:30pm**  
**February 20, 2008 – Policy Committee Meeting – 6:00pm**  
**February 20, 2008 – Teen PEP Family Night @ WHS – 6:30pm**  
**February 21, 2008 – Family Night, Reading Café @ Evergreen – 6:30pm**  
**February 22, 2008 – West End School Talent Show – 6:30pm**  
**February 27, 2008 – Board of Education Meeting – 7:00pm**

15. MEETING OPENED TO THE PUBLIC FOR COMMENT

16. EXECUTIVE SESSION

17. ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

Time: \_\_\_\_\_