



**A. STUDENTS & PROGRAMS**

1. Homeless

RESOLVED that the Woodbury City Board of Education hereby approves contracts for homeless students. (Exhibit 10-76)

2. Student Placement

RESOLVED that the Woodbury City Board of Education hereby approves the following incoming special education students at a tuition rate of \$14,000, pro-rated for the balance of the school year:

<u>Student ID#</u>	<u>Effective Date</u>	<u>Tuition Paid By</u>
3267265737	January 11, 2010	Gateway Regional BOE
5697080510	January 12, 2010	Westville BOE
7566909946	January 12, 2010	Westville BOE

3. Homebound Instruction

RESOLVED that the Woodbury Board of Education hereby approves providing homebound instruction for the following students:

<u>Student ID#</u>	<u>Time Frame</u>	<u>Hrs. Per Week</u>	<u>Home Instruction Provider</u>	<u>Reason</u>
120294	12/09/09 – 12/23/09	10	Ralph Douglas	Admin.
10070	12/11/09 – 12/18/09	10	Ralph Douglas	Admin.

4. Calendar Change

RESOLVED that the Woodbury City Board of Education hereby approves an amendment to the 2009-10 school calendars to add a full student day on Monday, March 29, 2010, due to emergency snow day closing on December 21, 2009.

5. 2009-10 Student Field Trips

RESOLVED that the Woodbury City Board of Education hereby approves field trips for students. (Exhibit 10-77)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**B. ROUTINE MATTERS**

1. Approval of Minutes

RESOLVED that the Woodbury City Board of Education hereby approves the Minutes of the Board of Education Meetings held on December 16, 2009.

2. Secretary’s Report

RESOLVED that the Woodbury City Board of Education hereby approves the Secretary’s Report for November 2009. (Exhibit 10-78)

3. Treasurer’s Report

RESOLVED that the Woodbury City Board of Education hereby approves the Treasurer’s Report for November 2009. (Exhibit 10-79)

4. Transfers

RESOLVED that the Woodbury City Board of Education hereby ratifies and affirms the transfers in line accounts in accordance with the lists submitted. (Exhibit 10-80)

5. Payment of Bills

RESOLVED that the Woodbury City Board of Education hereby approves the payment of bill lists without exception. (Exhibit 10-81)

6. Revenue Amounts/Sources

RESOLVED that the Woodbury City Board of Education recognizes the Board Secretary’s certification, in accordance with N.J.A.C. 6A:23-2.11c2, that there are no changes in anticipated revenue amounts and revenue sources as presented in the Business & Financial Section of this agenda.

7. Certifications

a) Secretary’s Report

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2009. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11c 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) Board of Education Certification

The Woodbury City Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23-2.11c4, that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**C. PERSONNEL – PROFESSIONAL**

1. Contract Offer Withdrawal

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves to withdraw the offer of contract to Matthew Baklycki as Teacher of Business for Woodbury Jr.-Sr. High School, due to the candidate’s inability to secure a New Jersey Department of Education teaching certification.

2. Employment

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratifies and affirms the employment of Eric Allen as Teacher of Business at Woodbury Jr.-Sr. High School, at a salary of Step 2/BA+15 on the guide, pro-rated, beginning January 4, 2010, for the balance of the 2009-10 school year.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratifies and affirms the employment of Joann Darmo as Part-time Teacher of Elementary Enrichment (0.6 FTE) for the Woodbury City Public School District, at a salary of Step 1/BA on the guide, pro-rated, beginning January 11, 2010, for the balance of the 2009-10 school year. Mrs. Darmo will transfer from her current Instructional Assistant position.

3. Additional Employment

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves compensation to Julie Capodanno, Teacher of ESL for the Woodbury City Public School District, for tutoring of students in grades 1 through 12 for a total of thirty (30) hours at a rate of \$30 per hour, during the 2009-10 school year. (This amount is to be reimbursed to our district through a Memorandum of Agreement as defined though our 2009-10 Title III NCLB Gloucester County Curriculum Consortium.)

4. Horizontal Advancement

RESOLVED that the Woodbury City Board of Education hereby approves a horizontal move on the salary guide for Amanda Mosley, Teacher of English at Woodbury Jr.-Sr. High School, from BA to BA+15, effective February 1, 2010. (This move will occur retroactively once contract negotiations are finalized.)

5. Mentor

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the following mentoring match for the provisional teacher program:

<u>Novice Teacher</u>	<u>Mentor Match</u>	<u>Term</u>
Joann Darmo	Wendy Cubbler	10 Weeks* (1/3 Stipend)

(\*Due to part-time status, the 10 week period will run over a 17 week span.)

6. Alternative School Tutor

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratifies and affirms the employment of Gerald Kiser as an SRA Tutor for the Woodbury High School Alternative Education Program, beginning January 11, 2010, at a rate of \$30 per hour, not to exceed ten (10) total hours.

7. Student Teaching Placements

RESOLVED that the Woodbury Board City of Education hereby approves the following student teacher placements for Spring 2009-10 school year:

<u>Dates</u>	<u>Cooperating Teacher/Building</u>	<u>Student Teacher</u>	<u>College/University</u>
03/15/10–05/07/10	Theresa Savage/District	Katie Litka	Rowan University
02/01/10–03/10/10	Barb Gale/Jr.-Sr. High School	Lindsey Doran	Rowan University
03/24/10–05/03/10	Brian McKillop/Jr.-Sr. High School	Kristine Cox	Rowan University

8. Extra-Curricular – 2009-10

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the following athletic extra-curricular appointments for the 2009-10 school year:

<u>Position</u>	<u>Sport</u>	<u>Appointment</u>	<u>Stipend/Step</u>
Head Coach	Baseball	Travis Davis	TBD*/Step 1
Assistant Coach	Softball	Kate Bourquin	TBD*/Step 1
Assistant Coach	Boys Track	Andrew Vernon	TBD*/Step 1
Volunteer Coach	Softball	Kristin Gauthier	N/A
Volunteer Paraprofessional	Softball	Danielle Hamilton	N/A

(\*Stipend to be determined through the negotiations process.)

9. Substitute Teachers – 2009-10

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of the following substitute teachers for the 2009-10 school year:

- Baklycki, Matthew; Substitute Certification – Exp. 07/01/2015
- Ford, Evern; Substitute Certificate – Exp. 01/02/2011
- Nevid, Joshua; Substitute Certificate – Exp. 07/01/2014

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**D. PERSONNEL – SUPPORT**

1. Employment

- a) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Taron Perry as an Instructional Assistant for the Woodbury City Public School District, for twenty-nine hours per week, at a rate of \$16 per hour, beginning January 21, 2010, through the balance of the school year, pending receipt of criminal history approval.
- b) RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of Toni Foster as a Special Education One-to-One Aide for the Woodbury City Public School District, for twenty-nine hours per week, at a rate of \$11.33 per hour, beginning December 17, 2010, through the balance of the school year, pending receipt of criminal history approval.

2. Student Tutor

RESOLVED that the Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approves the employment of the following student tutor for the 2009-10 school year:

<u>Staff Member</u>	<u>Assignment</u>	<u>Not to Exceed</u>	<u>Rate of Pay</u>
Stephanie Parker	AVID Tutor	8 hours per week	\$10 per hour

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

**E. BUSINESS & FINANCIAL**

1. Contracted Services

RESOLVED that the Woodbury City Board of Education hereby approves a contract with Patricia Bevelheimer to provide crisis management training to staff regarding the method to safely transport a wheelchair bound student. (Exhibit 10-82)

2. Memorandum of Understanding

RESOLVED that the Woodbury Board of Education hereby ratifies and affirms the submission of a Memorandum of Understanding to the New Jersey State Department of Education for the federal *Race to the Top* grant program. (Exhibit 10-83)

3. School Board Elections

RESOLVED that the Woodbury Board of Education hereby approves the date and time of the drawing of the School Board Election ballot positions as March 1, 2010 at 4:00pm.

BE IT FURTHER RESOLVED that the Woodbury Board of Education hereby approves the election polling sites and times for the following Wards:

<u>Polling Site</u>	<u>Time</u>	<u>Ward</u>	<u>Districts</u>
Walnut Street School Multi-Purpose Room	2:00pm – 9:00pm	1	1, 2, and 3
Evergreen Avenue School Multi-Purpose Room	2:00pm – 9:00pm	2	1 and 3
West End Memorial School Multi-Purpose Room	2:00pm – 9:00pm	3	3 and 4
Jr.-Sr. High School Old Cafeteria	2:00pm – 9:00pm	3	1 and 2
Bethel AME Church	2:00pm – 9:00pm	2	2 and 4

4. Capital Reserve Fund

RESOLVED that the Woodbury City Board of Education hereby approves the submission of a request to the Gloucester County Executive Superintendent for permission to withdraw \$19,350 from the Capital Reserve Fund to cover expenditures associated with the replenishing of Environal antifreeze solution for the geothermal systems at West End and Evergreen Avenue Elementary Schools.

5. Use of Facilities

RESOLVED that the Woodbury City Board of Education hereby approves use of the Auditorium and the Gold Cafeteria at the Woodbury Jr.-Sr. High School, by the Woodbury Soccer Club, on January 22, 2010, from 5:30pm through 9:00pm for an Awards Banquet. (User: Class II)

6. Travel and Work Related Expenses

RESOLVED that the Woodbury City Board of Education hereby approves the resolution for reimbursement of travel and work related expenses for employees. (Exhibit 10-84)

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_

No: \_\_\_\_\_

9. FIRE DRILL REPORT

December 2009

School	Date	Time	Length of Drill	Comments
Evergreen	12/03/09	10:45am	1 minute, 55 seconds	Sunny
	12/15/09	10:10am	2 minutes	Cloudy
Walnut	12/03/09	11:00am	1 minute, 14 seconds	Sunny, mild
	12/12/09	11:05am	1 minute, 12 seconds	Cloudy, cool
West End	12/03/09	2:00pm	1 minute, 20 seconds	Partly sunny, windy
	12/14/09	9:00am	1 minute, 15 seconds	Sunny, mild
Jr.-Sr. High	12/02/09	9:45am	1 minute, 50 seconds	Cloudy, cold
	12/14/09	10:45am	2 minutes, 10 seconds	Sunny, cold

10. SUPERINTENDENT'S REPORT

- Superintendent's Report – as submitted
- School Business Administrator's Report – as submitted

11. COMMITTEE REPORTS

Communications Committee – Jerry Lonabaugh, Chairperson

Finance Committee – Anthony Chiesa, Chairperson

Personnel Committee – Lynn Jennings Dennen, Chairperson

Policy Committee – Diane Hill, Chairperson

Property Committee – William Toole, Chairperson

12. REPRESENTATIVES

City Council Liaison – Anthony Chiesa

Gloucester County School Board – Frank Gwalthney

NJSBA Legislative Delegate – Frank Gwalthney

Student Body Representative – Teddy Johnson

13. FUTURE DATES

Date	Event	Time
<b>January 19, 2010</b>	<b>Personnel Committee Meeting – Jr.-Sr. High School</b>	<b>6:00pm</b>
<b>January 20, 2010</b>	<b>Board of Education Meeting – Jr.-Sr. High School</b>	<b>7:00pm</b>
<b>February 1, 2010</b>	<b>Personnel Committee Meeting – Board Conference Room</b>	<b>6:00pm</b>
February 2, 2010	P.T.A. Meeting – West End Memorial School	7:00pm
<b>February 2, 2010</b>	<b>Minority Task Force Meeting – Jr.-Sr. High School</b>	<b>6:00pm</b>
February 3, 2010	8 <sup>th</sup> Grade Parent/Student Orientation – Jr.-Sr. High School	7:00pm
<b>February 4, 2010</b>	<b>Policy Committee Meeting – Board Conference Room</b>	<b>6:00pm</b>
February 4, 2010	H.S.A. Meeting – Walnut Street School	7:00pm
<b>February 10, 2010</b>	<b>Teacher of the Year Selection Committee – Board Conference Room</b>	<b>3:30pm</b>
February 10, 2010	Teen PEP Family Night - Jr.-Sr. High School	7:00pm
February 11, 2010	District-wide Grade 4 Family Night – Evergreen Avenue School	6:30pm
February 12, 2010	Father-Daughter Dance – West End Memorial School	7:00pm
February 16, 2010	P.T.O. Meeting – Evergreen Avenue School	4:30pm
February 16, 2010	P.T.S.A. Meeting – Jr.-Sr. High School	7:30pm
<b>February 18, 2010</b>	<b>Finance Committee Meeting – <i>POSTPONED (New Date &amp; Time TBD)</i></b>	<b>TBD</b>
<b>February 24, 2010</b>	<b>Board of Education Meeting – Walnut Street Elementary School</b>	<b>7:00pm</b>
February 26, 2010	H.S.A. Candy Bar Bingo – Walnut Street School	6:00pm

14. MEETING OPENED TO THE PUBLIC FOR COMMENT

Open: Motion \_\_\_\_\_ Second \_\_\_\_\_

Close: Motion \_\_\_\_\_ Second \_\_\_\_\_

15. ADJOURNMENT TO END BOARD MEETING

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Time: \_\_\_\_\_